



November 2, 2015

TECHNICAL AND OPERATIONAL UPDATE (TOU) 15-3

SECTION 1 -- MESSAGE TO CJIS SYSTEMS OFFICERS.....1-1

SECTION 2 -- SYSTEM CHANGES

2.1 -- EXPLANATION OF THE INFORMATION PLACED IN THE NATIONAL INSTANT CRIMINAL BACKGROUND CHECK SYSTEM (NICS) DENIED TRANSACTION FILE (NDTF).....2-1

2.2 -- ADDITION OF THE STATE TRANSACTION NUMBER (STN) FIELD TO THE NATIONAL INSTANT CRIMINAL BACKGROUND CHECK SYSTEM (NICS) DENIED TRANSACTION FILE (NDTF).....2-4

2.3 -- MODIFICATION TO THE AGE FIELD FOR PERSONS 100 YEARS OF AGE OR OLDER IN THE MISSING PERSONS FILE.....2-7

2.4 -- MODIFICATIONS OF MESSAGE FIELD CODES AND EDITS FOR THE SECURITIES FILE.....2-12

2.5 -- MODIFICATION OF THE PLACEMENT OF THE VIOLENT PERSON CRITERIA (VPC) FIELD IN THE VIOLENT PERSON FILE (VPF) RESPONSE FORMAT.....2-16

2.6 -- MODIFICATION OF THE VIOLENT PERSON FILE (VPF) VALIDATION PROCEDURES.....2-19

2.7 -- ADDITION OF THE NOTIFY ORIGINATING AGENCY (NOA) FIELD TO THE VIOLENT PERSON FILE (VPF).....2-21

2.8 -- ADDITION OF THE STATE IDENTIFICATION NUMBER (SID) TO THE NATIONAL CRIME INFORMATION CENTER (NCIC) PERSON FILES.....2-36

SECTION 1 -- MESSAGE TO CJIS SYSTEMS OFFICERS

Section 2.1 of this TOU provides an explanation of the information placed in the National Instant Criminal Background Check System (NICS) Denied Transaction File (NDTF).

Section 2.2 supplies information on the addition of the State Transaction Number (STN) field in the NDTF.

Section 2.3 contains a modification to the age field for persons 100 years of age or older in the Missing Persons File.

Section 2.4 provides modifications of message field codes and edits for the Securities File.

Section 2.5 modifies the placement of the Violent Person Criteria (VPC) Field in the Violent Person File (VPF) response format.

Section 2.6 modifies the VPF validation procedures.

Section 2.7 supplies the addition of the Notify Originating Agency (NOA) Field to the VPF.

Section 2.8 provides the addition of the State Identification Number (SID) to the NCIC Person Files.

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TOUs are also available via the Law Enforcement Enterprise Portal (LEEP). To access the TOUs on the LEEP:



- Click on the SIG logo
- Click the “Browse SIGs” link
- Click by Access Type drop down arrow and select Unrestricted
- Click the CJIS logo
- Click on the Programs tab
- Click on the National Crime Information Center (NCIC) link
- Under Documents, click on the NCIC SIG
- Under Manuals and Enhancements, click on the NCIC Technical and Operational updates Folder.

Users with questions concerning access to the SIG service and LEEP should contact the Online Services and Operations Unit at (304) 625-5555.

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SECTION 2 -- SYSTEM CHANGES

2.1 EXPLANATION OF THE INFORMATION PLACED IN THE NATIONAL INSTANT CRIMINAL BACKGROUND CHECK SYSTEM (NICS) DENIED TRANSACTION FILE (NDTF)

AFFECTED BY CHANGE:

**Introduction
NICS Denied Transaction File**

EFFECTIVE DATE:

August 7, 2016

Background

At its June 2013 meeting, the CJIS Advisory Policy Board (APB) approved a proposal to modify the NDTF record inquiry response. The NDTF will include denied transactions conducted for “other than firearm transfers” specific to a NICS Purpose Identification Number:

- 1) Firearm permits (the existing transaction Purpose ID of 14 will be expanded to separate types of firearm permits by category [e.g., Bureau of Alcohol, Tobacco, Firearms and Explosives qualified alternate permits, all other permits] as appropriate)
- 2) National Firearms Act background checks
- 3) Federal Firearms Licensee background checks
- 4) Nuclear Regulatory Committee background checks
- 5) Explosives permit background checks

System Changes

When an inquiry of the NDTF (QND) returns a hit matched by name and descriptive information to the subject of an inquiry, the user is cautioned with a caveat about the use of the (name based) information displayed with the hit report. Currently, the caveat displayed by the NCIC with a hit to an NDTF record is specific to the denial of a firearm. Because of the recommended change to the NDTF above, the caveat must be updated to include denied transactions conducted for “other than firearm transfers.”

NCIC 2000 Operating Manual Changes

Additions to the *NCIC 2000 Operating Manual* (December 1999) are indicated by **highlighting**, and deletions are indicated by ~~strikeout~~.

INTRODUCTION

SECTION 2.5 -- INQUIRY

6. Positive Response to an On-line Inquiry

32. ~~*****NOTICE: DO NOT DETAIN OR ARREST BASED ON THIS HIT. THE DATE OF NATIONAL INSTANT CRIMINAL BACKGROUND CHECK SYSTEM (NICS) DENIAL (DND) PROVIDED IN THIS RECORD IS THE DATE THE SUBJECT WAS DENIED BY THE NICS FROM THE PURCHASE/POSSESSION OF A FIREARM PURSUANT TO STATE AND/OR FEDERAL LAW. HOWEVER, IT IS POSSIBLE THIS SUBJECT MAY NO LONGER BE PROHIBITED FROM PURCHASING/POSSESSING FIREARMS.~~

*****NOTICE: DO NOT DETAIN OR ARREST BASED ON THIS HIT. THE DATE OF NATIONAL INSTANT CRIMINAL BACKGROUND CHECK SYSTEM (NICS) DENIAL (DND) PROVIDED IN THIS RECORD IS THE DATE THE SUBJECT WAS DENIED BY THE NICS FROM THE RECEIPT AND/OR THE POSSESSION OF A FIREARM OR THE ISSUANCE OF A FIREARM OR EXPLOSIVES PERMIT PURSUANT TO STATE AND/OR FEDERAL LAW. HOWEVER, IT IS POSSIBLE THIS SUBJECT MAY NO LONGER BE A PROHIBITED PERSON.

This message precedes a NICS Denied Transaction File record.

~~***THE INFORMATION DISPLAYED IN THIS RECORD IS A POSSIBLE MATCH TO THE INDIVIDUAL QUERIED. THIS MATCH IS BASED ON NAME AND DESCRIPTIVE DATA ONLY. NO LAW ENFORCEMENT ACTION SHOULD BE INITIATED BASED SOLEY ON THIS INFORMATION.~~

***THE INFORMATION DISPLAYED IN THIS RECORD IS A POSSIBLE MATCH TO THE INDIVIDUAL QUERIED. THIS MATCH IS BASED ON NAME AND DESCRIPTIVE DATA ONLY. NO LAW ENFORCEMENT ACTION SHOULD BE INITIATED BASED SOLEY ON THIS INFORMATION.

This message appears at the end of a NICS Denied Transaction File record.

NICS DENIED TRANSACTION FILE

SECTION 5.2 -- EXAMPLE OF INQUIRY WITH NEGATIVE AND POSITIVE RESPONSES

Positive QND Response

1L01HEADER
WA1230000

~~***NOTICE: DO NOT DETAIN OR ARREST BASED ON THIS HIT. THE DATE OF NATIONAL INSTANT CRIMINAL BACKGROUND CHECK SYSTEM (NICS) DENIAL (DND) PROVIDED IN THIS RECORD IS THE DATE THE SUBJECT WAS DENIED BY THE NICS FROM THE PURCHASE/POSSESSION OF A FIREARM PURSUANT TO STATE AND/OR FEDERAL LAW. HOWEVER, IT IS POSSIBLE THIS SUBJECT MAY NO LONGER BE PROHIBITED FROM PURCHASING/POSSESSING FIREARMS.~~

***NOTICE: DO NOT DETAIN OR ARREST BASED ON THIS HIT. THE DATE OF NATIONAL INSTANT CRIMINAL BACKGROUND CHECK SYSTEM (NICS) DENIAL (DND) PROVIDED IN THIS RECORD IS THE DATE THE SUBJECT WAS DENIED BY THE NICS FROM THE RECEIPT AND/OR THE POSSESSION OF A FIREARM OR THE ISSUANCE OF A FIREARM OR EXPLOSIVES PERMIT PURSUANT TO STATE AND/OR FEDERAL LAW. HOWEVER, IT IS POSSIBLE THIS SUBJECT MAY NO LONGER BE A PROHIBITED PERSON.

MKE/NICS DENIED TRANSACTION FILE
ORI/WVNICS000 NAM/SMITH, JOHN J SEX/M RAC/W POB/RI
DOB/19511012 HGT/511 WGT/230 CTZ/US
SOC/123456789
SOP/NV SOR/NV DND/20120909
NTN/ABC1234567
NIC/E123456789 DTE/20120909 23150401 EDT DLU/20120909 23150404 EDT

~~***THE INFORMATION DISPLAYED IN THIS RECORD IS A POSSIBLE MATCH TO THE INDIVIDUAL QUERIED. THIS MATCH IS BASED ON NAME AND DESCRIPTIVE DATA ONLY. NO LAW ENFORCEMENT ACTION SHOULD BE INITIATED BASED SOLEY ON THIS INFORMATION.~~

***THE INFORMATION DISPLAYED IN THIS RECORD IS A POSSIBLE MATCH TO THE INDIVIDUAL QUERIED. THIS MATCH IS BASED ON NAME AND DESCRIPTIVE DATA ONLY. NO LAW ENFORCEMENT ACTION SHOULD BE INITIATED BASED SOLEY ON THIS INFORMATION.

2.2 ADDITION OF THE STATE TRANSACTION NUMBER (STN) FIELD TO THE NATIONAL INSTANT CRIMINAL BACKGROUND CHECK SYSTEM (NICS) DENIED TRANSACTION FILE (NDTF)

AFFECTED BY CHANGE: **NICS Denied Transaction File**

EFFECTIVE DATE: **August 7, 2016**

Background

At its June 2014 meeting, the CJIS Advisory Policy Board (APB) approved a proposal to add the optional STN Field to the NCIC NDTF when submitted by a Point of Contact (POC) state for NICS background checks. Subsequently, the STN will be provided in the NCIC hit response for the NDTF. The federal firearms licensees located in POC states must contact a designated state agency to initiate the required federal firearm background checks through the NICS. This state based search of the NICS may be labeled with an STN in addition to a NICS Transaction Number (NTN). The STN may be required for NDTF hit confirmation by a NICS POC state to identify an NDTF record because some states do not retain an NTN.

System Changes

This change allows one STN entry to be included in an NCIC NDTF record. The STN will be an optional field. The NDTF record may have both an STN and an NTN or just an NTN. However, the STN and NTN are mutually exclusive of each other. The STN can only be searched and matched to an identical STN value if the NAM Field is also provided as an additional identifier in the inquiry. The STN can never be used to cancel an NDTF record.

NCIC 2000 Operating Manual Changes

Additions to the *NCIC 2000 Operating Manual* (December 1999) are indicated by **highlighting**, and deletions are indicated by ~~strikeout~~.

NICS DENIED TRANSACTION FILE

SECTION 1.6 -- MESSAGE FIELD CODES AND EDITS

Code	Field	Edits
STN	State Transaction Number	State-assigned number

SECTION 5.2 -- EXAMPLE OF INQUIRY WITH NEGATIVE AND POSITIVE RESPONSES

Positive QND Response

1L01HEADER
WA1230000

*****NOTICE: DO NOT DETAIN OR ARREST BASED ON THIS HIT. THE DATE OF NATIONAL INSTANT CRIMINAL BACKGROUND CHECK SYSTEM (NICS) DENIAL (DND) PROVIDED IN THIS RECORD IS THE DATE THE SUBJECT WAS DENIED BY THE NICS FROM THE PURCHASE/POSSESSION OF A FIREARM PURSUANT TO STATE AND/OR FEDERAL LAW. HOWEVER, IT IS POSSIBLE THIS SUBJECT MAY NO LONGER BE PROHIBITED FROM PURCHASING/POSSESSING FIREARMS.

MKE/NICS DENIED TRANSACTION FILE
ORI/WVNIC000 NAM/SMITH, JOHN J SEX/M RAC/W POB/RI
DOB/19511012 HGT/511 WGT/230 CTZ/US
SOC/123456789
SOP/NV SOR/NV DND/20120909
NTN/ABC1234567
STN/123ABC4567
NIC/E123456789 DTE/20120909 23150401 EDT DLU/20120909 23150404 EDT

***THE INFORMATION DISPLAYED IN THIS RECORD IS A POSSIBLE MATCH TO THE INDIVIDUAL QUERIED. THIS MATCH IS BASED ON NAME AND DESCRIPTIVE DATA ONLY. NO LAW ENFORCEMENT ACTION SHOULD BE INITIATED BASED SOLELY ON THIS INFORMATION.
~~NO NCIC NICS DENIED TRANSACTION FILE RECORD SOC/987654321~~
~~ATTENTION: THE SOC USED IN YOUR TRANSACTION HAS NOT BEEN ASSIGNED BY THE SOCIAL SECURITY ADMINISTRATION. PLEASE CHECK FOR A DATA ENTRY ERROR.~~

SECTION 5.3 -- MESSAGE FIELD CODES FOR INQUIRY

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	3-3	ALPHABETIC
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC
NAME	CONDITIONAL	NAM	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
DATE OF BIRTH	CONDITIONAL	DOB	8-8	NUMERIC
SEX	OPTIONAL	SEX	1-1	ALPHABETIC
RACE	OPTIONAL	RAC	1-1	ALPHABETIC

MISCELLANEOUS NUMBER	CONDITIONAL	MNU	4-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SOCIAL SECURITY NUMBER	CONDITIONAL	SOC	9-9	NUMERIC
NICS TRANSACTION NUMBER	CONDITIONAL	NTN	1-20 7-10	ALPHABETIC, NUMERIC
NCIC NUMBER	CONDITIONAL	NIC	10-10	ALPHABETIC, NUMERIC
STATE TRANSACTION NUMBER	OPTIONAL	STN	1-12	ALPHABETIC, NUMERIC

SECTION 5.4 -- REQUIREMENTS FOR INQUIRY

An inquiry of the NDTF may be made by name and one, more than one, or all of the following alphanumeric identifiers: DOB (including year, month, day), MNU, and SOC with each data element preceded by the proper MFC. Additionally, inquiries may be made using NAM and NTN only, in that order; NAM and STN only, in that order; or NIC only, with each data element preceded by the proper MFC.

NOTE: Exact spelling of the name as contained in the record is required when inquiring with only NAM and NTN or NAM and STN.

2.3 MODIFICATION TO AGE FIELD FOR PERSONS 100 YEARS OF AGE OR OLDER IN THE MISSING PERSONS FILE

AFFECTED BY CHANGE: **Missing Persons File**

EFFECTIVE DATE: **Immediate**

Background

In the Missing Persons File, the AGE Field length is limited to two numeric characters. When conducting a nonunique inquiry (QM) of a missing person 100 years of age or older, the *NCIC 2000 Operating Manual* instructs the user to drop the first character (1) of the age. The current system functionality does not recognize that the person is 100 years of age or older. This change instructs users conducting a QM of persons 100 or older to request an off-line search.

NCIC 2000 Operating Manual Changes

Additions to the *NCIC 2000 Operating Manual* (December 1999) are indicated by **highlighting**, and deletions are indicated by ~~strikeout~~.

MISSING PERSON FILE

SECTION 5.3 -- REQUIREMENTS FOR NONUNIQUE IDENTIFIER INQUIRY (QM)

1. The following fields are mandatory for a nonunique identifier inquiry: HDR, MKE, ORI, AGE, SEX, RAC, ETN, EYE, HAI, HGT, and WGT.
2. The NAM Field is optional.
3. The approximate age of the individual may be one or two numeric characters representing the age in years. The age must fall within a range of 0 to 99. The age in the inquiry plus or minus 1 year will be searched. ~~If the person inquired upon is 100 years old or older, the first character (1) should be dropped.~~ If the age is 100 years old or older, an off-line search should be requested by contacting the NCIC Investigative and Operational Assistance Group at 304-625-3000 or e-mail at IOAU@LEO.GOV.
4. Sex, race, ethnicity, eye color, and hair color should be coded following the instructions set forth in Personal Descriptors, *NCIC 2000 Code Manual*. A search on each of these fields will retrieve any record with a corresponding code.
5. Approximate height in the inquiry plus or minus 3 inches will be searched.
6. Approximate weight in the inquiry plus or minus 10 pounds will be searched. Inclusion of a name in the inquiry will limit the response.
7. After the search is conducted on AGE, SEX, RAC, ETN, EYE, HAI, HGT, and WGT, the New York State Identification and Intelligence System (NYSIIS) code in the records found will be compared with the NYSIIS code of the name in the inquiry. Only those records and additional NICs with matching NYSIIS codes will be returned to the inquiring agency.

SECTION 5.4 -- ADDITIONAL GUIDELINES FOR NONUNIQUE IDENTIFIER INQUIRY

1. When a nonunique identifier inquiry is received, NCIC searches the Missing Person File for possible matches, i.e., candidate records. The sex, race, eye, and hair color codes in the candidate records must be identical to the sex, race, eye, and hair color codes in the inquiry. However, age, height, and weight in the candidate records may vary from the age, height, and weight in the inquiry as indicated above.
2. A score is assigned to each candidate record. The score is computed based upon the variance between the inquiry age, height, and weight, and the corresponding data in the candidate records. The score is an abstract numerical representation of the relative similarity between the inquiry data and the data in the candidate records. The score is used

by NCIC 2000 to select up to 20 most likely candidate records for the response to the inquiring agency.

3. To determine if a hit (identification) has been made, the inquiring agency must review all of the identification data in the candidate records and contact the agency that entered the record(s) to confirm a match.
4. The ARE Field must be a valid state, territory, or province code as listed in the *NCIC 2000 Code Manual*. NCIC 2000 will search all records for a particular state, territory, province, or region. When an inquiry contains ARE/ followed by a valid code and an asterisk, the response to the inquiry will be limited to records containing the same code and/or US in the first two positions of the ORI Field. Any code may be followed by an asterisk.

If the asterisk is not used, the search will be conducted on a specific region associated with the state, territory, or province code as detailed in the following list.

