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IMAGES

LEADS and NCIC allow images to be entered for a person or property when it will assist in the identification of either.

Generic images which can be utilized as reference images are entered and maintained by the FBI CJIS staff. These are images of a particular make of vehicle or boat. These generic images may also be linked to multiple base records.

At this time, the gun and securities files do not have image capability.

Users are requested to compress image data prior to transmitting it to LEADS/NCIC. Picture file type should be Joint Photographic Experts Group (JPEG) with a quality factor of 25.

Types of allowable images:

• Article			identifying
• Boat			identifying
• Convicted Person on Supervised Release	mug shot	signature	identifying
• Convicted Sexual Offender Registry	mug shot	signature	identifying
• Deported Felon	mug shot	signature	identifying
• Foreign Fugitive	mug shot	signature	
• Missing Person	mug shot	signature	identifying
• Protection Order	mug shot	signature	
• Unidentified Person	mug shot	signature	identifying
• Vehicle			identifying
• Vehicle/Boat Part			identifying
• Violent Gang and Terrorist Organization	mug shot	signature	identifying
• US Secret Service Protective	mug shot	signature	identifying
• Wanted Person	mug shot	signature	identifying

Number of allowable images per base record:

• Person record	1 mug shot	1 signature	1 - 10 identifying
• Gang/Terrorist record			1 - 10 identifying
• Article			1 identifying
• Vehicle/Boat part			1 identifying
• Vehicle or Boat			1 identifying or generic

RECORD RETENTION PERIOD

Images associated with records are subjected to the same retention periods as those records.

Generic images will remain on file indefinitely unless they are removed by the FBI CJIS staff.

VALIDATION

Images associated with records are subjected to the same validation as those records.

INQUIRY OF THE IMAGE FILE RECORDS

The message key **QII** is used to query the Image File directly based on one of the following selections:

Return all images associated with a base record (this only works for records in NCIC)

- NIC of the base record is required
- IND must be Y

Return requested image

- NIC of the NCIC image record *or* IDX of the LEADS base record
- IND must be Y

Retrieve a generic boat image

- BMA
- BTY
- BLE
- BYR (optional)
- IND must be Y

Retrieve a generic vehicle image

- VMA
- VMO
- VST
- VYR
- IND must be Y

Images can also be queried using the following message keys and marking the IND field as Y:

- QA query article
- QB query boat
- QCP query Ohio conceal carry
- QGM query gang member
- QID query identity theft
- QPO query protection order
- QU query unidentified
- QV query vehicle
- QW query wanted or missing
- QWI query III
- QXS query sexual offender
- FQ query criminal history record via NLETS
- IQ query criminal history index via NLETS
- SOQ query sexual offender via NLETS

The BMV images associated with driver's licenses and state ID cards may also be queried:

- BMVIMG all images by either social security number or OLN
- BMVIMS current image by either social security number or OLN

The following is an example of a generic vehicle image.

```
1L01004E,MRI1208669
0H0HP00L8
MKE/IMAGE
IMR/VEHICLE IMAGE
VMO:CVT VST:2D
VYR:1973 VMA:CHEV
```

```
IMN:I425000587 GENERIC VEHICLE
MIS:

.
{Y}
```

ENTER AN IMAGE RECORD

The message key to enter an image is **EIM**.

Identify the base record to which the image is associated by either its NCIC NIC number or LEADS IDX number.

The required fields are:

- The date of the image (DOI)
- The image type (IMT)
  - A mug shot (M) is a frontal face view from the shoulders to the top of the head and is associated to a person.
  - A signature (S) is an image of a signature that is entered and is associated to a person.
  - An identifying image (I) is an image which may help identify a person or property (e.g., scars, marks, and tattoos; photograph of a person; "aged" photograph of a missing juvenile; photograph of a vehicle or an article; etc.) and can be associated to a person, article, part, vehicle, or boat.
- The image itself

The optional field is:

- Miscellaneous (MIS)
    - Contains information regarding images such as the approximate date of the image, if the image is age progressed, who provided the image, and any other information which may be beneficial in the investigation.

When an entry for a person is transmitted, the system checks to see if the base record already has a mugshot or signature image associated with it. If so, then a duplicate reject message is issued.

If the entry is for an identifying image, the system will check to see how many identifying images are already on file. If there are already ten identifying images associated with the record, then a maximum images reached rejection message is issued.

MODIFICATION OF AN IMAGE

The message key is **MII**.

The entering agency may modify a non-generic image associated with a record in NCIC as long as the record is not in located status.

The user may modify the date of the image or replace the existing image with a different one.

Identify the image record to be modified by the following fields:

- The image NIC number
- The image type

Input the corrected data and transmit.

CANCELLATION OF AN IMAGE

The message key is **XIM**.

Cancellation of a record is restricted to the agency that entered the record. A cancellation message is used when it is determined the record is invalid or no longer needed.

When an image is cancelled, it is unlinked from the record with which it is associated.

Identify the image record to be cancelled by:

- The image NCIC number (IMN) ***or*** the image LEADS number (IMG)
- The date of cancellation (DOC) The DOC should be equal to the current date or the current date minus one.

LOCATE

There are no locate procedures for an image record. Non-generic images will be retired at the same time the base record is retired.

CLEAR

There are no procedures to clear an image record. Clearing a base record which is associated with an image results in the image being no longer active or retrievable.