Area (ARE) Field Inquiry Code	ORI of Records Returned in Response
AL	AL, FL, GA, LA, MS, NC, TN, & US
AK	AK, BE , BC, YT, & US
AZ	AZ, CA, CO, NV, NM, UT, & US
AR	AR, IL, KS, KY, LA, MS, MO, OK, TN, TX, & US
CA	AZ, CA, NV, OR, & US
CO	AZ, CO, KS, NB, NM, OK, TX, UT, WY, & US
CT	CT, ME, MA, NH, NJ, NY, PA, RI, VT, & US
DE	DE, DC, MD, NY, PA, VA, & US
DC	DE, DC, MD, NY, PA, VA, WV, & US
FL	AL, FL, GA, MS, & US
GA	AL, FL, GA, NC, SC, TN, & US
HI	HI & US
ID	ID, MT, NV, OR, UT, WA, WY, AB, BC, & US
IL	AR, IL, IN, IA, KY, MI, MN, MO, TN, WI, & US
IN	IL, IN, KY, MI, OH, WI, ON, & US
IA	IL, IA, KS, MN, MO, NB, SD, WI, & US
KS	AR, CO, IA, KS, MO, NB, NM, OK, TN, & US
KY	AR, IL, IN, KY, MO, NC, OH, TN, VA, WV, & US
LA	AL, AR, LA, MS, OK, TX, & US
MA	CT, MA, ME, NH, NJ, NY, PA, RI, VT, & US

ME	CT, MA, ME, NH, RI, VT, NK, NS, PQ, & US
MD	DE, DC, MD, NJ, OH, PA, VA, WV, & US
MI	IL, IN, MI, MN, OH, WI, ON, & US
MN	IL, IA, MI, MN, NB, ND, SD, WI, MB, ON, & US
MS	AL, AR, FL, LA, MS, MO, TN, & US
MO	AR, IL, IA, KS, KY, MS, MO, NB, OK, TN, & US
MT	ID, MT, ND, SD, WA, WY, AB, BC, MB, SN, & US
NB	CO, IA, KS, MN, MO, NB, SD, WY, & US
NV	AZ, CA, ID, NV, OR, UT, & US
NH	CT, ME, MA, NH, NY, RI, VT, ON, PQ, & US
NJ	CT, DE, DC, MD, MA, NJ, NY, PA, RI, VA, & US
NM	AZ, CO, KS, NM, OK, TX, UT, & US
NY	CT, MA, NH, NJ, NY, OH, PA, RI, VT, ON, PQ, & US
NC	AL, GA, KY, NC, SC, TN, VA, WV, & US
ND	MN, MT, ND, SD, WY, MB, SN, & US
OH	IN, KY, MD, MI, NY, OH, PA, WV, ON, & US
OK	AR, CO, KS, LA, MO, NM, OK, TX, & US
OR	CA, ID, NV, OR, WA, & US
PA	CT, DE, DC, MD, MA, NJ, NY, OH, PA, RI, VA, WV, ON, & US
RI	CT, ME, MA, NH, NJ, NY, PA, RI, VT, & US
SC	GA, NC, SC, TN, & US
SD	IA, MN, MT, NB, ND, SD, WY, & US
TN	AL, AR, GA, IL, KY, MS, MO, NC, SC, TN, VA, WV, & US
TX	AR, CO, KS, LA, NM, OK, TX, & US
UT	AZ, CO, ID, NV, NM, UT, WY, & US
VT	CT, ME, MA, NH, NY, RI, VT, ON, PQ, & US
VA	DE, DC, KY, MD, NJ, NC, PA, TN, VA, WV, & US
WA	ID, MT, OR, WA, BC, & US
WV	DC, KY, MD, NC, OH, PA, TN, VA, WV, & US
WI	IL, IN, IA, MI, MN, WI, & US
WY	CO, ID, MT, NB, ND, SD, UT, WY, & US
AB	CD, ID, MT, AB, BC, NT, SN, & US
BC	CD, AK, ID, MT, WA, AB, BC, NT, YT, & US
CD	CD, AB, BC, CD, IC, MB, NF, NK, NS, NT, ON, PE, PQ, SN, YT, & US

MB	CD, MN, MT, ND, MB, NT, ON, SN, & US
NF	CD, NF, PQ, & US
NK	CD, ME, NK, NS, PE, PQ, & US
NS	CD, ME, NK, NS, PE, & US
NT	CD, AB, BC, MB, NT, PQ, SN, YT, & US
ON	CD, IN, MI, MN, NH, NY, OH, PA, VT, MB, ON, PQ, & US
PE	CD, NK, NS, PE, & US
PQ	CD, ME, NH, NY, VT, NF, NK, NT, ON, PQ, & US
SN	CD, MT, ND, AB, MB, NT, SN, & US
YT	CD, AK, BC, NT, YT, & US
PR	PR, VI, & US
VI	PR, VI, & US

5. If a hit response contains expired license plate information, the following caveat will be included:

WARNING - THE FOLLOWING RECORD CONTAINS EXPIRED LICENSE PLATE DATA. USE CAUTION, CONTACT ENTERING AGENCY TO CONFIRM STATUS.

6. A Missing Person File response can contain supplemental data fields of AKA, DOB, SMT, MNU, SOC, CMC, CTZ, operator's license data, license plate data, vehicle identification data, and image data. All supplemental fields will be sorted by special character, alphabetically, then numerically. Within supplemental data sets, the fields will be sorted as follows: operator's license data by OLS, license plate data by LIS, vehicle data by VIN, and image data by IMN.

2.4 MODIFICATIONS OF MESSAGE FIELD CODES AND EDITS FOR THE SECURITIES FILE

AFFECTED BY CHANGE: **Securities File**

EFFECTIVE DATE: **Immediate**

Background

In the Serial Number (SER) Field of the Securities File, there is a discrepancy between the *NCIC 2000 Operating Manual* and the functionality of the NCIC. The *NCIC 2000 Operating Manual* is stated to support 9 or 10 characters, but the system edit allows 11 characters. In addition, this TOU provides clarification to the SER Field edits.

NCIC 2000 Operating Manual Changes

Additions to the *NCIC 2000 Operating Manual* (December 1999) are indicated by **highlighting**, and deletions are indicated by ~~strikeout~~.

SECURITIES FILE**1.6 MESSAGE FIELD CODES AND EDITS**

SER	Serial Number	If MKE is ES, must be 1 to 18 alphabetic and/or numeric characters; must not be single zero only, run of zeros only, single alphabetic only, or run of alphabetic only.
		If MKE is ESS, a single hyphen must separate the two numbers designating the lowest and highest serial numbers of the sequence; the two numbers must contain an equal number of characters not exceeding 18 in each number. A group record cannot include more than 100 consecutive serial numbers. Alphabetic characters only cannot be used. Any alphabetic(s) and its position must be constant in any two numbers used to denote a sequence. Rightmost numerics must establish consecutive sequence.
		Cannot be entered as a group record when serial numbers end in alpha O.

		<p>If TYP is FR, SER must be minimum of nine or a maximum of ten characters unless SDT equals 1999 or 2001 or greater up through the current year. DEN is 20, 50, or 100, and SDT is 1996; then the SER must be 11 characters. In that case, characters one and two must be alphabetic. The first character shall be alphabetic A through L, and positions two through nine shall be numeric, excluding the letter O. Positions three through ten must be numeric. Character eleven must be an alphabetic, excluding the letter O. Otherwise, the first character (prefix) must be an alphabetic A through L. If the SER is ten characters, the tenth position (suffix) must be an alphabetic A through N or P through Z or * (asterisk). If the TYP is FR and SER is nine characters, and the suffix is an asterisk, the MIS Field must contain ASTERISK SER as the first two words 12 characters.</p> <p>If the SDT equals 1999 or 2001 or greater up through the current year and TYP is FR and DEN is 5, 10, 20, 50, or 100, the SER must be eleven characters with the first two characters always being alphabetic A through N or P through Z. If the SDT is any year and TYP is FR and DEN is 1 or 2, the SER shall allow an * (asterisk) in the tenth position. If SDT is any year and TYP is FR and DEN is 5, 10, 20, 50, or 100, the SER shall allow an * (asterisk) as the last position for a SER that is ten or 11 characters. The * (asterisk) is the only special character allowed.</p>
		<p>For TYP SB, the following apply:</p>

SECTION 2 -- SYSTEM CHANGES

		<p>If DEN is:</p> <p>10</p> <p>25</p> <p>50</p> <p>75</p> <p>100</p> <p>200</p> <p>500</p> <p>1000</p> <p>5000</p> <p>10000</p> <p>100000</p>	<p>First character or SER must be:</p> <p>X</p> <p>Q</p> <p>L</p> <p>K</p> <p>C</p> <p>R</p> <p>D</p> <p>M</p> <p>V</p> <p>X</p> <p>W</p>
		<p>In each case, the last character of the SER must be A, B, C, D, E, F, G, H, J, or K.</p>	
		<p>For TYP SB the following apply:</p>	
		<p>If last character is:</p> <p>E</p> <p>EE</p> <p>H</p> <p>HH</p>	<p>SER must be:</p> <p>3-12 characters</p> <p>4-12 characters</p> <p>3-10 characters</p> <p>4-11 characters</p>
		<p>Single zeros only, run of zeros only, single alphabetic only, or run of alphabetic only will be prohibited.</p>	
		<p>For TYP SN the following apply:</p>	
		<p>If DEN is:</p> <p>25</p> <p>50</p> <p>75</p> <p>100</p>	<p>First character of SER must be:</p> <p>Q</p> <p>L</p> <p>K</p> <p>C</p>
		<p>When TYP code is PM, the SER must have ten characters.</p>	
		<p>When COUNTERFEIT is the first item in MIS Field (NCIC) or RMI Field equals C (NCIC 2000), edits on SER do not apply.</p>	

2.5 MODIFICATION OF THE PLACEMENT OF THE VIOLENT PERSON CRITERIA (VPC) FIELD IN THE VIOLENT PERSON FILE (VPF) RESPONSE FORMAT

AFFECTED BY CHANGE: **Violent Person File**

EFFECTIVE DATE: **August 7, 2016**

Background

The VPC Field must be a numeric 1, 2, 3, or 4 and justifies the entry into the VPF based on the criteria for entry. The VPC codes are the following:

<u>VPC Code</u>	<u>Translation</u>
1	1 - ASSAULT ON LAW ENFORCEMENT
2	2 - VIOLENT CRIME HOMICIDE/ATTEMPTED HOMICIDE
3	3 - VIOLENT CRIME WITH WEAPON
4	4 - THREAT TO LAW ENFORCEMENT

At its December 2014 meeting, the CJIS Advisory Policy Board approved a proposal to modify the placement of the VPC Field in the VPF. The modification of the response format will place the VPC Field directly after the Caution and Medical Conditions (CMC) Field.

System Changes

The VPF response format should be modified to place the VPC Field directly after the CMC Field.

NCIC 2000 Operating Manual Changes

Additions to the *NCIC 2000 Operating Manual* (December 1999) are indicated by **highlighting**, and deletions are indicated by ~~strikeout~~.

VIOLENT PERSON FILE

SECTION 5.2 -- EXAMPLE OF INQUIRY WITH NEGATIVE AND POSITIVE RESPONSES

1. Wanted Person File Inquiry (QW/ZW)

1N01HEADER.QW.WA1230000.NAM/SMITH JOHN J.SEX/M.RAC/W.DOB/19511012.
VIN/ABC123DEF45678901

Negative QW/ZW Response:

1L01HEADER
WA1230000

NO NCIC WANT NAM/SMITH, JOHN J DOB/19511012 SEX/M RAC/W
NO RECORD VIN/ABC123DEF45678901
***VERIFY VIN/ABC123DEF45678901; IT DOES NOT CONFORM TO
VIN STANDARDS FOR 1981 AND LATER VEHICLES.
***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS
OF EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE INTERSTATE
EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS
FILES ARE SEARCHED WITHOUT LIMITATIONS.

Positive QW Response:

1L01HEADER
WA1230000

WARNING-A SUBJECT IN THIS RESPONSE HAS BEEN IDENTIFIED AS A VIOLENT
OFFENDER OR A SERIOUS THREAT TO LAW ENFORCEMENT OFFICERS. REVIEW THIS
RESPONSE IN ITS ENTIRETY TO OBTAIN ADDITIONAL INFORMATION ON THIS SUBJECT.
USE EXTREME CAUTION IN APPROACHING THIS INDIVIDUAL.

***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF
EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE INTERSTATE
EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS
FILES ARE SEARCHED WITHOUT LIMITATIONS.

WARNING-THE SUBJECT IN THIS RECORD HAS BEEN IDENTIFIED AS A VIOLENT
OFFENDER. THE SUBJECT HAS A CRIMINAL HISTORY OF ASSAULTING LAW
ENFORCEMENT OFFICERS. USE CAUTION IN APPROACHING THIS INDIVIDUAL.
DO NOT ARREST OR DETAIN BASED SOLELY UPON THIS INFORMATION.

MKE/VIOLENT PERSON - CAUTION
CMC/05 - VIOLENT TENDENCIES

VPC/1 - ASSAULT ON LAW ENFORCEMENT

ORI/VASP01000 NAM/SMITH, JOHN J SEX/M RAC/W ETN/H POB/TX
DOB/19511012 HGT/510 WGT/175 EYE/BRO HAI/BRO FBI/123456789 CTZ/US
SKN/DRK SMT/SC R HND

FPC/121011CO141159TTCI13 MNU/AS-123456789 SOC/123456789
OLN/11111111 OLS/MD OLY/1999

~~VPC/1 - ASSAULT ON LAW ENFORCEMENT~~

OCA/123456273

MIS/KNOWN TO THREATEN POLICE OFFICERS

LIC/ABC123 LIS/MD LIY/2000 LIT/PC

VIN/2Y27H5LI00009 VYR/1975

VMA/PONT VMO/VEN VST/2D VCO/BLU

ORI IS VA STATE POLICE ROANOKE OFFICE 703-555-1212
NIC/L146203706 DTE/20121204 DLU/20121204

2.6 MODIFICATION OF THE VIOLENT PERSON FILE (VPF) VALIDATION PROCEDURES

AFFECTED BY CHANGE: **Violent Person File**

EFFECTIVE DATE: **August 7, 2016**

Background

The CJIS Advisory Policy Board (APB) established the following validation procedures, effective with the implementation of the VPF in 2012:

- Violent person records that are not validated by the entering agency should not be removed from the National Crime Information Center (NCIC) System. NCIC will not retire violent person records even if the Name of Validator (VLN) Field is left blank.
- The VLN Field will be returned only when the requester is the entering agency, the CJIS Systems Agency of the entering agency, the FBI, and in the \$.C. Request for Validation Notification and fixed format validation files. For all other responses, the VLN Field is suppressed.

However, in order to ensure proper operation of the NCIC System, it is essential that records are complete, accurate, and properly validated. Therefore, during its December 2014 meeting, the CJIS APB approved to modify the VPF validation procedures to purge records that have not been validated.

System Changes

If a state/federal agency uses the on-line validation process, the agency must modify each VPF record being validated to include updated information in the VLN Field. If a VPF record has not been validated within a month from the request for validation, the NCIC System will generate a \$.F. Failure to Validate Notification to the ORI on the Monday following the first Sunday of the month. If the VPF record is not validated by the first Sunday of the following month, the NCIC System will retire the VPF record and generate a \$.P. Purge Failure to Validate Notification.

NCIC 2000 Operating Manual Changes

Additions to the *NCIC 2000 Operating Manual* (December 1999) are indicated by **highlighting**, and deletions are indicated by ~~strikeout~~.

VIOLENT PERSON FILE

SECTION 1.6 -- VALIDATION

For validation policy and procedures, refer to the Validation Section in the Introduction of this manual.

~~For validation policy and procedures, refer to the Validation Section in the Introduction of this manual. For NCIC validation, violent person records that are not validated by the entering agency should not be removed from NCIC. NCIC will not retire violent person records even if the Name of Validator (VLN) is not filled in.~~

The VLN Field will be returned only when the requester is the entering agency, the CJIS Systems Agency of the entering agency, the FBI, and in the \$.C. Request for Validation Notification and fixed format validation files. For all other responses, the VLN Field is suppressed.

2.7 ADDITION OF THE NOTIFY ORIGINATING AGENCY (NOA) FIELD TO THE VIOLENT PERSON FILE (VPF)AFFECTED BY CHANGE: **Violent Person File**EFFECTIVE DATE: **August 7, 2016****Background**

Prior to the NCIC 2000 enhancements, when an originating agency expected that a notification on a record would provide an investigative lead, the entering agency placed "NOAH" (Notify ORI of All Hits) (NOA Field) in the Miscellaneous (MIS) Field of the record. When an inquiring agency subsequently received a hit on a record with "NOAH" in the MIS Field, they were required to notify the entering agency and provide the details concerning the inquiry.

As part of the NCIC 2000 enhancements, a NOA Field was created to provide users the option to place a "Y" to indicate they wanted to be notified of all hits on their record. Once an agency enters the "Y" in the NOA Field, it will receive a \$.H Originating Agency Notification message any time an inquiry, entry, or modify transaction results in a hit response. If the NOA Field is left blank upon entry, the field will default to "N."

At its December 2014 meeting, the CJIS Advisory Policy Board (APB) approved to add the NOA Field to the VPF.

System Changes

The NOA Field will be added as an optional field to the VPF. Additionally, the NOA Field will be included in all record responses when the inquiring agency ORI matches the entering agency ORI and in unsolicited notifications to the ORI of record.

NCIC 2000 Operating Manual Changes

Additions to the *NCIC 2000 Operating Manual* (December 1999) are indicated by **highlighting**, and deletions are indicated by ~~strikeout~~.

VIOLENT PERSON FILE

SECTION -- 1.7 MESSAGE FIELD CODES AND EDITS

Code	Field	Edits
AKA	Alias	May include alphabetic, numerics, a comma, hyphens, and spaces; the comma must follow the last name; there can be no more than one space after the comma. The hyphen cannot be in the first position or directly precede the comma. Personal Descriptors, <i>NCIC 2000 Code Manual</i> , provides coding instructions.
CMC	Caution and Medical Conditions	Must be a valid NCIC-assigned code as listed in Personal Descriptors, <i>NCIC 2000 Code Manual</i> .
CTZ	Citizenship	Must be a valid NCIC-assigned country code as listed in State and Country Codes, <i>NCIC 2000 Code Manual</i> .
DLO	DNA Location	Free text. If the DNA field is N or defaulted to N, then the DLO must be blank.
DNA	DNA Profile	Must be either a Y or N. N is the default value. If Y Indicator is entered, then the DLO Field must contain data.
DOB	Date of Birth	Must be a valid Gregorian date, (YYYYMMDD) if it is the only numeric identifier. The DOB cannot be later than the current date. If the DOB is not the only numeric identifier, 00 may be entered for the month and/or day when the actual date is unknown. More information in Personal Descriptors, <i>NCIC 2000 Code Manual</i> .
DOC	Date of Cancellation	Must be a valid Gregorian date (YYYYMMDD) equal to current date or current date minus one.
ETN	Ethnicity	Must be a valid NCIC-assigned code as listed in Personal Descriptors, <i>NCIC 2000 Code Manual</i> .
EYE	Eye Color	Must be a valid NCIC-assigned code as listed in Personal Descriptors, <i>NCIC 2000 Code Manual</i> .

FBI	FBI Number/UCN	<p>May be up to seven numerics or one to six numerics followed by an alphabetic character A through H; or one to six numerics followed by an alphabetic character J through Z, followed by one or two check digits; or one to six numerics followed by two alphabets followed by one check digit. If the number contains one alphabetic character (J-Z), the check digit(s) will be 1 to 11. If the number contains two alphabetic characters, the first cannot be B, G, I, O, Q, S, U, Y, or Z; the second must be A, B, C, D, or E; and the check digit will be 0 to 9. The alphabetic characters I and O are always invalid.</p> <p>OR</p> <p>May be eight alphanumeric followed by 1 alphanumeric check digit. Cannot contain alphabetic characters B, G, I, O, Q, S, U, Y, or Z.</p>
FPC	Fingerprint Classification	<p>Must be listed in Personal Descriptors, <i>NCIC 2000 Code Manual</i>. If the first character of any finger is numeric, the second character must also be numeric. Codes 00 and 50 may not be used.</p>
HAI	Hair Color	<p>Must be a valid NCIC-assigned code as listed in Personal Descriptors, <i>NCIC 2000 Code Manual</i>.</p>
HGT	Height	<p>The first character represents feet and the second and third characters represent inches. May be a minimum of 400 but not more than a maximum of 711. More information in Personal Descriptors, <i>NCIC 2000 Code Manual</i>.</p>
IMN	Image NCIC Number	<p>A self-checking number automatically assigned by NCIC to each accepted image record and consists of the alphabetic character I followed by nine numeric characters. Must have valid check digit.</p>
IMT	Image Type	<p>Must be a valid NCIC-assigned code as listed in the Image File chapter of this manual.</p>

LIC	License Plate Number	The characters UNK, UNKN, UNKNOWN may be used in inquiry transactions. For entry of a record with UNK, UNKN, or UNKNOWN, contact the FBI CJIS Division staff. If VMA is AERO, LIS is US, and LIT is PP or NP, the first character in the LIC Field must be the alphabetic N. If the license plate number exceeds ten characters, only the last ten characters should be entered in the LIC Field. The full plate number must be shown in the MIS Field.
LIS	License Plate State	Must be a valid NCIC-assigned code as listed in State and Country Data Codes, <i>NCIC 2000 Code Manual</i> .
LIT	License Plate Type	Must be a valid NCIC-assigned code as listed in the Vehicular Data Codes, <i>NCIC 2000 Code Manual</i> .
LIY	License Plate Year of Expiration	Must be a valid four-character year (YYYY) or the alphabetic NX to represent a nonexpiring registration.
LKA	Linkage Case Number	Must not contain a single zero only, a run of zeros a single alphabetic only, or the word NONE. The first seven characters of the LKA cannot equal the first seven characters of the LKI. The only valid special character is the hyphen. The LKA must be valid for the LKI. (There must be an ORI and matching OCA in the System.)
LKI	Linkage Agency Identifier	Must be a valid ORI.
MIS	Miscellaneous	May include alphabetic, numeric, and special characters.
MKE	Message Key	Must be a valid message key.
MNU	Miscellaneous	The first two characters must be a valid NCIC-assigned code as listed in Personal Descriptors, <i>NCIC 2000 Code Manual</i> . The third character must be a hyphen. Entry of one zero only, or a run of zeros only is prohibited in positions 4 through 15. An originating police agency or identification number in MNU Field cannot be the only numeric identifier in the record. If the MNU exceeds 15 characters, the first 15 characters should be entered in the MNU Field. The full MNU should be entered in the MIS Field.

NAM	Name	The name may include alphabetic, numerics, a comma, hyphens, and spaces; the comma must follow the last name; there can be no more than one space after the comma. The hyphen cannot be in the first position or directly precede the comma. <i>The NCIC 2000 Code Manual</i> , Personal Descriptors provides coding instructions.
NIC	NCIC Number	A self-checking number automatically assigned by NCIC 2000 to each accepted record and consists of an alphabetic character (L in the Violent Person File) followed by nine numeric characters. Must have valid check digits when used to identify record in a subsequent transaction.
NOA	Notify Originating Agency	Must be Y or N. NCIC 2000 will default to N if left blank.
OCA	Originating Agency Case Number	Must not contain a single zero only, run of zeros. The first seven characters of the OCA cannot equal the first seven characters of the ORI. The only valid special character is the hyphen.
OLN	Operator's License Number	One zero only or run of zeros only may not be used. More information in Personal Descriptors, <i>NCIC 2000 Code Manual</i> .
OLS	Operator's License State	Must be a valid NCIC-assigned code as listed in State and Country Data Codes <i>NCIC 2000 Code Manual</i> .
OLY	Operator's License Year of Expiration	Must represent the year the license expires (YYYY) Year of Expiration or the alphabetic NX to represent a nonexpiring or the code UNKN for unknown. More information in Personal Descriptors, <i>NCIC 2000 Code Manual</i> .
ORI	Originating Agency Identifier	Must be a valid NCIC-assigned ORI.
POB	Place of Birth	Must be a valid NCIC-assigned code as listed in the State and Country Codes, <i>NCIC 2000 Code Manual</i> . More information also in Personal Descriptors, <i>NCIC 2000 Code Manual</i> .
RAC	Race	Must be a valid NCIC-assigned code as listed in Personal Descriptors, <i>NCIC 2000 Code Manual</i> .
SEX	Sex	Must be a valid NCIC-assigned code as listed in Personal Descriptors, <i>NCIC 2000 Code Manual</i> .
SKN	Skin Tone	Must be a valid NCIC-assigned code as listed in Personal Descriptors, <i>NCIC 2000 Code Manual</i> .

SMT	Scars, Marks, Tattoos, and Other Characteristics	Must be a valid NCIC-assigned code as listed in Personal Descriptors, <i>NCIC 2000 Code Manual</i> .
SOC	Social Security Number	Should not be less than 001010001 or have a value of 9 in the first position or have a value of 00 in the fourth and fifth position. Invalid and/or nonissue numbers are accepted but cause an SOC attention message. More information in Personal Descriptors, <i>NCIC 2000 Code Manual</i> .
VCO	Vehicle Color	Must be valid NCIC-assigned code as listed in Vehicular Data Codes, <i>NCIC 2000 Code Manual</i> . If two color codes are used, they must be separated by a slash (/).
VIN	Vehicle Identification Number	Single zero only, run of zeros only, single alphabetic only, all alphabetic only, or spaces cannot be used. The Vehicle File chapter has additional edits on the VIN Field. If state-assigned or nonconforming 17-character VIN, SVIN, must be entered in the first four characters of the MIS Field. If the VIN exceeds 20 characters, only the last 20 characters should be entered in the VIN Field. The full VIN must then be shown in the MIS Field.
VLN	Name of Validator	Any valid characters representing validator.

VMA	Vehicle Make	<p>For NCIC 2000 messages, the VMA Field can be up to 24 characters. The first four characters must be alphabetic and a valid code. If the VMA code is less than four characters and data are included in positions 5 through 24, positions 3 and/or 4 should be blanks. The remaining characters are free text and must contain the name of the manufacturer when the VMA code is AERO, ATV, COEQ, CYL, FARM, SNOW, SPEC, TRLR, or TRUK.</p> <p>If the VMO is other than TL, the VMA code must be a valid NCIC-assigned code as listed in Vehicular Data Codes, <i>NCIC 2000 Code Manual</i>.</p> <p>If the VMO is TL, the VMA code must not be the characters: ASM, ASMB, ASSE, ASSM, MB, MC, MK, MP, MS, NA, TK, TL, UNK, UNKN, XX, XXX, XXXX, YY, YYY, YYYY, ZZ, ZZZ, or ZZZZ.</p> <p>For every assembled vehicle that does not have a manufacturer-assigned VIN, the VMA code must be ASVE.</p>
	(aircraft)	If VST is 1J, 2J, 3J, MJ, 1P, 2P, 3P, MP, BP, HP, or SA, the VMA code must be AERO.
	(all-terrain vehicle, dune buggy, go-cart codes approved golf cart and snowmobiles)	If VST is EB, EN, or OP, the VMA code must be SPEC, ATV, SNOW, CYL, or one of the VMA codes for snowmobiles or motorcycles as listed in the <i>NCIC 2000 Code Manual</i> , Vehicular Data Codes. If VST is MV, the VMA code must be SPEC, ATV, CYCL, or one of the approved VMA codes for snowmobiles or motorcycles listed in the <i>NCIC 2000 Code Manual</i> , Vehicular Data Codes. If VMA code is ATV or SPEC, the VST must be EB, EN, MV, or OP, and the name of the manufacturer must be entered in the MIS Field.
VMO	Vehicle Model	Spaces cannot be skipped. Hyphens or symbols should be used. More information in Vehicular Data Codes, <i>NCIC 2000 Code Manual</i> . The only valid VMO codes for vehicles with VST codes EB, EN, MV, or OP are (blank), ATV, CYL, DUN, GOF, GRT, SKT, SKW, TOY, TRA, TRW or WHE.

	(assembled automobile)	If the vehicle year is less than 1988 and the first four characters of the VMA are ASVE, the VMO must be AV or REP.
	(construction equipment)	If the first four characters of the VMA are COEQ, the VMO must be CE.
	(farm and garden equipment)	If the first four characters of the VMA are FARM, the VMO must be FE.
	(motorcycle)	If the VST is MB, MC, MD, MK, MS, or MY, the VMO required is CYL.
	(snowmobile)	If the first four characters of the VMA are SNOW or one of the valid manufacturer's codes as listed in Vehicular Data Codes, <i>NCIC 2000 Code Manual</i> the VMO must be SKT, SKW, TRA, TRW, or WHE.
	(trailer)	If the first four characters of the VMA are TRLR or HMDE, the VMO must be TL.
	(truck)	If the first four characters of the VMA are TRUK, the VMO must be TK.
VPC	Violent Person Criteria	Must be a numeric 1, 2, 3, or 4.
VST	Vehicle Style	Must be a valid NCIC-assigned code as listed in Vehicular Data Codes, <i>NCIC 2000 Code Manual</i> . If the VMA is ATV or SPEC, then the VST must be OP, EB, EN or MV, and the MIS Field must contain a nonblank character.
VYR	Vehicle Year	Must represent the product (model) year during which the vehicle was manufactured (YYYY). Year cannot be more than 2 years beyond the current model year. For entries 1981 or later, and when the VIN is 17 characters, the tenth position (vehicle year) of a VIN must represent the VYR.
WGT	Weight	Minimum of 050 and maximum of 499. More information in Personal Descriptors, <i>NCIC 2000 Code Manual</i> .

SECTION 2.1 -- EXAMPLE OF AN ENTRY

```
1N01HEADER.EVPC.MDUSM0123.SMITH, JOHN J.M.W.TX.US.19511012.510.175.
BRO.BRO..DRK.SC R HND.121011C0141159TTC113..204111111.
C313456.MD.NX.123456789.VAUSM0100.987654321.N..00.ABC123.MD.2014.PC.
2Y27H5L000009.1975.PONT.SUN.2D.BLU.KNOWN TO BE VERY AGGRESSIVE WITH LAW
ENFORCEMENT OFFICERS.N.1.Y
```

Acknowledgment:

1L01HEADER
 MDUSM0123
 NAM/SMITH, JOHN J NIC/L123456789
 OCA/123456789

Note: When vehicular data have been entered, all entries and modifications will cross-search all persons file (except the NICS Denied Transaction and Unidentified Person File), and Vehicle, Boat, Vehicle/Boat, Vehicle/Boat Part, and License Plate Files.

SECTION 2.2 -- MESSAGE FIELD CODES FOR ENTRY

The following is a list of the VPF data fields and the order of the fields for an entry transaction.

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	2-4	ALPHABETIC
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC
NAME	MANDATORY	NAM	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SEX	MANDATORY	SEX	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
RACE	MANDATORY	RAC	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>

SECTION 2 -- SYSTEM CHANGES

PLACE OF BIRTH	OPTIONAL	POB	2-2	CODE AS DEFINED IN <i>NCIC 2000</i> <i>CODE MANUAL</i>
CITIZENSHIP	OPTIONAL	CTZ	2-2	MUST BE VALID NCIC ASSIGNED COUNTRY CODE AS LISTED IN STATE AND COUNTRY CODES, <i>NCIC 2000 CODE</i> <i>MANUAL</i>
DATE OF BIRTH	CONDITIONAL	DOB	8-8	NUMERIC
HEIGHT	MANDATORY	HGT	3-3	NUMERIC
WEIGHT	MANDATORY	WGT	3-3	NUMERIC
EYE COLOR	MANDATORY	EYE	3-3	CODE AS DEFINED IN <i>NCIC 2000</i> <i>CODE MANUAL</i>
HAIR COLOR	MANDATORY	HAI	3-3	CODE AS DEFINED IN <i>NCIC 2000</i> <i>CODE MANUAL</i>
FBI NUMBER/UCN	CONDITIONAL	FBI	1-9	ALPHABETIC, NUMERIC
SKIN TONE	OPTIONAL	SKN	3-3	CODE AS DEFINED IN <i>NCIC 2000</i> <i>CODE MANUAL</i>
SCARS, MARKS, TATTOOS, AND OTHER CHARACTERISTICS	OPTIONAL	SMT	3-10	CODE AS DEFINED IN <i>NCIC 2000</i> <i>CODE MANUAL</i>
FINGERPRINT CLASSIFICATION	OPTIONAL	FPC	20-20	ALPHABETIC, NUMERIC

SECTION 2 -- SYSTEM CHANGES

MISCELLANEOUS NUMBER	CONDITIONAL	MNU	4-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SOCIAL SECURITY NUMBER	CONDITIONAL	SOC	9-9	NUMERIC
OPERATOR'S LICENSE NUMBER	CONDITIONAL SET	OLN	1-20	ALPHABETIC, NUMERIC
OPERATOR'S LICENSE STATE	SET	OLS	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
OPERATOR'S LICENSE YEAR OF EXPIRATION	SET	OLY	2-2	ALPHABETIC (2) OR NUMERIC (4)
ORIGINATING AGENCY CASE NUMBER	MANDATORY	OCA	1-20	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
LINKAGE AGENCY IDENTIFIER	OPTIONAL SET	LKI	9-9	ALPHABETIC, NUMERIC
LINKAGE CASE NUMBER	OPTIONAL	LKA	1-20	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
DNA PROFILE INDICATOR	OPTIONAL	DNA	1-1	ALPHABETIC
DNA LOCATION	CONDITIONAL	DLO	1-250	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
CAUTION AND MEDICAL CONDITIONS	OPTIONAL	CMC	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>

SECTION 2 -- SYSTEM CHANGES

LICENSE PLATE NUMBER	CONDITIONAL SET	LIC	1-10	ALPHABETIC, NUMERIC
LICENSE PLATE STATE	SET	LIS	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
LICENSE PLATE YEAR OF EXPIRATION	SET	LIY	2-4	ALPHABETIC (2), NUMERIC (4)
LICENSE PLATE TYPE	SET	LIT	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE IDENTIFICATION NUMBER	CONDITIONAL SET	VIN	1-20	ALPHABETIC, NUMERIC
VEHICLE YEAR	SET	VYR	4-4	NUMERIC
VEHICLE MAKE	SET	VMA	2-24	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE MODEL	OPTIONAL	VMO	2-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE STYLE	SET	VST	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE COLOR	OPTIONAL	VCO	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
MISCELLANEOUS	OPTIONAL	MIS	1-500	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
ETHNICITY	OPTIONAL	ETN	1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>

VIOLENT PERSON CODE	MANDATORY	VPC	1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
NOTIFY ORIGINATING AGENCY	OPTIONAL	NOA	1-1	ALPHABETIC

SECTION 2.5 -- MESSAGE FIELD CODES FOR ENTRY

1. The ORI represents the agency responsible for maintaining the VPF record.
2. PERSONAL DESCRIPTORS

Entry instructions and valid codes for name; sex; race; date of birth; height; weight; eye color; hair color; skin tone; scars, marks, and tattoos; fingerprint classification; miscellaneous number; Social Security number; and operator's license number; and caution and medical conditions can be found in the Personal Descriptors, *NCIC 2000 Code Manual*. Codes for entering the place of birth and citizenship can be found in State and Country Codes, *NCIC 2000 Code Manual*.

3. ORIGINATING AGENCY CASE NUMBER (OCA)

The entering agency should ensure the OCA is a unique number assigned to the case within the agency. For NCIC records not related to an investigative case, the OCA Field must still be unique (e.g. state system-assigned number, filing system number, state identification number).

4. LINKAGE DATA (LKI and LKA)

To link a VPF record to another NCIC record, the LKI and LKA Fields should contain the ORI and OCA Fields from the related record. The message will be rejected if the first seven characters of the LKA Field are the same as the first seven characters of the LKI Field.

5. DNA DATA (DNA and DLO)

The DNA Field has a default value of N, meaning no DNA data are available. When the user sets the DNA Field to Y, indicating DNA data are available, then specific information regarding the location of the DNA sample must be included in the DLO Field. The DLO Field can include contact information, type of DNA sample, and other information deemed appropriate by the agency. If the DNA Field is set to Y and the DLO is blank, then the record will be rejected.

6. VEHICLE OR LICENSE PLATE DATA

Entry instructions for vehicle and license plate information can be found in the Vehicle File chapter of this manual, Vehicular Data Codes, *NCIC 2000 Code Manual*, and State and Country Codes, *NCIC 2000 Code Manual*.

7. VIOLENT PERSON CRITERIA (VPC) CODE

The Violent Person Criteria Field must be a numeric 1, 2, 3, or 4 to indicate which criteria listed in Section 1.2 justifies entry into the file. The VPC codes are the following.

VPC Code	Translation
1	1 - ASSAULT ON LAW ENFORCEMENT
2	2 - VIOLENT CRIME HOMICIDE/ATTEMPTED HOMICIDE
3	3 - VIOLENT CRIME WITH WEAPON
4	4 - THREAT TO LAW ENFORCEMENT

8. MISCELLANEOUS (MIS) DATA

- Aliases, nicknames (monikers), vehicular data, dates of birth, Social Security numbers, and operator's license numbers should not be entered in the MIS Field. All additional searchable data should be entered in a supplemental record (MKE/ENVP), as illustrated and explained in Section 8 of this chapter, as this procedure increases the chance of a hit on this record. Information in the MIS Field is not searchable.
- When specific information required for a mandatory field is not available, similar information should be substituted in that field with appropriate comments in the MIS Field.

9. NOTIFY ORIGINATING AGENCY (NOA)

When the ORI believes that notification each time its record is hit will provide investigative leads, regardless of whether the location of the wanted person is known, Y should be entered into the NOA Field. If NOA is left blank, the field will default to N.

The NOA Field will be returned in record responses when the inquiring agency ORI matches the entering agency ORI and in unsolicited notifications (\$. messages) to the ORI of record.

SECTION 5.2 -- EXAMPLE OF INQUIRY WITH NEGATIVE AND POSITIVE RESPONSES

2. Wanted Person File Inquiry (QW/ZW)

1N01HEADER.QW.WA1230000.NAM/SMITH JOHN J.SEX/M.RAC/W.DOB/19511012.
VIN/ABC123DEF45678901

Negative QW/ZW Response:

1L01HEADER
WA1230000

NO NCIC WANT NAM/SMITH, JOHN J DOB/19511012 SEX/M RAC/W
NO RECORD VIN/ABC123DEF45678901
***VERIFY VIN/ABC123DEF45678901; IT DOES NOT CONFORM TO
VIN STANDARDS FOR 1981 AND LATER VEHICLES.
***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS
OF EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE INTERSTATE
EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS
FILES ARE SEARCHED WITHOUT LIMITATIONS.

Positive QW Response:

1L01HEADER
VAVSP010000

WARNING-A SUBJECT IN THIS RESPONSE HAS BEEN IDENTIFIED AS A VIOLENT
OFFENDER OR A SERIOUS THREAT TO LAW ENFORCEMENT OFFICERS. REVIEW THIS
RESPONSE IN ITS ENTIRETY TO OBTAIN ADDITIONAL INFORMATION ON THIS SUBJECT.
USE EXTREME CAUTION IN APPROACHING THIS INDIVIDUAL.

***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF
EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE INTERSTATE
EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS
FILES ARE SEARCHED WITHOUT LIMITATIONS.

WARNING-THE SUBJECT IN THIS RECORD HAS BEEN IDENTIFIED AS A VIOLENT
OFFENDER. THE SUBJECT HAS A CRIMINAL HISTORY OF ASSAULTING LAW
ENFORCEMENT OFFICERS. USE CAUTION IN APPROACHING THIS INDIVIDUAL.
DO NOT ARREST OR DETAIN BASED SOLELY UPON THIS INFORMATION.

MKE/VIOLENT PERSON - CAUTION
CMC/05 - VIOLENT TENDENCIES
ORI/VASPO1000 NAM/SMITH, JOHN J SEX/M RAC/W POB/TX
DOB/19511012 HGT/510 WGT/175 EYE/BRO HAI/BRO FBI/123456789 CTZ/US
SKN/DRK SMT/SC R HND
FPC/121011CO141159TTCI13 MNU/AS-123456789 SOC/123456789
OLN/11111111 OLS/MD OLY/1999
VPC/1-ASSAULT ON LAW ENFORCEMENT
VLD/20151204 VLN/JONES, DAVID E NOA/Y
OCA/123456273
MIS/KNOWN TO THREATEN POLICE OFFICERS
LIC/ABC123 LIS/MD LIY/2000 LIT/PC
VIN/2Y27H5LI00009 VYR/1975
VMA/PONT VMO/VEN VST/2D VCO/BLU
ORI IS VA STATE POLICE ROANOKE OFFICE 703-555-1212
NIC/L146203706 DTE/20121204 DLU/20151204

2.8 ADDITION OF THE STATE IDENTIFICATION NUMBER (SID) TO THE NATIONAL CRIME INFORMATION CENTER (NCIC) PERSONS FILES

AFFECTED BY CHANGE: **Introduction**
 Foreign Fugitive
 Gang
 Identity Theft
 Immigration Violator
 Known or Appropriately Suspected Terrorist
 Missing Person
 National Sex Offender Registry
 Protection Order
 Protective Interest
 Supervised Release
 Violent Person
 Wanted Person

EFFECTIVE DATE: **August 7, 2016**

Background

Currently, the SID Field is only available in the National Sex Offender Registry (NSOR). At its June 2014 meeting, the CJIS Advisory Policy Board (APB) approved the addition of the SID Field, as an optional field for entry, to the Foreign Fugitive, Gang, Identity Theft, Immigration Violator, Known or Appropriately Suspected Terrorist, Missing Person, Protection Order, Protective Interest, Supervised Release, Violent Person, and Wanted Person Files. Additionally, the CJIS APB approved to designate the SID Field in the mentioned NCIC Person Files as noncritical for the NCIC audit process.

This enhancement does not include the NICS Denied Transaction and Unidentified Person Files.

System Changes

The SID Field will be added as an optional field to all NCIC Person Files. Additionally, the SID Field will allow for an additional nine supplemental entries.

The SID Field is an optional 3-10 character field and allows for the entry of alphabetic, numeric, or special characters. In the NSOR, the first two characters of the SID Field must be a valid state code. This enhancement will expand the SID message field edits to the following:

1. The first two characters must be a valid state code, territory code, or the code US.
2. The third and fourth characters may contain an asterisk.
3. The tenth character may contain a hyphen.

NCIC 2000 Operating Manual Changes

Additions to the *NCIC 2000 Operating Manual* (December 1999) are indicated by **highlighting**, and deletions are indicated by ~~strikeout~~. Updates to the III chapter will be provided in a separate Technical and Operational Update.

INTRODUCTION**SECTION 2.9 -- ADMINISTRATIVE MESSAGES****§.8. Missing Person Notification**

A §.8. administrative message is sent to The National Center for Missing and Exploited Children (NCMEC) for all modify, cancel, locate, and clear missing person transactions when the missing person interest flag (MIF) Field contains the alphabetic Y. NCMEC sets the MIF flag through a missing person modify transaction.

The following is an example of a §.8. Missing Person Notification:

```

§.8.
NCMEC NOTIFICATION AT 1325 EST 19991001
1L01HEADER.MM.MD1012600.NAM/DOE, JOHN J.NIC/M000069216.EYE/BRO
UPDATING ORI IS ANY CITY PD MD

MKE/MISSING PERSON JUVENILE
ORI/MD1012600 NAM/DOE, JOHN J SEX/M RAC/W ETN/H POB/MD
DOB/19891012 DOE/20071012 HGT/310 WGT/065 EYE/BRO HAI/BRO
SKN/FAR SMT/SC R HND
SOC/216343737 MNP/MP DLC/19921201 OCA/SAMPLE
MNP/MP DLC/19921201 OCA/SAMPLE SID/MD99999999
MIS/ LAST SEEN WEARING BLUE PANTS AND RED SHIRT
BLT/OPOS CRC/C FPA/N BXR/P
JWT/PK RI
JWL/GOLD RING
ORI IS ANY CITY PD MD
DOB/19880912
SMT/SC R ARM

DENTAL CHARACTERISTICS
DENTAL CHARACTERISTICS (DCH) ARE NOT AVAILABLE
NIC/M000069216 DTE/19981215 0000 EST DLU/20080328 1115 EDT

```

§.8. Child Abduction Notification

A §.8. administrative message is sent to NCMEC and the FBI for all missing person entry, modify, cancel, locate, and clear transactions when the Missing Person (MNP) Field contains a value of CA.

The following is an example of a §.8. Child Abduction Notification:

```

§.8.DCFBIWA07
CHILD-ABDUCTION NOTIFICATION AT 1325 EST 19991001
1L01HEADER.MM.MD1012600.NAM/DOE, JOHN J.NIC/M000069216.EYE/BRO
UPDATING ORI IS ANY CITY PD MD

MKE/MISSING PERSON ENDANGERED
ORI/MD1012600 NAM/DOE, JOHN J SEX/M RAC/W ETN/H POB/MD
DOB/19891012 DOE/20071012 HGT/310 WGT/065 EYE/BRO HAI/BRO
SKN/FAR SMT/SC R HND SOC/123456789

```

SOC/123456789
MNP/CA DLC/19921201 OCA/SAMPLE SID/MD99999999
MIS/LAST SEEN WEARING BLUE PANTS AND RED SHIRT
BLT/OPOS CRC/C FPA/N BXR/P
JWT/PK RI
JWL/GOLD RING
SMT/SC R ARM

DENTAL CHARACTERISTICS
DENTAL CHARACTERISTICS (DCH) ARE NOT AVAILABLE
NIC/M000069216 DTE/19981215 0000 EST DLU/20080328 1115 EDT

\$.8. AMBER Alert Notification

A \$.8. administrative message is sent to NCMEC and the FBI for all missing person entry, modify, cancel, locate, and clear transactions when the Missing Person (MNP) Field contains a value of AA.

The following is an example of a \$.8. AMBER Alert Notification:

\$.8.DCFBIWA07
AMBER-ALERT-NOTIFICATION AT 1325 EST 20051001
1L01HEADER.MM.MD1012600.NAM/DOE, JOHN J.NIC/M000069216.EYE/BRO
UPDATING ORI IS ANY CITY PD MD

MKE/MISSING PERSON ENDANGERED
ORI/MD1012600 NAM/DOE, JOHN J SEX/M RAC/W ETN/H POB/MD
DOB/19891012 DOE/20071012 HGT/505 WGT/105 EYE/BRO HAI/BRO
SKN/FAR SMT/SC R HND
SOC/123456789
MNP/AA DLC/19921201 OCA/SAMPLE SID/MD99999999
MIS/LAST SEEN WEARING BLUE PANTS AND RED SHIRT
BLT/OPOS CRC/C FPA/N BXR/P
JWT/PK RI
JWL/GOLD RING

DENTAL CHARACTERISTICS
DENTAL CHARACTERISTICS (DCH) ARE NOT AVAILABLE
NIC/M000069216 DTE/20041215 1245 EST DLU/20080328 1115 EDT

\$.H. Originating Agency Notification

A \$.H. administrative message is sent to the ORI of record when an inquiry, enter, or modify transaction results in a hit response; and the Notify Originating Agency flag (NOA) is set to Y in a NCIC 2000 formatted record. This replaces the use of NOAH in the MIS Field of an NCIC formatted record which did not generate an automatic message but directed the user to contact the owner of the record.

The following is an example of a \$.H. administrative message:

\$.H.
MD0012600
ORIGINATING AGENCY NOTIFICATION AT 1600 EST 19990830
FL0130000 ANY CITY PD FL

113 FRONT STREET
 MIAMI DADE FL
 407 555-1313
 QV.FL0130000.LIC/ABC123.LIS/MD.LIY/1999

MKE/STOLEN VEHICLE
 ORI/FL0130000 LIC/ABC123 LIS/MD LIY/1999 LIT/PC
 VIN/9876543345210 VYR/1972 VMA/PONT VMO/BON VST/SW VCO/RED DOT/199990803
 OCA/56789
 NOA/Y
 OAN/12345678
 NIC/V123456789 DTE/19990904 1200 EDT DLU/19991010 1115 EDT

The following is an example of a \$.H. Originating Agency Notification when the inquiry ORI is VAUSC6099 or VAUSC6050:

\$.H.
 MD0012600
 ORIGINATING AGENCY NOTIFICATION AT 1600 EST 20001215
 VAUSC6050 US CUST SERV ENFORCEMENT SYSTEMS NEWINGTON
 7681 BOSTON BLVD
 SPRINGFIELD VA
 703 921-6000
 QW.VAUSC6050.NAM/SMITH, JOHN J.SEX/M.RAC/W.DOB/19511012
 *****THIS NOTIFICATION IS BASED ON A PASSENGER MANIFEST INQUIRY*****
 MKE/WANTED PERSON
 EXL/2 - LIMITED EXTRADITION SEE MIS FIELD
 ORI/MD0012600 NAM/SMITH, JOHN J SEX/M RAC/W ETN/H POB/TX
 DOB/19521012 HGT/510 WGT/175 EYE/BRO HAI/BRO CTZ/US
~~HGT/510 WGT/175 EYE/BRO HAI/BRO CTZ/US~~
 SKN/DRK SMT/SC R HND
 MNU/AS-123456789 SOC/123456789
 OFF/RAPE - GUN
 DOW/19981218 OCA/465978124 SID/MD999999999
 MIS/EXTR EAST OF MISSISSIPPI ONLY
 ORI IS ANY CITY PD MD 301 555-1212
 NIC/W146203714 DTE/20000114 1400 EST DLU/20080517 1600 EST
 IMMED CONFIRM WARRANT AND EXTRADITION WITH ORI

\$.H.TTP Threat to Protectee Notification

This notification is sent to the ORI of record when an inquiry or entry/modify results in a hit on a Protective Interest record. The following is an example of a \$.H.TTP notification:

\$.H.TTP. THREAT TO PROTECTEE NOTIFICATION
 MDUSM0123
 HIT NOTIFICATION ON NCIC PROTECTIVE INTEREST FILE RECORD AT
 1600 EST 20001215
 QW.VAUSC6050.NAM/SMITH. JOHN J.SEX/M.RAC/W.DOB/19511012

 RESULTED IN HIT ON THE FOLLOWING RECORD:
 MKE/POTENTIALLY DANGEROUS TO USMS PROTECTEE
 ORI/MDUSM0123 NAM/SMITH, JOHN J SEX/M RAC/W POB/TX ~~DOB/19511012~~
~~DOB/19511012~~ HGT/510 WGT/175 EYE/BRO HAI/BRO FBI/123456789 CTZ/US ~~SKN/DRK~~
~~SKN/DRK~~ SMT/SC R HND
 FPC/121011CO141159TTCI13 MNU/AS-123456789 SOC/123456789
 OLN/11111111 OLS/MD OLY/1999
 DTT/20100103 OCA/123456273 SID/MD999999999

MIS/KNOWN TO THREATEN FEDERAL JUDGE IN 1ST DISTRICT, WASHINGTON, DC
LIC/ABC123 LIS/MD LIY/2000 LIT/PC
VIN/2Y27H5LI00009 VYR/1975
VMA/PONT VMO/VEN VST/2D VCO/BLU
NIC/K146203706 DTE/20101201 DLU/20101203 1815 EST

§.I. Investigative Interest Notification

An Investigative Interest Notification is sent to each Investigative Interest Agency Identifier (IIA) when a modify, locate, clear, cancel transaction, or supplemental transaction, including an investigative interest, is processed for a record with investigative interest. When a record with an investigative interest supplemental record contains a “Y” in the Notify Investigative Agency (NIA) Field and is provided in a hit response, the Investigative Interest Notification is sent to the NIA.

§.I.
WA1230000
INVESTIGATIVE INTEREST NOTIFICATION AT 1221 EST 20011008
ORI/MD1012600 ANY CITY PD MD 555 555-1234
NIC/W146203706.OCA/92341244.ICA/123456789
1N01HEADER.MW.MD1012600.NAM/SMITH, JOHN J.NIC/W146203706
SOC/375145249.SMT/SC R HND

When a record containing investigative interest is removed through the purge process, the following Investigative Interest Notification is sent to each IIA.

§.I.
WA1230000

INVESTIGATIVE INTEREST NOTIFICATION AT 1151 EST 20020108
THE FOLLOWING RECORD HAS BEEN PURGED BY THE FBI COMPUTER
MKE/WANTED PERSON
EXL/2 - LIMITED EXTRADITION SEE MIS FIELD
ORI/MD1012600 NAM/SMITH, JOHN J SEX/M RAC/W ETN/H POB/TX
DOB/19511012 HGT/510 WGT/175 EYE/BRO HAI/BRO CTZ/US FPC/121011CO141159TTCI13
FPC/121011CO141159TTCI13 MNU/AS-123456789 SOC/123456789
OLN/11111111 OLS/MD OLY/2000
OFF/HOMICIDE - WILLFUL KILL-POL OFF-GUN
DOW/19981201 OCA/9231244 SID/MD99999999
WNO/635F1129 CTI/MD101261J
MIS/EXTR EAST OF MISSISSIPPI ONLY KNOWN TO COLLECT, DRIVE AND STEAL
MIS/CLASSIC CARS
LIC/ABC123 LIC/MD LIY/2000 LIT/PC
VIN/2Y27H5LI00009 VYR/1975
VMA/PONT VMO/VEN VST/2D VCO/BLU
DOB/19501012
NIC/W146203706 DTE/19991205 1400 EST DLU/20010328 1115 EDT
INVESTIGATIVE INTEREST AGENCIES:
IIA/WA1230000 ANY CITY PD WA
CTI/555 555-4321 ICA/123456789 DII/20010108
MIS/WANTED FOR QUESTIONING IN CONNECTION

\$.J. Emancipation Notification

This message is sent to the ORI of record when the individual of the record reaches the age of emancipation. This is determined monthly by the NCIC System by comparing the Date of Emancipation Field with the current date.

The following is an example of a \$.J. administrative message:

```
$.J.
MDOO12600
THE INDIVIDUAL OF YOUR RECORD NIC/W000000000
OCA/324-123 HAS BECOME EMANCIPATED.
PLEASE CHECK YOUR STATE LAWS REGARDING APPROPRIATE ACTION.

MKE/WANTED JUVENILE DELINQUENT - ADJUDGED
EXL/1 - FULL EXTRADITION
ORI/MD1012600 NAM/SMITH, JOHN SEX/M RAC/W ETN/H POB/TX
DOB/19851023 DOE/20051023 HGT/509 WGT/150 EYE/BRO HAI/BRO
SKN/DRK SMT/SC RT HD
FPC/121011CO141159TTCI13 SOC/123456789
OLN/12345678 OLS/MD OLY/2000
OFF/ESCAPE FROM CUSTODY
DOV/19991021 OCA/324-123 SID/MD999999999
WNO/12323444545
NOA/Y
LIC/CC1234 LIS/MD LIY/1999 LIT/PC
VIN/9876543345210 VYR/1972
VMA/PONT VMO/BON VST/SW VCO/RED
NIC/W00000000 DTE/19991022 0100 EDT DLU/19991103 1500 EST
```

\$.K. Missing Information Notification

A \$.K. Missing Information Notification is sent to the ORI of record as a result of a quality control periodic automated review of the Missing and Unidentified Person Files. The review determines if information is present in the Blood Type (BLT); Dental Characteristics (DCH); Fingerprint Classifications (FPC); Jewelry Type (JWT); and Scars, Marks, Tattoos, and Other Characteristics (SMT) Fields and if UNK is present in the Height (HGT) or Weight (WGT) Fields. If an entry date of a missing or unidentified person record is over 30 days old and any of the above fields are missing or the HGT and/or WGT contains UNK, an on-line \$.K. message, listing the missing fields, will be sent to the originating agency via the CSA.

The following is an example of a \$.K. Missing Information Notification:

```
$.K.
MD1012600
NCIC INCOMPLETE MISSING/UNIDENTIFIED PERSON NOTIFICATION AT 1600
EST 19990830. YOUR ENTRY NIC/M000069216, OCA/56789 HAS
INFORMATION MISSING FROM THE FOLLOWING KEY DATA
FIELDS: BLT, DCH, FPC, JWT, SMT, HGT.

IF ANY SUPPLEMENTAL INFORMATION IS AVAILABLE, THAT DATA SHOULD BE ENTERED
IMMEDIATELY. THIS WILL BE YOUR ONLY NCIC NOTIFICATION.
MKE/MISSING PERSON OTHER
```

ORI/MD1012600 NAM/THOMAS, TOM SEX/M RAC/W ETN/H POB/TX
 DOB/19750606 HGT/UNK WGT/153 EYE/BRO HAI/BRO FBI/12245AB9
 SKN/FAR
 SOC/123456789
 DLC/19991201 OCA/56789 SID/MD99999999
 NOA/Y
 MIS/LAST SEEN WEARING BLUE PANTS AND RED SHIRT
 NIC/M000069216 DTE/20090101 0930 EST DLU/20120128 0815 EST

The \$.K. administrative message is also provided to NCMEC if the MIF Field contains a Y.

\$.K.SOR. NSOR MISSING INFORMATION NOTIFICATION

\$.K.SOR. NSOR Missing Information Notification is transmitted to the ORI of record when a NSOR record has been on file for 30 days and does not contain an FBI Number/UCN. If the offender's FBI Number/UCN is unknown, the entering agency should follow recognized procedures to determine, verify, or establish the FBI Number/UCN. Inclusion of the FBI number ensures that sex offender registry information is available through criminal and civil fingerprint submissions. Therefore, it is imperative that every effort is made to determine if the offender has an FBI Number/UCN and to include it in the NSOR record.

\$.K.SOR. NSOR MISSING INFORMATION

MD1230000

NCIC INCOMPLETE NSOR NOTIFICATION AT 0515 EDT ON 05/01/2011. THE FOLLOWING NSOR RECORD IS MISSING THE FBI FIELD. EVERY EFFORT SHOULD BE MADE TO IDENTIFY THE OFFENDER'S FBI NUMBER/UCN AND INCLUDE IT IN THE RECORD.

MKE/SEXUALLY VIOLENT PREDATOR - CAUTION

CMC/05 - VIOLENT TENDENCIES

OFS/A2 - NON-COMPLIANT - ABSCONDED

ORI/MD1230000 NAM/SMITH, JOHN SEX/M RAC/W ETN/H POB/MD

DOB/19620530 HGT/601 WGT/209 EYE/BLU HAI/BRO CTZ/US

SKN/ALB SMT/SC R HND

FPC/121011C01159TTCI13TT MNU/AS-123456789 SOC/123456789

OLN/98765432 OLS/MD OLY/2013

ORD/19980923 ERD/NONEXP SXP/Y CRR/HOMICIDE - WILLFUL KILL - WEAPON

CON/19810510 PLC/MD ~~AOV/12 SOV/M~~

AOV/12 SOV/M

OCA/92312665 SID/MD99999999

MIS/ADDITIONAL CHARGES OF KIDNAPPING AND SEX ASSAULT - MINOR

MIS/INFO RE PREDATOR DETERMINATION AVAILABLE FROM

MIS/MD ST BUREAU OF PRISONS 301 555-1234

DNA/N

SNU/112 SNA/ELM STREET

CTY/SILVER CITY STA/MD ZIP/99999

COU/ESSEX

TNO/301 555-5555

NIC/X123456789 DTE/20110401 0430 EDT DLU/20110401 0430 EDT

\$.K.PWI Person with Information Follow-up Notifications

The NCIC System will send a \$.K. PWI unsolicited message to the ORI of record 72 hours after the entry of PWI data advising that, if probable cause exists, an arrest warrant should be obtained. NCIC will send subsequent \$.K. notifications to the ORI of record every 30 days until the PWI data are removed from the Missing Person File record. PWI data must be immediately removed from the Missing Person File record when/if the individual no longer

meets the criteria to be considered a PWI as defined by NCIC policy. The following are examples of the \$.K. PWI Follow-Up Notifications:

\$.K.PWI 72 HOUR PERSON WITH INFORMATION FOLLOW-UP
MD1012600
NOTIFICATION AT 0425 EDT 20110814
PERSON WITH INFORMATION HAS BEEN IN THE FOLLOWING RECORD FOR 72 HOURS
VERIFY STATUS OF PERSON WITH INFORMATION AND ATTEMPT TO OBTAIN WARRANT

MKE/MISSING PERSON ENDANGERED
ORI/MD1012600 NAM/JONES, SARAH SEX/F RAC/W ETN/H POB/MD
DOB/20081012 DOE/20261012 HGT/402 WGT/065 EYE/BRO HAI/BRO
SKN/FAR SMT/SC R HND
SOC/123456789
MNP/CA DLC/20110810 OCA/EXAMPLE1 SID/MD99999999
MIS/LAST SEEN WEARING BLUE PANTS AND PINK SHIRT
MPC/ABDUCTED BY A NON-CUSTODIAL PARENT
LIC/555W555 LIS/VA LIY/2012 LIT/PC
VIN/1Q87H2N100001 VYR/2001
VMA/FORD VMO/TAU VST/4D VCO/BLK
BLT/OPOS FPA/N
BXR/P
DNA/N
PIN/ADAMS, RANDY PIX/M PIR/W PIB/19440630 PGH/511 PWG/195
PEY/BRO PHA/BRO PSK/LGT PSM/SLVR TOOTH PSS/123456789
PMI/PERSON WITH INFORMATION IS NON-CUSTODIAL PARENT OF MISSING CHILD, CHILD MAY
PMI/BE USING A TAN GRACO CAR SEAT, PLEASE CONTACT DET FRIDAY AT THE ORANGE
PMI/CO PD 555-555-5555 WHEN PERSON WITH INFORMATION IS ENCOUNTERED
PIB/19450630
PIB/19450531
PAK/MARKS, RANDY
PSM/SC L ANKL
PSM/TAT L WRS
PSS/333333333
PSS/222222222

PIN/HARDY, MARY PIX/F PIR/W PIB/19700410 PGH/502 PWG/115
PEY/BRO PHA/BRO PSK/LGT PSM/MOLE FHD PSS/987654321
PMI/PERSON WITH INFORMATION IS GIRLFRIEND OF NON-CUSTODIAL PARENT OF MISSING
PMI/ CHILD, CHILD MAY BE USING A TAN GRACO CAR SEAT, PLEASE CONTACT DET FRIDAY
PMI/AT THE ORANGE CO PD 555-555-5555 WHEN PERSON WITH INFORMATION IS ENCOUNTERED
PIB/19710503
PAK/ADAMS, MARY
PSM/TAT LW LIP
PSM/TAT L ANKL
PSS/888888888
NIC/M000069216 DTE/20110810 1600 EDT DLU/20110811 0425 EDT

\$.K.PWI 30 DAY PERSON OF INTEREST FOLLOW-UP
MD1012600
NOTIFICATION AT 0425 EDT 20110911
PERSON OF INTEREST IS ASSOCIATED WITH THE FOLLOWING RECORD
VERIFY STATUS OF PERSON OF INTEREST AND ATTEMPT TO OBTAIN WARRANT

MKE/MISSING PERSON ENDANGERED
ORI/MD1012600 NAM/JONES, SARAH SEX/F RAC/W ETN/H POB/MD
DOB/20081012 DOE/20261012 HGT/402 WGT/065 EYE/BRO HAI/BRO
SKN/FAR SMT/SC R HND
SOC/123456789

MNP/CA DLC/20110810 OCA/EXAMPLE1 SID/MD99999999
MIS/LAST SEEN WEARING BLUE PANTS AND PINK SHIRT
MPC/ABDUCTED BY A NON-CUSTODIAL PARENT
LIC/555W555 LIS/VA LIY/2012 LIT/PC
VIN/1Q87H2N100001 VYR/2001
VMA/FORD VMO/TAU VST/4D VCO/BLK
BLT/OPOS FPA/N
BXR/P
DNA/N
PIN/ADAMS, RANDY PIX/M PIR/W PIE/H PIB/19440630 PGH/511
PWG/195 PEY/BRO PHA/BRO PSK/LGT PSM/SLVR TOOTH PSS/123456789
PMI/PERSON OF INTEREST IS NON-CUSTODIAL PARENT OF MISSING CHILD, CHILD MAY
PMI/CO PD 555-555-5555 WHEN PERSON OF INTEREST IS ENCOUNTERED
PMI/BE USING A TAN GRACO CAR SEAT, PLEASE CONTACT DET FRIDAY AT THE ORANGE
PIB/19450630
PIB/19450531
PAK/MARKS, RANDY
PSM/SC L ANKL
PSM/TAT L WRS
PSS/333333333
PSS/222222222

PIN/HARDY, MARY PIX/F PIR/W PIE/H PIB/19700410 PGH/502
PWG/115 PEY/BRO PHA/BRO PSK/LGT PSM/MOLE FHD PSS/987654321
PMI/PERSON OF INTEREST IS GIRLFRIEND OF NON-CUSTODIAL PARENT OF MISSING PMI/CHILD,
CHILD MAY BE USING A TAN GRACO CAR SEAT, PLEASE CONTACT DET FRIDAY PMI/AT THE ORANGE
CO PD 555-555-5555 WHEN PERSON OF INTEREST IS ENCOUNTERED
PIB/19710503
PAK/ADAMS, MARY
PSM/TAT LW LIP
PSM/TAT L ANKL
PSS/888888888
NIC/M000069216 DTE/20110810 1600 EDT DLU/20110811 0425 EDT

\$.K.EXL EXTRADITION LIMITATION NOTIFICATION

This notification is sent to the ORI of record when the EXL Field contains a code of 5, E, 6, or F and the EXL Field remains unchanged for 15 days. The message will be regenerated every 15 days until the EXL Field code is modified to a code other than 5, E, 6, or F. The following is an example of a \$.K.Extradition Limitation Notification:

\$.K.EXL EXTRADITION LIMITATION NOTIFICATION
MD1012600
NCIC EXTRADITION NOTIFICATION AT 1600 20111215 EST
YOUR ENTRY NIC/W146203706 OCA/123456789 HAS AN EXTRADITION LIMITATION
OF EXTRADITION ARRANGEMENTS PENDING/PENDING EXTRADITION DETERMINATION.
REVIEW EXTRADITION LIMITATIONS AND MODIFY RECORD AS APPROPRIATE.

EXL/5-EXTRADITION ARRANGEMENTS PENDING SEE MIS FIELD
MKE/WANTED PERSON
ORI/MD1012600 NAM/SMITH, JOHN J SEX/M RAC/W ETN/H POB/TX
DOB/19511012 HGT/510 WGT/175 EYE/BRO HAI/BRO FBI/123456789 CTZ/US
SKN/DRK SMT/SC R HND
FPC/121011C0141159TTCI13 MNU/AS-123456789 SOC/123456789
OLN/11111111 OLS/MD OLY/2000
OFF/HOMICIDE - WILLFUL KILL-POL OFF-GUN
DOW/19981201 OCA/123456789 SID/MD99999999
WNO/635F1129 CTI/MD101261J

MIS/KNOWN TO COLLECT, DRIVE AND STEAL CLASSIC CARS, SUBJECT IN
MIS/TRANSPORT FROM WV POLICE AGENCY
LIC/ABC123 LIC/MD LIY/20000 LIT/PC
VIN/2Y27H5LI00009 VYR/1975
VMA/PONT VMO/VEN VST/2D VCO/BLU
NIC/W146203706 DTE/19991205 DLU/20010328 1115 EST

\$.N.MEC. NCMEC Modify Notification

A \$.N.MEC. NCMEC Modify Notification is sent to the ORI of the record when NCMEC modifies the MNP Field or enters, modifies, or cancels an image record linked to the ORI's NCIC record.

The following is an example of the \$.N.MEC. NCMEC Modify Notification:

\$.N.MEC. NCMEC MODIFY NOTIFICATION
MD1012600
NOTIFICATION AT 1600 EST 20051121

YOUR RECORD NIC/M123456789 WAS UPDATED BY NCMEC. EITHER THE MNP FIELD WAS
MODIFIED OR IMAGE DATA WAS ENTERED, MODIFIED, OR CANCELED.
MKE/MISSING PERSON ENDANGERED
ORI/MD1012600 NAM/JONES, SARAH SEX/F RAC/W ETN/H POB/MD
DOB/20001012 DOE/20181012 HGT/402 WGT/065 EYE/BRO HAI/BRO
SKN/FAR SMT/SC R HND
SOC/123456789
MNP/AA DLC/20051117 OCA/DDD111 SID/MD99999999
NOA/Y
MIS/LAST SEEN WEARING BLUE PANTS AND PINK SHIRT
MPC/ABDUCTED BY A STRANGER
LIC/555W555 LIS/VA LIY/2006 LIT/PC
VIN/1Q87H2N100001 VYR/2001
VMA/FORD VMO/TAU VST/4D VCO/BLK
BLT/OPOS FPA/N
BXR/P
DNA/N
NIC/M000069216 DTE/20051118 1600 EST DLU/20051220 1400 EST

\$.O. Supervised Release Notification

A \$.O. administrative message is sent to the ORI of the record when an inquiry, entry, or modification transaction results in a hit response containing a supervised person record.

The following is an example of a \$.O. administrative message:

\$.O.
VA013123G
ORI/DC1234567 IS DC POLICE STATION ~~555-555-4321~~
555-555-4321

AS A RESPONSE TO THE FOLLOWING TRANSACTION:
1N01HEADER.QW.DC1234567.NAM/SMITH, JOHN.DOB/19520521.SEX/M.RAC/W
A HIT OCCURRED ON A PROBATION OR SUPERVISED RELEASE
STATUS RECORD. PLEASE CONTACT REQUESTING ORI FOR DETAILS.

MKE/PROBATION OR SUPERVISED RELEASE STATUS
ORI/VA013123G NAM/SMITH, JOHN J SEX/M RAC/W ETN/H POB/TX
DOB/19520521 HGT/510 WGT/175 EYE/BRO HAI/BRO FBI/123456A
SKN/DRK SMT/SC R HD
FPC/121011CO141159TTCI13 MNU/AS-123456789 SOC/123456789
OLN/98765432 OLS/MD OLY/2000
OOC/ROBBERY OCA/611112131 SID/VA999999999
OOC/ROBBERY
VLD/20000521 VLN/COBERLY, ROBERT
MIS/SUBJECT ON PAROLE MAY NOT LEAVE THE AREA PROHIBITED TO
MIS/FREQUENT BARS
LIC/ABC123 LIS/VA LIY/1999 LIT/PC
VIN/2F37Z7P051519 VYR/1977
VMA/PONT VMO/LEM VST/2D VCO/WHI
DPE/20101009 SCI/VA12346J LOC/ANY COUNTY VA PAROLE OFFICE
DSS/20050509 SON/FITZPATRICK, JOHN SOT/703 555-3013 ARI/VA1012600 INC/VA STATE
PENITENTIARY DOA/19900615
ORI IS ANY CITY PAROLE OFFICE VA 703 555-1234
SMT/TAT R ARM
IMN/I435461801 IMT/M
NIC/C146203706 DTE/19991020 0001 EDT DLU/20080328 1115 EDT

\$.O. INCARCERATING AGENCY NOTIFICATION

Upon entry of detainer information, an unsolicited message is sent to the incarcerating agency.
The following is an example of the message:

\$.O.
PA202230C
INCARCERATING AGENCY NOTIFICATION
ORI/MD1012600 HAS REPORTED THE FILING OF A DETAINER ON
NAM/SMITH, JOHN J NIC/W123456789
PLEASE CONTACT ORI/MD1012600 BEFORE SUSPECT IS RELEASED.

MKE/DETAINED WANTED PERSON-CAUTION
CMC/70 - SUICIDAL
EXL/1 - FULL EXTRADITION
ORI/MD1012600 NAM/SMITH, JOHN J SEX/M RAC/W ETN/H POB/OH
DOB/19701010 HGT/510 WGT/175 EYE/BRO HAI/BRO FBI/416249J4
SKN/FAR SMT/SC L EAR
FPC/121011CO141159TTCI13 MNU/AS-375145249 SOC/375145249
OLN/N222333444 OLS/MD OLY/2002
OFF/HOMICIDE - WILLFUL KILL - FAMILY - GUN
DOW/19991227 OCA/99-4889 SID/MD999999999
LOCATED/20011024 PA20202300 A345234 DETN
DOD/20010315 DNO/01-1234567890 IRI/PA202230C DIS/20011115 DSE/20020415
INC/PENNSYLVANIA STATE PEN
NIC/W123456789 DTE 1999 1228 0830 EST DLU/20000128 1115 EST

Upon modification of detainer information, an unsolicited message is sent to the incarcerating agency. The following is an example of the message:

\$.O.MDW. MODIFY DETAINER NOTIFICATION
PA202230C
NOTIFICATION AT 1201 EDT 20081001
ORI/MD1012600 HAS MODIFIED DETAINER INFORMATION ON
NAM/SMITH, JOHN J NIC/W123456789
PLEASE CONTACT ORI/MD1012600 BEFORE SUSPECT IS RELEASED.

MKE/DETAINED WANTED PERSON - CAUTION
 CMC/70 - SUICIDAL
 EXL/1 - FULL EXTRADITION
 ORI/MD1012600 NAM/SMITH, JOHN J SEX/M RAC/W ETN/H POB/OH
 DOB/19701010 HGT/510 WGT/175 EYE/BRO HAI/BRO FBI/416249J4
 SKN/FAR SMT/SC L EAR
 FPC/121011CO141159TTCI13 MNU/AS-375145249 SOC/375145249
 OLN/N222333444 OLS/MD OLY/2002
 OFF/HOMICIDE - WILLFUL KILL - FAMILY - GUN
 DOW/19991227 OCA/99-4889 SID/MD99999999
 LOCATED/20011024 PA20202300 A345234 DETN
 DOD/20010315 DNO/01-1234567890 IRI/PA202230C DIS/20011115 DSE/20020415
 INC/PENNSYLVANIA STATE PEN
 NIC/W123456789 DTE/19991228 0830 EST DLU/20000128 1115 EST

\$.P. Purge Notification

A purge notification will be sent to the ORI of record when a record has been retired as a result of one of the following conditions:

1. A felony vehicle record on file for 90 days.
2. A vehicle record on file for 90 days that does not contain either a VIN or OAN.
3. A boat record on file for 90 days that does not contain a BHN, CGD, or OAN.
4. A person record that contains only one numeric identifier and the numeric identifier expires.
5. A temporary felon record on file for 48 hours.
6. A wanted person or wanted juvenile record in a locate status for five days from the date of the locate transaction.
7. An article, boat, gun, securities, and vehicle record that has been in a locate status for 10 days later than the date in the DOR Field.
8. A gang or terrorist record has reached the date in the DOP Field.
9. A detained wanted person record has reached the date in the DSE Field.
10. An article record has passed its retention period and TYP is equal to IBADGE or ICREDEN and was entered prior to 8/2/2009.
11. An identity theft record has reached the date in the DOP Field.

(Each chapter contains a section on automatic retirement.)

The following is an example of a \$.P. administrative message:

\$.P.

MD1012600

THE FOLLOWING RECORD HAS BEEN PURGED BY THE FBI COMPUTER DUE TO EXPIRATION OF THE RETENTION PERIOD.

MKE/STOLEN BOAT

ORI/MD1012600 REG/DC1234ZZ RES/DC REY/1996 HUL/WD

BYR/1995 PRO/OB BMA/LBC BTY/RUN BLE/17

BCO/RED DOT/19970820

OCA/3245353

NOA/Y

NIC/B528475481 DTE/19970822 0000 EDT DLU/19970822 0000 EDT

For Protection Order File records, the ORI of record will receive a \$.P. message 5 days before the record is to expire. This unsolicited message alerts the agency that if the court changed the Protection Order's expiration date (EXP), the record should be modified.

The following is an example of the message:

\$.P.

MD1012600

THE FOLLOWING RECORD WILL BE PLACED IN EXPIRED STATUS IN FIVE DAYS BY THE FBI COMPUTER BASED ON THE EXPIRATION DATE CONTAINED IN THE PROTECTION ORDER RECORD. UNLESS ACTION IS TAKEN TO INCREASE THE EXPIRATION DATE, MODIFICATION OR CLEARANCE OF THE RECORD WILL BE PROHIBITED AFTER THE FIFTH DAY.

MKE/PROTECTION ORDER

ORI/MD1012600 NAM/SMITH, JOHN J SEX/M RAC/W ETN/H POB/TX

DOB/19491012 HGT/510 WGT/175 EYE/BRO HAI/BRO

SKN/DRK SMT/SC R HND

FPC/121011C0141159TTCI13 MNU/AS-123456789 SOC/123456789

PNO/3425163553 BRD/Y ISD/19960112 EXP/19990112 CTI/VA124567

PPN/SMITH, JULIA PSX/F PPR/W PPB/19500910

PCO/01 - THE SUBJECT IS RESTRAINED FROM ASSAULTING, THREATENING, ABUSING,

PCO/HARASSING, FOLLOWING, INTERFERING, OR STALKING THE PROTECTED PERSON AND/OR

PCO/THE CHILD OF THE PROTECTED PERSON

OCA/611112131 SID/MD99999999

NOA/Y

NIC/H146203706 DTE/19960120 0100 EST DLU/20070328 1115 EDT

If no action is taken by the entering agency to modify the EXP, the record will expire after the 5th day. Inactive records (expired and cleared) will be maintained online for the remainder of the year plus 5 years. At the end of that time, NCIC will not notify the ORI of record. Records that are in an expired or cleared status cannot be modified.

For National Sex Offender Registry records, the ORI of record will receive a \$.P. message when the current date is the same as the date in the ERD Field.

An example of the message follows:

\$.P.

MD1012600

~~THE FOLLOWING RECORD HAS BEEN PLACED IN EXPIRED STATUS BY THE FBI NCIC BASED ON THE RETENTION PERIOD OF THE CONVICTED SEXUAL OFFENDER RECORD.~~

THE FOLLOWING RECORD HAS BEEN PLACED IN EXPIRED STATUS BY THE FBI NCIC BASED ON THE RETENTION PERIOD OF THE CONVICTED SEXUAL OFFENDER RECORD.

MKE/SEXUAL OFFENDER

ORI/MD1012600 NAM/DOE, JOHN SEX/M RAC/W ETN/H POB/MD

DOB/19530531 HGT/601 WGT/209 EYE/BLU HAI/BRO FBI/1234567

SKN/ALB SMT/SC R HND

FPC/121011C01159TTCI13TT MNU/AS-123456789 SOC/1234556789

ORD/19960923 ERD/19990101 SXP/N CRR/RAPE - GUN

CON/19960510 PLC/MD ~~AOV/12 SOV/F~~

AOV/12 SOV/F

OCA/923112665 SID/MD99999999

DNA/Y DLO/STATE LAB 555-555-1212
NIC/X146203706 DTE/19990930 1030 EDT DLU/20050101 0405 EST

Expired and cleared records will be maintained online for the remainder until the record is canceled. Records that are in an expired/inactive status cannot be modified.

For Gang File Group Member records, the ORI of record will receive a \$.P. message when a Reference Group record is purged because the Reference Group no longer exists (the Reference Group was canceled by the owning ORI).

The following is an example of the message:

\$.P.
MD1230000

THE FOLLOWING GANG MEMBER RECORD HAS BEEN PURGED BY THE FBI COMPUTER
BECAUSE AN ASSOCIATED GANG REFERENCE RECORD IS NOT ON FILE.

MKE/CRIMINAL GANG MEMBER - CAUTION
ORI/MD1230000 NAM/DOE, SAM SEX/M RAC/W ETN/H POB/MD
DOB/19730531 HGT/601 WGT/209 EYE/BLU HAI/BR FBI/1234567
SKN/DRK SMT/SC R HND
FPC/121011C01159TTCI13TT MNU/MD-123456789 SOC/123456789
GNG/CRIPS*BTMD SGP/ROARING50S*BTMD
ECR/A DOP/20010115 OCA/3245323 SID/MD99999999
NIC/T146203706 DTE/19980116 1245 EST DLU/20000328 0000 EST

The \$.P. message is sent to the National Insurance Crime Bureau (NICB) when a vehicle, part, or boat record has been purged. The records that are subject to \$.P. messages are vehicle records without a VIN or OCA; felony vehicle records on file for 90 days; boat records without a BHN, CDG, or OAN; located records in suppressed status; or vehicle/part/boat records purged because they were not validated.

The following is an example of the message:

\$.P.
NICB NOTIFICATION AT 1600 EST 19990830
THE FOLLOWING RECORD HAS BEEN PURGED BY THE FBI COMPUTER DUE TO EXPIRATION OF THE
RETENTION PERIOD.
NIC/B528475481 OCA/3425233

For a Supervised Release File record, the ORI of record will receive a \$.P. message 30 days prior to the date in the DPE Field.

An example of the message follows:

\$.P.
VA013123G

~~THE FOLLOWING RECORD WILL BE PLACED IN EXPIRED STATUS IN THIRTY DAYS BY THE FBI
COMPUTER BASED ON THE EXPIRATION DATE CONTAINED IN THE SUPERVISED RELEASE RECORD.~~

~~UNLESS ACTION IS TAKEN TO INCREASE THE EXPIRATION DATE, MODIFICATION OR CANCELLATION OF THE RECORD WILL BE PROHIBITED AFTER THE THIRTIETH DAY.~~

THE FOLLOWING RECORD WILL BE PLACED IN EXPIRED STATUS IN THIRTY DAYS BY THE FBI COMPUTER BASED ON THE EXPIRATION DATE CONTAINED IN THE SUPERVISED RELEASE RECORD. UNLESS ACTION IS TAKEN TO INCREASE THE EXPIRATION DATE, MODIFICATION OR CANCELLATION OF THE RECORD WILL BE PROHIBITED AFTER THE THIRTIETH DAY

MKE/PROBATION OR SUPERVISED RELEASE STATUS
ORI/VA013123G NAM/SMITH, JOHN J SEX/M RAC/W ETN/H POB/TX
DOB/19520521 HGT/510 WGT/175 EYE/BRO HAI/BRO FBI/123456A
SKN/DRK SMT/SC R HD
FPC/121011CO141159TTCI13 MNU/AS-123456789 SOC/123456789
OLN/98765432 OLS/MD OLY/2000
~~OOC/ROBBERY~~ OCA/611112131 ~~SID/VA999999999~~
OOC/ROBBERY
VLD/20000521 VLN/COBERLY, ROBERT
MIS/SUBJECT ON PAROLE MAY NOT LEAVE THE AREA PROHIBITED TO
MIS/FREQUENT BARS
LIC/ABC123 LIS/VA LIY/1999 LIT/PC
VIN/2F37Z7P051519 VYR/1977
VMA/PONT VMO/LEM VST/2D VCO/WHI
DPE/20101009 SCI/VA12346J LOC/ANY COUNTY VA PAROLE OFFICE
DSS/20050509 SON/FITZPATRICK, JOHN SOT/703 555-3013
ARI/VA1012600 INC/VA STATE PENITENTIARY DOA/19900615
ORI IS ANY CITY PAROLE OFFICE VA 703 555-1234
IMN/I435461801 IMT/M
NIC/C146203706 DTE/19991020 0001 EST

\$.P. SENTENCE EXPIRATION NOTIFICATION

Five days prior to the date of sentence expiration (date shown in the DSE), the ORI of record will receive a \$.P. message. This unsolicited message from NCIC is a reminder to the agency of the subject's pending release and the need to contact the incarcerating agency to arrange extradition. The following is an example of the message:

\$.P.
MD1012600

~~SENTENCE EXPIRATION NOTIFICATION
THE FOLLOWING RECORD WILL BE RETIRED IN FIVE DAYS BY THE FBI
COMPUTER BASED ON THE SENTENCE EXPIRATION DATE CONTAINED IN THE
DETAINED WANTED PERSON RECORD UNLESS ACTION IS TAKEN TO INCREASE THE SENTENCE
EXPIRATION DATE~~

SENTENCE EXPIRATION NOTIFICATION
THE FOLLOWING RECORD WILL BE RETIRED IN FIVE DAYS BY THE FBI
COMPUTER BASED ON THE SENTENCE EXPIRATION DATE CONTAINED IN THE
DETAINED WANTED PERSON RECORD
UNLESS ACTION IS TAKEN TO INCREASE THE SENTENCE EXPIRATION DATE

MKE/DETAINED WANTED PERSON-CAUTION
CMC/70 - SUICIDAL
EXL/1 - FULL EXTRADITION
ORI/MD1012600 NAM/SMITH, JOHN J SEX/M RAC/W ETN/H POB/OH
DOB/19701010 HGT/510 WGT/175 EYE/BRO HAI/BRO FBI/416249J4
SKN/FAR SMT/SC L EAR
FPC/121011CO141159TTCI13 MNU/AS-375145249 SOC/375145249

OLN/N222333444 OLS/MD OLY/2002
 OFF/HOMICIDE - WILLFUL KILL - FAMILY - GUN
 DOW/19991227 OCA/99-4889 SID/MD99999999
 NOA/Y
 LOCATED/20011024 PA2022300 A345234 DETN
 DOD/20010315 DNO/01-1234567890 IRI/PA202230C DIS/20011115 DSE/20020415
 INC/PENNSYLVANIA STATE PEN
 NIC/W123456789 DTE 1999 1228 0830 EST DLU/20080328 1115 EDT

\$.Q.OUT. OUT OF STATE REGISTRATION NOTIFICATION

When the STA Field in a National Sex Offender Registry record is entered or modified to contain a state code that is different from the state of the ORI, the NCIC System will transmit notifications to the Sex Offender Registry Point of Contact (POC) for the state/territory of record. The POC's ORIs are listed in Section 6.3 of this Introduction.

The following is an example of a \$.Q.OUT. notification:

\$.Q.OUT. OUT OF STATE REGISTRATION
 FL0370100
 NCIC OUT OF STATE REGISTRATION NOTIFICATION AT 0545 EST 20101214.
 YOUR RECORD NIC/X123456789 CONTAINS AN ADDRESS FOR THE SEX OFFENDER
 IN ANOTHER JURISDICTION.
 MKE/SEXUAL OFFENDER
 OFS/23 - COMPLIANT
 ORI/FL1230000 NAM/SMITH, JOHN SEX/M RAC/W ETN/H POB/MD
 DOB/19620530 HGT/601 WGT/209 EYE/BLU HAI/BRO FBI/123456A CTZ/US
 SKN/ALB SMT/SC R HND
 FPC/121011C01159TTCI13TT MNU/AS-123456789 SOC/123456789
 OLN/98765432 OLS/FL OLY/2014
 ORD/19980923 ERD/NONEXP SXP/N CRR/SEX OFFENSE
 CON/19810510 PLC/MD AOV/12 SOV/M DNA/N
 AOV/12 SOV/M
 OCA/92312665 SID/FL99999999
 MIS/CONVICTED OF INDECENT LIBERTIES WITH A MINOR
 DNA/N
 ADD/01 - RESIDENCE (LAST KNOWN)
 SNU/112 SNA/ELM STREET
 CTY/ANY CITY STA/FL ZIP/99999
 COU/WASHINGTON
 TNO/555 555-5555
 ADD/09 - TEMPORARY LODGING BDA/20101221 EDA/20110103
 SNU/987 SNA/MAIN STREET
 CTY/ANOTHER TOWN STA/NC ZIP/99999
 COU/JEFFERSON
 NIC/X123456789 DTE/19990930 0430 EDT DLU/20101214 EST

\$.Q.STA.OFFENDER WITHIN STATE NOTIFICATIONS

When the STA Field in a National Sex Offender Registry record is entered or modified to contain a state that is different from the state of the ORI, the NCIC System will transmit notifications to the Sex Offender Registry Point of Contact (POC) for the state contained in the STA Field.

The following is an example of a \$.Q.STA. notification:

\$.Q.STA. OFFENDER WITHIN STATE
NCDCI0000
NCIC OUT OF STATE REGISTRATION NOTIFICATION AT 0545 EST 20101214.
RECORD NIC/X123456789 ENTERED BY FLORIDA CONTAINS AN
ADDRESS FOR THE SEX OFFENDER WITHIN YOUR JURISDICTION.
MKE/SEXUAL OFFENDER
ORI/FL1230000 NAM/SMITH, JOHN SEX/M RAC/W ETN/H POB/MD
DOB/19620530 HGT/601 WGT/209 EYE/BLU HAI/BRO FBI/123456A
SKN/ALB SMT/SC R HND
FPC/121011C01159TTCI13TT MNU/AS-123456789 SOC/123456789
OLN/98765432 OLS/FL OLY/2014
ORD/19980923 ERD/NONEXP CRR/SEX OFFENSE
CON/19810510 PLC/MD ~~AOV/12 SOV/M DNA/N~~
~~AOV/12 SOV/M~~
OCA/92312665 ~~SID/FL99999999~~
MIS/CONVICTED OF INDECENT LIBERTIES WITH A MINOR
~~DNA/N~~
ADD/01 - RESIDENCE (LAST KNOWN)
SNU/112 SNA/ELM STREET
CTY/ANY CITY STA/FL ZIP/99999
COU/WASHINGTON
TNO/555 555-5555
ADD/09 - TEMPORARY LODGING BDA/20101221 EDA/20110103
SNU/987 SNA/MAIN STREET
CTY/ANOTHER TOWN STA/NC ZIP/99999
COU/JEFFERSON
NIC/X123456789 DTE/19990930 0430 EDT DLU/20101214 EST

FOREIGN FUGITIVE

SECTION 5.2 -- EXAMPLE OF A CANADIAN RECORD INQUIRY

1N01HEADER.QW.WA1230000.NAM/SMITH, JOHN.SEX/M.RAC/W.DOB/19440410

Negative Response:

1L01HEADER
WA1230000

NO NCIC WANT DOB/19440410 NAM/SMITH, JOHN SEX/M RAC/W
***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF
EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE INTERSTATE EXTRADITION FROM
THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS FILES ARE SEARCHED WITHOUT
LIMITATIONS.

Positive Response:

1L01HEADER
WA1230000

~~***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF
EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE INTERSTATE EXTRADITION
FROM THE
INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS FILES ARE SEARCHED
WITHOUT LIMITATIONS.~~

***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF
EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE INTERSTATE
EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS
FILES ARE SEARCHED WITHOUT LIMITATIONS.

WARNING - DO NOT ARREST BASED ON THIS INFORMATION
MKE/WANTED IN CANADA
ORI/BC0000000 NAM/SMITH, JOHN SEX/M RAC/W ETN/H POB/TX
DOB/19440410 HGT/510 WGT/175 EYE/BRO HAI/BRO CTZ/US
OFF/FRAUD - ILLEG USE CREDIT CARDS
DOW/19981201 OCA/22789 SID/MD9999999
ORI IS RCMP ANY PLACE BC 555 555-5555
NIC/W000022525 DTE 19990102 0000 EST DLU/19990325 1100 EST
REPEAT - WANTED IN CANADA - DO NOT ARREST BASED ON
THIS INFORMATION - IMMEDIATELY CONTACT RCMP, OTTAWA,
CANADA TEL NO. (555) 555-5555. IF SUBJECT IS
NOT U.S. CITIZEN, CONTACT NEAREST OFFICE OF U.S.
IMMIGRATION AND CUSTOMS ENFORCEMENT

All codes used in a Canadian record are the same as those used in other NCIC 2000 person files.

SECTION 5.3 -- EXAMPLE OF AN INTERPOL RECORD INQUIRY

1N01HEADER.QW.WA1230000.NAM/SMITH, JOHN.SEX/M.RAC/W.DOB/19450123.
SOC/211004444

Negative Response:

1L01HEADER
WA1230000

NO NCIC WANT SOC/211004444
NO NCIC WANT DOB/19450123 NAM/SMITH, JOHN SEX/M RAC/W
***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF
EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE INTERSTATE EXTRADITION FROM
THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS FILES ARE SEARCHED
WITHOUT LIMITATIONS.

Positive Response:

1L01HEADER
WA1230000

***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF
EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE INTERSTATE
EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS
FILES ARE SEARCHED WITHOUT LIMITATIONS.
WARNING - DO NOT ARREST BASED UPON THIS FOREIGN FUGITIVE RECORD.
MKE/FUGITIVE FROM A FOREIGN COUNTRY
ORI/DCINTER00 NAM/SMITH, JOHN SEX/M RAC/W ETN/H POB/CR
DOB/19450123 HGT/510 WGT/175 EYE/BRO HAI/BRO
SKN/DRK
OFF/KIDNAP ADULT FOR RANSOM
DOW/19981001 OCA/RN-1234 SID/MD9999999
MIS/WARRANT ISSUED BY COSTA RICA
ORI IS INTERPOL U.S. DOJ WASHINGTON DC 555 555-5555
NIC/W123456789 DTE 19981002 0000 EDT DLU/19981215 0000 EST
REPEAT - DO NOT ARREST BASED UPON NCIC RECORD WITH NIC/W123456789.
FUGITIVE FROM A FOREIGN COUNTRY - IMMEDIATELY CONTACT INTERPOL,
U.S. DOJ, NLETS ORI/DCINTER00, OR TEL NO. (555) 555-5555.
ALSO, IF THE SUBJECT IS NOT A U.S. CITIZEN, CONTACT THE
NEAREST OFFICE OF THE U.S. IMMIGRATION AND CUSTOMS ENFORCEMENT
NO NCIC WANT SOC/211004444

SECTION 5.5 -- ADDITIONAL GUIDELINES FOR INQUIRY

5. A Foreign Fugitive File response can contain supplemental data fields of AKA, DOB, SMT, MNU, SOC, CMC, CTZ, SID, operator's license data, license plate data, vehicle identification data, address data, and image data. All supplemental fields will be sorted by special character, alphabetically, then numerically. Within supplemental data sets, the fields will be sorted as follows: operator's license data by OLS, license plate data by LIS, vehicle data by VIN, address data set by STA, and image data by IMN.

GANG FILE

SECTION 9.7 -- GMC MESSAGE FIELD CODES AND EDITS

Code	Field	Edits
SID	State Identification Number	First two characters must be a valid state code, territory code, or the code US. Embedded spaces are prohibited. The third and fourth characters may contain an asterisk. The tenth character may contain a hyphen.

SECTION -- 10.1 EXAMPLE OF A GMC ENTRY

1N01HEADER.EGM.WA1230000.DREBIN,PAUL.M.W.MD.19530531..601.209.BLU.BRO..ALB.TAT R
 CHK.10121011C0141159TT13.MD-32614.123456789.M460603429409C.MD.1999.
 CRIPS*WADC.ROARING 50S*WADC.A.20120101.94161242.ARMED WITH TEC 9,TATTOO IS
 TEARDROP.Y.WGS532.MD.1999.PC.2627HEL3B106924.1988.CHEV.CEL.4D.BLU.05.Y.FBI
 LAB,QUANTICO,VA 703-632-4000,VA1234567,MTDNA.US.N...MD99999999

Acknowledgment:

1L01HEADER
 WA1230000
 NAM/DREBIN, PAUL NIC/T123457896
 OCA/94161242

SECTION 10.2 -- MESSAGE FIELD CODES FOR GMC ENTRY

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	3-4	ALPHABETIC
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC
NAME	MANDATORY	NAM	3-30	ALPHABETIC, NUMERIC SPECIAL CHARACTERS
SEX	MANDATORY	SEX	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>

SECTION 2 -- SYSTEM CHANGES

RACE	MANDATORY	RAC	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
PLACE OF BIRTH	OPTIONAL	POB	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
DATE OF BIRTH	CONDITIONAL	DOB	8-8	NUMERIC
DATE OF EMANCIPATION	**	DOE	0	
HEIGHT	OPTIONAL	HGT	3-3	NUMERIC
WEIGHT	OPTIONAL	WGT	3-3	NUMERIC
EYE COLOR	OPTIONAL	EYE	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
HAIR COLOR	OPTIONAL	HAI	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
FBI NUMBER/UCN	CONDITIONAL	FBI	1-9	ALPHABETIC, NUMERIC
SKIN TONE	OPTIONAL	SKN	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
SCARS, MARKS, TATTOOS, AND OTHER CHARACTERISTICS	OPTIONAL	SMT	3-10	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
FINGERPRINT CLASSIFICATION	OPTIONAL	FPC	20-20	ALPHABETIC, NUMERIC
MISCELLANEOUS NUMBER	CONDITIONAL	MNU	4-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SOCIAL SECURITY NUMBER	CONDITIONAL	SOC	9-9	NUMERIC
OPERATOR'S LICENSE NUMBER	CONDITIONAL SET	OLN	1-20	ALPHABETIC, NUMERIC
OPERATOR'S LICENSE STATE	SET	OLS	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>

SECTION 2 -- SYSTEM CHANGES

OPERATOR'S LICENSE YEAR OF EXPIRATION	SET	OLY	2-2 4-4	ALPHABETIC (2), NUMERIC (4)
GANG NAME	MANDATORY	GNG	1-22	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SUBGROUP NAME	MANDATORY	SGP	1-35	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
CRITERIA FOR ENTRY	MANDATORY	ECR	1-2	ALPHABETIC
DATE OF PURGE	OPTIONAL WITH DEFAULT	DOP	8-8 6-6	ALPHABETIC, NUMERIC ALPHABETIC
ORIGINATING AGENCY CASE NUMBER	MANDATORY	OCA	1-9 1-20*	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MISCELLANEOUS	OPTIONAL	MIS	1-121 1-500*	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
NOTIFY ORIGINATING AGENCY	OPTIONAL	NOA*	1-1	ALPHABETIC
LICENSE PLATE NUMBER	CONDITIONAL SET	LIC	1-8 1-10*	ALPHABETIC, NUMERIC
LICENSE PLATE STATE	SET	LIS	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
LICENSE PLATE YEAR OF EXPIRATION	SET	LIY	2-2 4-4	ALPHABETIC (2), NUMERIC (4)
LICENSE PLATE TYPE	SET	LIT	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE IDENTIFICATION NUMBER	CONDITIONAL SET	VIN	1-20	ALPHABETIC, NUMERIC
VEHICLE YEAR	SET	VYR	4-4	NUMERIC

SECTION 2 -- SYSTEM CHANGES

VEHICLE MAKE	SET	VMA	2-4 2-24*	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i> (2-4) ALPHABETIC, NUMERIC, SPECIAL CHARACTERS (4-24)
VEHICLE MODEL	OPTIONAL WITHIN SET	VMO	2-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE STYLE	SET	VST	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE COLOR	OPTIONAL WITHIN SET	VCO	3-3 7-7	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
CAUTION AND MEDICAL CONDITIONS	OPTIONAL	CMC*	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
DNA PROFILE INDICATOR	OPTIONAL	DNA*	1-1	ALPHABETIC
DNA LOCATION	CONDITIONAL	DLO*	1-250	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
CITIZENSHIP	OPTIONAL	CTZ*	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
ETHNICITY	OPTIONAL	ETN*	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
LINKING AGENCY IDENTIFIER	OPTIONAL SET	LKI*	9-9	ALPHABETIC, NUMERIC
LINKING CASE NUMBER	SET	LKA*	1-20	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

STATE IDENTIFICATION NUMBER	OPTIONAL	SID	3-10	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
-----------------------------------	----------	-----	------	---

*NCIC 2000 format only

**Field must not contain data but must be included in record formats.

SECTION 10.5 -- MESSAGE FIELD CODE EDITS FOR GMC ENTRY

10. STATE IDENTIFICATION NUMBER (SID)

Guidelines for the entry of additional SIDs as a supplemental record to a Gang record are located in Section 16 of this chapter.

SECTION 13.1 -- EXAMPLE OF A GMC INQUIRY

The message key QGM searches the Gang File and Known or Appropriately Suspected Terrorist File records. If the QGM includes MNU, OLN, or SOC, the NCIC System will search against the Article File personal identifiers records.

```
1N01HEADER.QGM.MD2610000.NAM/SMITH, STEVE.DOB/19530531.
SEX/M.RAC/W.VIN/2ADF36BLIG162312
```

Negative Response:

```
NO NCIC RECORD DOB/19530531 NAM/SMITH, STEVE SEX/M RAC/W
NO NCIC RECORD VIN/2ADF36BLIG162312
```

Positive Response:

```
1L01HEADER
MD2610000
```

~~WARNING - STANDING ALONE, NCIC VIOLENT GANG GROUP AND MEMBER FILE INFORMATION DOES NOT FURNISH GROUNDS FOR THE SEARCH AND SEIZURE OF ANY INDIVIDUAL, VEHICLE, OR DWELLING~~

WARNING - STANDING ALONE, NCIC VIOLENT GANG GROUP AND MEMBER FILE INFORMATION DOES NOT FURNISH GROUNDS FOR THE SEARCH AND SEIZURE OF ANY INDIVIDUAL, VEHICLE, OR DWELLING.

```
MKE/CRIMINAL GANG MEMBER - CAUTION
CMC/05 - VIOLENT TENDENCIES
ORI/MD1230000 NAM/SMITH, STEVE SEX/M RAC/W ETN/H POB/MD
DOB/19530531 HGT/601 WGT/209 EYE/BLU HAI/BRO FBI/1234567 CTZ/US
SKN/ALB SMT/SC R HND
FPC/121011C01159TTCI13TT MNU/MD-32614 SOC/123456789
OLN/98765432 OLS/MD OLY/1995
GNG/CRIPS*WADC SGP/ROARING 50S*WADC
ECR/BD DOP/20100115 OCA/92312663 SID/MD9999999
```

LKI/MD1240000 LKA/MD-2255
MIS/KNOWN TO CARRY TEC 9, TTO IS TEARDROP
LIC/ABC123 LIS/MD LIY/1993 LIT/PC
VIN/2627HL525210 VYR/1988
VMA/CHEV VMO/CEL VST/4D VCO/BLU
ORI IS HARPERS FERRY PD MD 301 555-1212
DOB/19550515
AKA/BEBETO, X
AKA/JONES, JOHN
AKA/LEON, JOSE
NIC/T123698222 DTE/20070914 1400 EST DLU/20080110 0100 EST
NO NCIC RECORD VIN/2ADF36BLIG162312

SECTION 13.5 -- ADDITIONAL GUIDELINES FOR NCIC 2000 GMC INQUIRY

2. RELATED SEARCH HIT (RSH)

A QGM inquiry may also contain a Related Search Hit (RSH) Field. If the RSH Field is Y, secondary hit responses will be returned for all linked records. The NCIC System links records when: 1) ORI/OCA matches primary hit response and the dates of entry for those records are within 30 days of each other and 2) the LKI/LKA are the same as ORI/OCA contained in the primary hit response. If RSH is not entered, the field will default to N. If the primary hit response is for a gang member, there will not be any LKI/LKA Fields to search, but a search could occur based on the ORI and OCA Fields of the GMC record.

1N01HEADER.QW.WA1230000.NAM/SMITH, JOHN J.SEX/M.RAC/W.
DOB/19691012.RSH/Y

The following would be returned after the primary hit response based on the ORI/OCA of the two records being the same:

RELATED RECORDS

MKE/STOLEN GUN
ORI/MD1012600 SER/B512673 MAK/REM CAL/308 MOD/MOHAWK
TYP/RC DOT/19981005
OCA/12334444
ORI IS ANY CITY PD MD 301 555-1111
NIC/G000039842 DTE/20080203 1234 EST DLU/20080205 0123 EST
IMMED CONFIRM RECORD WITH ORI

The following would be returned after the primary hit response based on the primary hit response having an LKI/DC1014300 LKA/CS12345 that matches another record's ORI/OCA:

RELATED RECORDS

MKE/MISSING PERSON OTHER
ORI/DC1014300 NAM/THOMAS, TOM SEX/M RAC/W ETN/H POB/FL
DOB/19540327 HGT/509 WGT/153 EYE/BRO HAI/BRO
SKN/FAR SMT/TAT L LEG

FPC/PMPIC114151617181920 SOC/123456789
MNP/MP DLC/19980501 OCA/CS12345 SID/VA11111111
MIS/LAST SEEN WEARING BLUEJEANS AND BLACK PULL OVER SHIRT
ORI IS ANY CITY PD DC 202 555-1111
NIC/M107650007 DTE/20000503 1400 EDT DLU/20080423 0523 EST
IMMED CONFIRM MISSING PERSON STATUS WITH ORI

SECTION 16.1 -- MESSAGE FIELD CODES FOR GMC SUPPLEMENTAL TRANSACTION

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	4-4	ALPHABETIC
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC
NAME	CONDITIONAL	NAM	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
NCIC NUMBER	CONDITIONAL	NIC	10-10	ALPHABETIC, NUMERIC
ORIGINATING AGENCY CASE NUMBER	CONDITIONAL	OCA	1-9 1-20*	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
ALIAS	OPTIONAL	AKA	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
DATE OF BIRTH	OPTIONAL	DOB	8-8	NUMERIC
SCARS, MARKS, TATTOOS, AND OTHER CHARACTERISTICS	OPTIONAL	SMT	3-10	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
MISCELLANEOUS NUMBER	OPTIONAL	MNU	4-15	ALPHABETIC, NUMERIC,

				SPECIAL CHARACTERS
SOCIAL SECURITY NUMBER	OPTIONAL	SOC	9-9	NUMERIC
OPERATOR'S LICENSE NUMBER SET	OPTIONAL SET	OLN ¹		
LICENSE PLATE NUMBER SET	OPTIONAL SET	LIC ²		
VEHICLE DATA SET	OPTIONAL SET	VIN ³		
CAUTION AND MEDICAL CONDITIONS	OPTIONAL	CMC*	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i> ,
IMAGE NCIC NUMBER SET	OPTIONAL	IMN* ⁴		ALPHABETIC, NUMERIC
CITIZENSHIP	OPTIONAL	CTZ*	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
STATE IDENTIFICATION NUMBER	OPTIONAL	SID	3-10	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

*NCIC 2000 format only

¹ OLN/<OLN>.<OLS>.<OLY>

² LIC/<LIC>.<LIS>.<LIY>.<LIT>

³ VIN/<VIN>.<VYR>.<VMA>.<VMO>.<VST>.<VCO>

⁴ IMN/<IMN>.<IMT>

SECTION 16.5 -- NUMBER OF ADDITIONAL IDENTIFIERS IN GMC SUPPLEMENTAL ENTRY

The Alias (AKA) Field and all other identifying data fields which may be included in a supplemental record are listed with their field codes and the maximum number of aliases and/or identifiers allowable for a GMC record.

Field	Field Code	Maximum Number Permitted
Alias	AKA	99
Date of Birth	DOB	9

Scars, Marks, Tattoos, and Other Characteristics	SMT	9
Miscellaneous Number	MNU	9
Social Security Number	SOC	9
Operator's License Number, State, and Year of Expiration (entered as a set)	OLN	9
License Plate Number, State, Year of Expiration, and Type (entered as a set)	LIC	9
Vehicle Identification Number, Year, Make, Model, Style, and Color (entered as a set; model and color not required for entry, but should be entered if known)	VIN	9
Caution and Medical Conditions	CMC*	10
Image NCIC Number and Image Type (entered as a set)**	IMN*	12
Citizenship	CTZ*	9
State Identification Number	SID	9

*NCIC 2000 format only

**IMN and IMT Fields (up to 12: 1 mugshot, 1 signature, 10 identifying images) are added to the supplemental record when an image is entered and the NIC of the base record is included in the entry transaction. The Image File chapter contains additional details.

SECTION 16.9 -- ADDITIONAL IDENTIFYING DATA IN GMC SUPPLEMENTAL ENTRY

Additional dates of birth; scars, marks, tattoos, and other characteristics; miscellaneous numbers; citizenships; and Social Security numbers follow the field codes DOB/, SMT/, MNU/, CTZ/, SID/, and SOC/, respectively, without repeating the MFC and separated only by periods. For example:

```
DOB/19370102.19350823.SMT/SC L CHK.POCKMARKS.
MNU/AF-123456789.SOC/123456789.
```

SECTION 16.13 -- MAXIMUM NUMBER OF ADDITIONAL IDENTIFIERS IN GMC SUPPLEMENTAL DATA CANCELLATION

A maximum of nine identifiers of various kinds may be canceled in one cancel message. Additional messages are required if more than nine identifiers are to be canceled. Each AKA (or name spelling variation), DOB, SMT, MNU, CTZ, SID, or SOC is counted as **one** identifier. Each set of OLN, LIC, or vehicle data (multiple data element fields) is counted as **one** identifier.

**SECTION 16.14 -- ADDITIONAL GUIDELINES FOR GMC SUPPLEMENTAL DATA
CANCELLATION**

1. Aliases; dates of birth; scars, marks, tattoos, and other characteristics; miscellaneous numbers; citizenships; state identification numbers; and/or Social Security numbers to be canceled are to be set out in the cancellation message in the same manner as in a supplemental record entry. That is, more than one identifier of the same type may follow the MFC without repetition of the MFC. However, character for character, each identifier to be canceled must be set out exactly as it appears in the supplemental record on file.

IDENTITY THEFT FILE

SECTION 1.6 -- MESSAGE FIELD CODES AND EDITS

(Please note: These identifiers describe the **victim** of the Identity Theft.)

Code	Field	Edits
SID	State Identification Number	First two characters must be a valid state code, territory code, or the code US. Embedded spaces are prohibited. The third and fourth characters may contain an asterisk. The tenth character may contain a hyphen.

SECTION 2.1 -- EXAMPLE OF AN ENTRY

```
1N01HEADER.EID.MD1017830.SMITH, JOHN J.M.W.TX.19311012.510.175.BRO.BRO..DRK.SC R
HND..121011CO141159TTCI13.AS123456789.123456789.20051213.....PASSWORD.CFRD.20041015
.US....N.MD99999999
```

Acknowledgment:

```
1L01HEADER
MD1017830
NAM/SMITH, JOHN J NIC/J146203706
```

SECTION 2.2 -- MESSAGE FIELD CODES FOR ENTRY

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	2-4	ALPHABETIC, SPECIAL CHARACTERS
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC
NAME	MANDATORY	NAM	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

SECTION 2 -- SYSTEM CHANGES

SEX	MANDATORY	SEX	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
RACE	MANDATORY	RAC	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
PLACE OF BIRTH	MANDATORY	POB	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
DATE OF BIRTH	MANDATORY	DOB	8-8	NUMERIC
HEIGHT	MANDATORY	HGT	3-3	NUMERIC
WEIGHT	MANDATORY	WGT	3-3	NUMERIC
EYE COLOR	MANDATORY	EYE	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
HAIR COLOR	MANDATORY	HAI	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
FBI NUMBER/UCN	OPTIONAL	FBI	1-9	ALPHABETIC, NUMERIC
SKIN TONE	OPTIONAL	SKN	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
SCARS, MARKS, TATTOOS, AND OTHER CHARACTERISTICS	OPTIONAL	SMT	3-10	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
DATE OF PURGE	OPTIONAL WITH DEFAULT	DOP	8-8	NUMERIC
FINGERPRINT CLASSIFICATION	OPTIONAL	FPC	20-20	ALPHABETIC, NUMERIC
MISCELLANEOUS NUMBER	OPTIONAL	MNU	4-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

SECTION 2 -- SYSTEM CHANGES

SOCIAL SECURITY NUMBER	OPTIONAL	SOC	9-9	NUMERIC
ORIGINATING AGENCY CASE NUMBER	MANDATORY	OCA	1-20	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
LINKING AGENCY IDENTIFIER	OPTIONAL SET	LKI	9-9	ALPHABETIC, NUMERIC
LINKING CASE NUMBER	SET	LKA	1-20	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MISCELLANEOUS	OPTIONAL	MIS	1-500	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
NOTIFY ORIGINATING AGENCY	OPTIONAL	NOA	1-1	ALPHABETIC
CAUTION AND MEDICAL CONDITIONS	OPTIONAL	CMC	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
PASSWORD	MANDATORY	PWD	1-20	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
ID THEFT TYPE	MANDATORY	IDT	4-4	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
DATE OF THEFT	OPTIONAL	DOT	8-8	NUMERIC
CITIZENSHIP	OPTIONAL	CTZ	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
OPERATOR'S LICENSE NUMBER	CONDITIONAL SET	OLN	2-2	ALPHABETIC, NUMERIC
OPERATOR'S LICENSE STATE	SET	OLS	2-2	ALPHABETIC
OPERATOR'S LICENSE YEAR OF EXPIRATION	SET	OLY	4-4	ALPHABETIC, NUMERIC

ETHNICITY	OPTIONAL	ETN	1-1	CODE AS DEFINED IN NCIC 2000 CODE MANUAL
STATE IDENTIFICATION NUMBER	OPTIONAL	SID	3-10	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

SECTION 2.5 -- MESSAGE FIELD CODE EDITS FOR ENTRY

11. STATE IDENTIFICATION NUMBER (SID)

Guidelines for the entry of additional SIDs as a supplemental record to an Identity Theft record are located in Section 8 of this chapter.

SECTION 5.1 -- EXAMPLES OF IDENTITY THEFT INQUIRIES

The message key QID is used for Identity Theft File inquiries. It will search the identity theft records and the Article File if the transaction includes MNU, SOC, or OLN. A QW, QWA, QWE, QWF, QWS, or ZW inquiry also searches the Identity Theft File in addition to other identifiable person (excluding the NICS Denied Transaction File), Article, Boat, License Plate, Vehicle, and Vehicle/Boat Part Files.

Examples:

1N01HEADER.QID.WA1230000.NAM/SMITH, JOHN J.DOB/19511012

Negative Response:

1L01HEADER
WA1230000

NO NCIC IDENTITY THEFT RECORD DOB/19511012 NAM/SMITH, JOHN J

Positive Response:

1L01HEADER
WA1230000

~~WARNING - THE IDENTITY OF THE SUBJECT IDENTIFIED IN THIS RECORD HAS BEEN REPORTED STOLEN. REVIEW THE VICTIM PROFILE AND USE CAUTION IN VERIFYING THE IDENTITY OF THIS PERSON. THE PASSWORD INCLUDED IN THIS RESPONSE HAS BEEN ASSIGNED TO THE IDENTITY THEFT VICTIM. VERIFY THAT THE SUBJECT OF INQUIRY CAN CONFIRM THE PASSWORD.~~

WARNING - THE IDENTITY OF THE SUBJECT IDENTIFIED IN THIS RECORD HAS BEEN REPORTED STOLEN. REVIEW THE VICTIM PROFILE AND USE CAUTION IN

VERIFYING THE IDENTITY OF THIS PERSON. THE PASSWORD INCLUDED IN THIS RESPONSE HAS BEEN ASSIGNED TO THE IDENTITY THEFT VICTIM. VERIFY THAT THE SUBJECT OF INQUIRY CAN CONFIRM THE PASSWORD.

MKE/IDENTITY THEFT PERSON
ORI/MD1012600 NAM/SMITH, JOHN J SEX/M RAC/W ETN/H POB/MD
DOB/19511012 HGT/601 WGT/202 EYE/BRO HAI/BRO CTZ/US
SKN/ALB SMT/SC R HND
DOP/20100505 FPC/121011CO141159TTCI13 MNU/AS-326141811 SOC/212665660
OLN/M46063494C OLS/MD OLY/2004
OCA/123456 SID/MD9999999
MIS/IDENTITY HAS BEEN USED IN CREDIT CARD FRAUD
PWD/ TOPGUN IDT/CFRD DOT/20100504
ORI IS ANY CITY PD 410 555-5555
NIC/J123456789 DTE/20100505 1400 EDT DLU/20101015 1600 EDT
*****WARNING - STANDING ALONE, NCIC IDENTITY THEFT FILE INFORMATION
DOES NOT FURNISH GROUNDS FOR THE SEARCH AND SEIZURE OF ANY
INDIVIDUAL, VEHICLE, OR DWELLING.*****
IMMED CONFIRM IF THIS PERSON IS THE VICTIM OR PERPETRATOR

Positive Response (for deceased person):

1L01HEADER
WA1230000

~~WARNING - THE SUBJECT OF THIS RECORD IS REPORTED AS DECEASED.
THE IDENTITY OF THE SUBJECT IDENTIFIED IN THIS RECORD HAS BEEN
REPORTED STOLEN. REVIEW THE SUBJECT'S PROFILE AND USE
CAUTION IN VERIFYING THE IDENTITY OF THE ENCOUNTERED PERSON.~~

WARNING - THE SUBJECT OF THIS RECORD IS REPORTED AS DECEASED.
THE IDENTITY OF THE SUBJECT IDENTIFIED IN THIS RECORD HAS BEEN
REPORTED STOLEN. REVIEW THE SUBJECT'S PROFILE AND USE CAUTION
IN VERIFYING THE IDENTITY OF THE ENCOUNTERED PERSON.

MKE/IDENTITY THEFT PERSON
ORI/MD1012600 NAM/SMITH, JOHN J SEX/M RAC/W ETN/H POB/MD
DOB/19511012 HGT/601 WGT/202 EYE/BRO HAI/BRO CTZ/US
SKN/ALB SMT/SC R HND
DOP/20100505 FPC/121011CO141159TTCI13 MNU/AS-326141811 SOC/212665660
OCA/123456 SID/MD9999999
MIS/IDENTITY HAS BEEN USED IN CREDIT CARD FRAUD
PWD/DECEASED IDT/CFRD DOT/20041015
ORI IS ANY CITY PD 410 555-5555
NIC/J123456789 DTE/20100505 1400 EDT DLU/20100607 1600 EDT
*****WARNING - STANDING ALONE, NCIC IDENTITY THEFT FILE INFORMATION
DOES NOT FURNISH GROUNDS FOR THE SEARCH AND SEIZURE OF ANY
INDIVIDUAL, VEHICLE OR DWELLING.*****
IMMED CONFIRM IF THIS PERSON IS THE VICTIM OR PERPETRATOR

SECTION 5.4 -- ADDITIONAL GUIDELINES FOR INQUIRY

- 12. An Identity Theft File response can contain supplemental data fields of AKA, DOB, SMT, MNU, SOC, CMC, CTZ, SID, and image data. All supplemental fields will be sorted by special character, alphabetically, then numerically. Within supplemental data sets, the image data field will be sorted by IMN.

SECTION 8.1 -- MESSAGE FIELD CODES FOR SUPPLEMENTAL RECORD ENTRY

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	3-3	ALPHABETIC
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC
NCIC NUMBER	CONDITIONAL**	NIC	10-10	ALPHABETIC, NUMERIC
NAME	CONDITIONAL**	NAM	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
ORIGINATING AGENCY CASE NUMBER	CONDITIONAL**	OCA	1-20	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
ALIAS	OPTIONAL	AKA	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
DATE OF BIRTH	OPTIONAL	DOB	8-8	NUMERIC
SCARS, MARKS, TATTOOS, AND OTHER CHARACTERISTICS	OPTIONAL	SMT	3-10	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
MISCELLANEOUS NUMBER	OPTIONAL	MNU	4-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SOCIAL SECURITY NUMBER	OPTIONAL	SOC	9-9	NUMERIC
CAUTION AND MEDICAL CONDITIONS	OPTIONAL	CMC	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>

IMAGE NCIC NUMBER SET	OPTIONAL SET	IMN*		
CITIZENSHIP	OPTIONAL	CTZ	2-2	CODE AS DEFINED IN NCIC 2000 CODE MANUAL
OPERATOR'S LICENSE NUMBER SET	OPTIONAL SET	OLN***		
STATE IDENTIFICATION NUMBER	OPTIONAL	SID	3-10	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

*IMN/<IMN>.<IMT>

**Base record identifier

***OLN/<OLN>.<OLS>.<OLY>

SECTION 8.5 -- NUMBER OF ADDITIONAL IDENTIFIERS IN A SUPPLEMENTAL RECORD

The AKA Field and all other identifying data fields that may be included in a supplemental record with their field codes and the maximum number of aliases and/or other identifiers that may be added to an identity theft record are the following:

Field	Field Code	Maximum Number Permitted
Alias	AKA	99
Date of Birth	DOB	9
Scars, Marks, Tattoos, and Other Characteristics	SMT	9
Miscellaneous Identifying Number	MNU	9
Social Security Number	SOC	9
Operator's License Number, State, and Year of Expiration (entered as a set)	OLN	9
Caution and Medical Conditions	CMC	10
Image NCIC Number and Image Type (entered as a set)	IMN	12
Citizenship	CTZ	9
State Identification Number	SID	9

SECTION 8.12 -- MAXIMUM NUMBER OF ADDITIONAL IDENTIFIERS IN A CANCELLATION MESSAGE

A maximum of nine identifiers of various kinds may be canceled in one message. Additional messages are required if more than nine identifiers are to be canceled. Each AKA, DOB, SMT, MNU, ~~or~~ SOC, CMC, CTZ, or SID is counted as one identifier. Each set IMN (multiple data element field) is counted as one identifier.

SECTION 8.13 -- ADDITIONAL GUIDELINES FOR SUPPLEMENTAL DATA CANCELLATION

1. Aliases; dates of birth; scars, marks, tattoos, and other characteristics; miscellaneous numbers; Social Security numbers; citizenships; state identification numbers; and caution and medical conditions to be canceled should be set out in the cancellation message in the same manner as in a supplemental record entry. That is, more than one identifier of the same type may follow the MFC without repetition of the MFC. However, character for character, each identifier to be canceled must be set out exactly as it appears in the supplemental record on file.

IMMIGRATION VIOLATOR FILE

SECTION 5.2 -- EXAMPLE OF AN INQUIRY

1N01HEADER.QW.MD1012400.NAM/SMITH, JOHN.SEX/M.RAC/W.DOB/19510101

Negative Response:

1L01HEADER
MD1012400

NO NCIC WANT DOB/19510101 NAM/SMITH, JOHN SEX/M RAC/W
***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF
EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE INTERSTATE
EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS
FILES ARE SEARCHED WITHOUT LIMITATIONS.

Positive Response Deported Felon Category:

1L01HEADER
MD1012400

~~***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF
EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE INTERSTATE EXTRADITION
FROM THE
INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS FILES ARE SEARCHED
WITHOUT LIMITATIONS.
WARNING REGARDING FOLLOWING RECORD - SUBJECT OF NIC/N307770847 IS A
PREVIOUSLY DEPORTED FELON. CONTACT LESC AT (877) 999-5372 FOR IMMEDIATE
HIT CONFIRMATION AND AVAILABILITY OF BUREAU OF IMMIGRATION AND
CUSTOMS ENFORCEMENT DETAINER.~~

***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF
EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE INTERSTATE
EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS
FILES ARE SEARCHED WITHOUT LIMITATIONS.
WARNING REGARDING FOLLOWING RECORD - SUBJECT OF NIC/N307770847 IS A
PREVIOUSLY DEPORTED FELON. CONTACT LESC AT (877) 999-5372 FOR IMMEDIATE
HIT CONFIRMATION AND AVAILABILITY OF BUREAU OF IMMIGRATION AND
CUSTOMS ENFORCEMENT DETAINER.
MKE/IMMIGRATION VIOLATION - DEPORTED FELON
ORI/VTINS1000 NAM/SMITH, JOHN SEX/M RAC/W ETN/H POB/FN
DOB/19510101 HGT/510 WGT/180 EYE/BRO HAI/BRO CTZ/FN
SKN/DRK SMT/SC LF ARM
SOC/777010000
OFF/SUBJECT IS A DEPORTED CRIMINAL/AGGRAVATED FELON
OCA/ASD1234-T SID/MD9999999
MIS/KNOWN AS JOHNNY BOY
ORI IS BUREAU OF IMMIGRATION AND CUSTOMS ENFORCEMENT, LAW ENFORCEMENT
SUPPORT CENTER (877) 999-5372
NIC/N307770847 DTE/19980605 0000 EDT DLU/19990101 0000 EST
*****THIS RECORD MAY BE USED ONLY BY CRIMINAL JUSTICE AGENCIES FOR
CRIMINAL JUSTICE PURPOSES.
*****END OF IMMIGRATION VIOLATOR FILE RESPONSE*****

Positive Response Absconder Category:

1L01HEADER
MD1012400

~~WARNING REGARDING FOLLOWING RECORD - SUBJECT OF NIC/N307770847 HAS AN
OUTSTANDING ADMINISTRATIVE WARRANT OF REMOVAL FROM THE UNITED STATES. CONTACT
LESC
AT (877) 999-5372 FOR IMMEDIATE HIT CONFIRMATION AND AVAILABILITY OF
BUREAU OF IMMIGRATION AND CUSTOMS ENFORCEMENT DETAINER.~~

WARNING REGARDING FOLLOWING RECORD - SUBJECT OF NIC/N307770847 HAS AN
OUTSTANDING ADMINISTRATIVE WARRANT OF REMOVAL FROM THE UNITED STATES.
CONTACT LESC AT (877) 999-5372 FOR IMMEDIATE HIT CONFIRMATION AND
AVAILABILITY OF BUREAU OF IMMIGRATION AND CUSTOMS ENFORCEMENT DETAINER.
MKE/IMMIGRATION VIOLATION - FAILURE TO APPEAR FOR REMOVAL
ORI/VTINS1000 NAM/SMITH, JOHN SEX/M RAC/W ETN/H POB/FN
DOB/19510101 HGT/510 WGT/180 EYE/BRO HAI/BRO CTZ/FN
SKN/DRK SMT/SC LF ARM
SOC/777010000
OFF/ALIEN UNLAWFULLY PRESENT DUE TO ORDER OF REMOVAL OR EXCLUSION FROM THE USA
OCA/ASD1234-T SID/MD9999999
MIS/KNOWN AS JOHNNY BOY
ORI IS BUREAU OF IMMIGRATION AND CUSTOMS ENFORCEMENT, LAW ENFORCEMENT SUPPORT CENTER
(877) 999-5372
NIC/N307770847 DTE/19980605 0000 EDT DLU/20090101 0600 EST
*****THIS RECORD MAY BE USED ONLY BY CRIMINAL JUSTICE AGENCIES FOR
CRIMINAL JUSTICE PURPOSES.
*****END OF IMMIGRATION VIOLATOR FILE RESPONSE*****

Positive Response NSEERS Category:

1L01HEADER
MD1012400

~~WARNING REGARDING FOLLOWING RECORD - SUBJECT OF NIC/N307770847 HAS AN OUTSTANDING
ADMINISTRATIVE WARRANT OF ARREST FOR IMMIGRATION VIOLATIONS FOR FAILURE TO
COMPLY WITH NATIONAL SECURITY REGISTRATION. CONTACT LESC AT (877) 999-5372 FOR
IMMEDIATE HIT CONFIRMATION AND AVAILABILITY OF BUREAU OF IMMIGRATION AND
CUSTOMS ENFORCEMENT DETAINER.~~

WARNING REGARDING FOLLOWING RECORD - SUBJECT OF NIC/N307770847 HAS AN
OUTSTANDING ADMINISTRATIVE WARRANT OF ARREST FOR IMMIGRATION VIOLATIONS
FOR FAILURE TO COMPLY WITH NATIONAL SECURITY REGISTRATION. CONTACT LESC
AT (877) 999-5372 FOR IMMEDIATE HIT CONFIRMATION AND AVAILABILITY OF
BUREAU OF IMMIGRATION AND CUSTOMS ENFORCEMENT DETAINER.

MKE/IMMIGRATION VIOLATION - NATIONAL SECURITY REGISTRATION
ORI/VTINS1000 NAM/SMITH, JOHN SEX/M RAC/W ETN/H POB/FN
DOB/19510101 HGT/510 WGT/180 EYE/BRO HAI/BRO CTZ/FN
SKN/DRK SMT/SC LF ARM
SOC/777010000
OFF/SOUGHT FOR VIOLATION OF NATIONAL SECURITY REGISTRATION
OCA/ASD1234-T SID/MD9999999
MIS/KNOWN AS JOHNNY BOY
ORI IS BUREAU OF IMMIGRATION AND CUSTOMS ENFORCEMENT, LAW ENFORCEMENT SUPPORT CENTER
(877) 999-5372

NIC/N307770847 DTE/19980605 0000 0830 EDT DLU/20090101 0600 EST
*****THIS RECORD MAY BE USED ONLY BY CRIMINAL JUSTICE AGENCIES FOR
CRIMINAL JUSTICE PURPOSES.
*****END OF IMMIGRATION VIOLATOR FILE RESPONSE*****

SECTION 5.4 -- ADDITIONAL GUIDELINES FOR INQUIRY

5. An Immigration Violator File response can contain supplemental data fields of AKA, DOB, SMT, MNU, SOC, CMC, CTZ, **SID**, operator's license data, license plate data, vehicle identification data, address data, and image data. All supplemental fields will be sorted by special character, alphabetically, then numerically. Within supplemental data sets, the fields will be sorted as follows: operator's license data by OLS, license plate data by LIS, vehicle data by VIN, address data set by STA, and image data by IMN.

KNOWN OR APPROPRIATELY SUSPECTED TERRORIST (KST) FILE

SECTION 5.2 -- EXAMPLE OF AN INQUIRY

1N01HEADER.QW.MD1012400.NAM/SMITH, JOHN.SEX/M.RAC/W.DOB/19510101

Negative Response:

1L01HEADER MD1012400
NO NCIC WANT DOB/19510101 NAM/SMITH, JOHN SEX/M RAC/W

Positive Response:

Note: There are four different Handling Codes utilized by the TSC for KST File records. Based upon the Handling Code in the hit response, the receiving agency should adhere to the information and direction within the caveat. The following caveat examples do not include the correct telephone number for the TSC. The correct telephone number will be in the caveat and the hit response.

Handling Code 1 Records

~~***LAW ENFORCEMENT SENSITIVE INFORMATION***~~

~~WARNING — APPROACH WITH CAUTION~~

~~THIS INDIVIDUAL IS ASSOCIATED WITH TERRORISM AND IS THE SUBJECT OF AN ARREST WARRANT, ALTHOUGH THE WARRANT MAY NOT BE RETRIEVABLE VIA THE SEARCHED IDENTIFIERS. IF AN ARREST WARRANT FOR THE INDIVIDUAL IS RETURNED IN YOUR SEARCH OF NCIC, DETAIN THE INDIVIDUAL PURSUANT TO YOUR DEPARTMENT'S PROCEDURES FOR HANDLING AN OUTSTANDING WARRANT, AND IMMEDIATELY CONTACT THE TERRORIST SCREENING CENTER (TSC) AT (866) XXX XXXX FOR ADDITIONAL DIRECTION.~~

~~IF AN ARREST WARRANT FOR THE INDIVIDUAL IS NOT RETURNED, USE CAUTION AND IMMEDIATELY CONTACT THE TSC AT (866) XXX XXXX FOR ADDITIONAL DIRECTION. WITHOUT OTHERWISE EXTENDING THE SCOPE OR DURATION OF THE ENCOUNTER, IF YOU ARE A BORDER PATROL OFFICER IMMEDIATELY CALL THE NTC.~~

~~UNAUTHORIZED DISCLOSURE OF TERRORIST WATCHLIST INFORMATION IS PROHIBITED. DO NOT ADVISE THIS INDIVIDUAL THAT THEY MAY BE ON A TERRORIST WATCHLIST. INFORMATION THAT THIS INDIVIDUAL MAY BE ON A TERRORIST WATCHLIST IS PROPERTY OF THE TSC AND IS A FEDERAL RECORD PROVIDED TO YOUR AGENCY THAT MAY NOT BE DISSEMINATED OR USED IN ANY PROCEEDING WITHOUT THE ADVANCE AUTHORIZATION OF THE TSC.~~

~~***LAW ENFORCEMENT SENSITIVE INFORMATION***~~

~~***LAW ENFORCEMENT SENSITIVE INFORMATION***~~

~~***WARNING - APPROACH WITH CAUTION***~~

~~***DO NOT ADVISE THIS INDIVIDUAL THAT THEY MAY BE ON A TERRORIST WATCHLIST***~~

~~THIS INDIVIDUAL IS ASSOCIATED WITH TERRORISM AND IS THE SUBJECT OF AN ARREST WARRANT, ALTHOUGH THE WARRANT MAY NOT BE RETRIEVABLE VIA THE SEARCHED IDENTIFIERS. IF AN ARREST WARRANT FOR THE INDIVIDUAL IS RETURNED IN YOUR SEARCH OF NCIC, DETAIN THE INDIVIDUAL PURSUANT TO YOUR DEPARTMENT'S PROCEDURES FOR HANDLING AN OUTSTANDING WARRANT, AND IMMEDIATELY CONTACT THE TERRORIST SCREENING CENTER (TSC) AT (866) 872-9001 FOR ADDITIONAL DIRECTION.~~

~~IF AN ARREST WARRANT FOR THE INDIVIDUAL IS NOT RETURNED, USE CAUTION AND IMMEDIATELY CONTACT THE TSC AT (866) 872-9001 FOR ADDITIONAL DIRECTION WITHOUT OTHERWISE EXTENDING THE SCOPE OR DURATION OF THE ENCOUNTER. IF YOU ARE A BORDER PATROL OFFICER, IMMEDIATELY CALL THE NTC.~~

~~EXCEPT AS IT PERTAINS TO THE DETAILS LISTED ABOVE, UNAUTHORIZED DISCLOSURE IS PROHIBITED.~~

~~INFORMATION THAT THIS INDIVIDUAL MAY BE ON A TERRORIST WATCHLIST IS THE PROPERTY OF THE TSC AND IS PROVIDED TO YOUR AGENCY ONLY FOR INTELLIGENCE AND LEAD PURPOSES. THIS RECORD MAY INCLUDE INFORMATION THAT CAN ONLY BE USED IN A CRIMINAL PROCEEDING WITH THE ADVANCE AUTHORIZATION OF THE ATTORNEY GENERAL OR INFORMATION WHOSE USE MAY BE RESTRICTED BY FEDERAL GOVERNMENT POLICY; ANY RECIPIENT INTERESTED IN USING THIS INFORMATION, OR ANY INFORMATION DERIVED THEREFROM, MUST FIRST CONTACT THE TSC TO OBTAIN THE NECESSARY APPROVAL.~~

~~***LAW ENFORCEMENT SENSITIVE INFORMATION***~~

~~***WARNING - APPROACH WITH CAUTION***~~

~~***DO NOT ADVISE THIS INDIVIDUAL THAT THEY MAY BE ON A TERRORIST WATCHLIST***~~

~~MKE/POSSIBLE TERRORIST ORGANIZATION MEMBER - CAUTION
CONTACT THE TERRORIST SCREENING CENTER 1-866-XXX-XXXX
CMC/70 - SUICIDAL
ORI/DCTSC0100 NAM/SMITH, JOHN SEX/M RAC/U ETN/N POB/JO
DOB/19510101 HGT/604 WGT/202 EYE/BRO HAI/BLK CTZ/US
MNU/AR-123456 SOC/123456789
GNG/INTRNTL XTMST*IFBI SGP/HANDLING CODE 1*IFBI
ECR/H DOP/NONEXP OCA/00000123456789 SID/MD99999999
MIS/USPER; NC-123456
DNA/N
ORI IS FBI TERRORIST SCREENING CENTER 866 XXX-XXXX
IMN/I321654987 IMT/M
NIC/T123456789 DTE/20080523 0819 EDT DLU/20090108 1518 EDT~~

Handling Code 2 Records

~~***LAW ENFORCEMENT SENSITIVE INFORMATION***~~

~~WARNING - APPROACH WITH CAUTION~~

~~THIS INDIVIDUAL IS OF INVESTIGATIVE INTEREST TO LAW ENFORCEMENT REGARDING ASSOCIATION WITH TERRORISM AND THERE MAY BE A DETAINER AVAILABLE FROM THE DEPARTMENT OF HOMELAND SECURITY FOR THIS INDIVIDUAL.~~

SECTION 2 -- SYSTEM CHANGES

~~IMMEDIATELY CONTACT THE TERRORIST SCREENING CENTER (TSC) AT (866) XXX-XXXX OR, IF YOU ARE A BORDER PATROL OFFICER, IMMEDIATELY CALL THE NTC TO ASCERTAIN IF A DETAINER IS AVAILABLE FOR THE INDIVIDUAL AND TO OBTAIN ADDITIONAL DIRECTION. PLEASE QUESTION THIS INDIVIDUAL TO ASSIST THE TSC IN DETERMINING WHETHER THE INDIVIDUAL ENCOUNTERED IS THE SUBJECT OF A DETAINER WITHOUT OTHERWISE EXTENDING THE SCOPE OR DURATION OF THE ENCOUNTER.~~

~~UNAUTHORIZED DISCLOSURE OF TERRORIST WATCHLIST INFORMATION IS PROHIBITED. DO NOT ADVISE THIS INDIVIDUAL THAT THEY MAY BE ON A TERRORIST WATCHLIST. INFORMATION THAT THIS INDIVIDUAL MAY BE ON A TERRORIST WATCHLIST IS PROPERTY OF THE TSC AND IS A FEDERAL RECORD PROVIDED TO YOUR AGENCY THAT MAY NOT BE DISSEMINATED OR USED IN ANY PROCEEDING WITHOUT THE ADVANCE AUTHORIZATION OF THE TSC.~~

~~***LAW ENFORCEMENT SENSITIVE INFORMATION***~~

~~***LAW ENFORCEMENT SENSITIVE INFORMATION***~~

~~***WARNING - APPROACH WITH CAUTION***~~

~~***DO NOT ADVISE THIS INDIVIDUAL THAT THEY MAY BE ON A TERRORIST WATCHLIST***~~

~~THIS INDIVIDUAL IS OF INVESTIGATIVE INTEREST TO LAW ENFORCEMENT REGARDING ASSOCIATION WITH TERRORISM AND THERE MAY BE A DETAINER AVAILABLE FROM THE DEPARTMENT OF HOMELAND SECURITY FOR THIS INDIVIDUAL.~~

~~CONTACT THE TERRORIST SCREENING CENTER (TSC) AT (866) 872-9001 DURING THIS ENCOUNTER. IF THIS WOULD EXTEND THE SCOPE OR DURATION OF THE ENCOUNTER, CONTACT THE TSC IMMEDIATELY THEREAFTER. IF YOU ARE A BORDER PATROL OFFICER, IMMEDIATELY CALL THE NTC.~~

~~WITHOUT OTHERWISE EXTENDING THE SCOPE OR DURATION OF THE ENCOUNTER, ATTEMPT TO OBTAIN SUFFICIENT IDENTIFYING INFORMATION TO ASSIST THE TSC IN DETERMINING WHETHER OR NOT THE IDENTIFIER(S) YOU QUERIED BELONG TO AN INDIVIDUAL IDENTIFIED AS HAVING POSSIBLE TIES WITH TERRORISM. DO NOT DETAIN OR ARREST THIS INDIVIDUAL UNLESS THERE IS EVIDENCE OF A VIOLATION OF FEDERAL, STATE, OR LOCAL STATUTE(S).~~

~~EXCEPT AS IT PERTAINS TO THE DETAILS LISTED ABOVE, UNAUTHORIZED DISCLOSURE IS PROHIBITED.~~

~~INFORMATION THAT THIS INDIVIDUAL MAY BE ON A TERRORIST WATCHLIST IS THE PROPERTY OF THE TSC AND IS PROVIDED TO YOUR AGENCY ONLY FOR INTELLIGENCE AND LEAD PURPOSES. THIS RECORD MAY INCLUDE INFORMATION THAT CAN ONLY BE USED IN A CRIMINAL PROCEEDING WITH THE ADVANCE AUTHORIZATION OF THE ATTORNEY GENERAL OR INFORMATION WHOSE USE MAY BE RESTRICTED BY FEDERAL GOVERNMENT POLICY; ANY RECIPIENT INTERESTED IN USING THIS INFORMATION, OR ANY INFORMATION DERIVED THEREFROM, MUST FIRST CONTACT THE TSC TO OBTAIN THE NECESSARY APPROVAL.~~

~~***LAW ENFORCEMENT SENSITIVE INFORMATION***~~

~~***WARNING - APPROACH WITH CAUTION***~~

~~***DO NOT ADVISE THIS INDIVIDUAL THAT THEY MAY BE ON A TERRORIST WATCHLIST***~~

MKE/POSSIBLE TERRORIST ORGANIZATION MEMBER - CAUTION
CONTACT THE TERRORIST SCREENING CENTER 1-866-XXX-XXXX
CMC/70 - SUICIDAL

ORI/DCTSC0100 NAM/SMITH, JOHN SEX/M RAC/U ETN/N POB/JO
DOB/19510101 HGT/604 WGT/202 EYE/BRO HAI/BLK CTZ/US
MNU/AR-123456 SOC/123456789
GNG/INTRNTL XTMST*IFBI SGP/HANDLING CODE 2*IFBI
ECR/H DOP/NONEXP OCA/00000123456789 SID/MD9999999
MIS/USPER; NC-123456
DNA/N
ORI IS FBI TERRORIST SCREENING CENTER 866 XXX-XXXX
IMN/I321654987 IMT/M
NIC/T123456789 DTE/20080523 0819 EDT DLU/20090108 1518 EDT

Handling Code 3 Records

~~***LAW ENFORCEMENT SENSITIVE INFORMATION***~~

~~DO NOT ADVISE THIS INDIVIDUAL THAT THEY MAY BE ON A TERRORIST WATCHLIST. CONTACT THE TERRORIST SCREENING CENTER (TSC) AT (866) XXX-XXXX DURING THIS ENCOUNTER. IF THIS WOULD EXTEND THE SCOPE OR DURATION OF THE ENCOUNTER CONTACT THE TSC IMMEDIATELY THEREAFTER. IF YOU ARE A BORDER PATROL OFFICER IMMEDIATELY CALL THE NTC.~~

~~ATTEMPT TO OBTAIN SUFFICIENT IDENTIFYING INFORMATION DURING THE ENCOUNTER, WITHOUT OTHERWISE EXTENDING THE SCOPE OR DURATION OF THE ENCOUNTER, TO ASSIST THE TSC IN DETERMINING WHETHER OR NOT THE NAME OR IDENTIFIER(S) YOU QUERIED BELONGS TO AN INDIVIDUAL IDENTIFIED AS HAVING POSSIBLE TIES WITH TERRORISM.~~

~~DO NOT DETAIN OR ARREST THIS INDIVIDUAL UNLESS THERE IS EVIDENCE OF A VIOLATION OF FEDERAL, STATE OR LOCAL STATUTES. UNAUTHORIZED DISCLOSURE IS PROHIBITED.~~

~~INFORMATION THAT THIS INDIVIDUAL MAY BE ON A TERRORIST WATCHLIST IS THE PROPERTY OF THE TSC AND IS A FEDERAL RECORD PROVIDED TO YOUR AGENCY ONLY FOR INTELLIGENCE AND LEAD PURPOSES. THIS RECORD, AND ANY INFORMATION CONTAINED WITHIN IT, MAY NOT BE DISCLOSED OR USED IN ANY PROCEEDING WITHOUT THE ADVANCE AUTHORIZATION OF THE TSC.~~

~~WARNING - APPROACH WITH CAUTION~~

~~***LAW ENFORCEMENT SENSITIVE INFORMATION***~~

~~***LAW ENFORCEMENT SENSITIVE INFORMATION***~~

~~***WARNING - APPROACH WITH CAUTION***~~

~~***DO NOT ADVISE THIS INDIVIDUAL THAT THEY MAY BE ON A TERRORIST WATCHLIST***~~

~~CONTACT THE TERRORIST SCREENING CENTER (TSC) AT (866) 872-9001 DURING THIS ENCOUNTER. IF THIS WOULD EXTEND THE SCOPE OR DURATION OF THE ENCOUNTER, CONTACT THE TSC IMMEDIATELY THEREAFTER. IF YOU ARE A BORDER PATROL OFFICER, IMMEDIATELY CALL THE NTC.~~

~~WITHOUT OTHERWISE EXTENDING THE SCOPE OR DURATION OF THE ENCOUNTER, ATTEMPT TO OBTAIN SUFFICIENT IDENTIFYING INFORMATION TO ASSIST THE TSC IN DETERMINING WHETHER OR NOT THE IDENTIFIER(S) YOU QUERIED BELONG TO AN INDIVIDUAL IDENTIFIED AS HAVING POSSIBLE TIES WITH TERRORISM. DO NOT DETAIN OR ARREST THIS INDIVIDUAL UNLESS THERE IS EVIDENCE OF A VIOLATION OF FEDERAL, STATE, OR LOCAL STATUTE(S).~~

UNAUTHORIZED DISCLOSURE IS PROHIBITED

INFORMATION THAT THIS INDIVIDUAL MAY BE ON A TERRORIST WATCHLIST IS THE PROPERTY OF THE TSC AND IS PROVIDED TO YOUR AGENCY ONLY FOR INTELLIGENCE AND LEAD PURPOSES. THIS RECORD MAY INCLUDE INFORMATION THAT CAN ONLY BE USED IN A CRIMINAL PROCEEDING WITH THE ADVANCE AUTHORIZATION OF THE ATTORNEY GENERAL OR INFORMATION WHOSE USE MAY BE RESTRICTED BY FEDERAL GOVERNMENT POLICY; ANY RECIPIENT INTERESTED IN USING THIS INFORMATION, OR ANY INFORMATION DERIVED THEREFROM, MUST FIRST CONTACT THE TSC TO OBTAIN THE NECESSARY APPROVAL.

LAW ENFORCEMENT SENSITIVE INFORMATION

WARNING - APPROACH WITH CAUTION

DO NOT ADVISE THIS INDIVIDUAL THAT THEY MAY BE ON A TERRORIST WATCHLIST

MKE/POSSIBLE TERRORIST ORGANIZATION MEMBER - CAUTION
CONTACT THE TERRORIST SCREENING CENTER 1-866-XXX-XXXX
CMC/70 - SUICIDAL
ORI/DCTSC0100 NAM/SMITH, JOHN SEX/M RAC/U ETN/N POB/JO
DOB/19510101 HGT/604 WGT/202 EYE/BRO HAI/BLK CTZ/US
MNU/AR-123456 SOC/123456789
GNG/INTRNTL XTMST*IFBI SGP/HANDLING CODE 3*IFBI
ECR/H DOP/NONEXP OCA/00000123456789 SID/MD99999999
MIS/USPER; NC-123456
DNA/N
ORI IS FBI TERRORIST SCREENING CENTER 866 XXX-XXXX
IMN/I321654987 IMT/M
NIC/T123456789 DTE/20080523 0819 EDT DLU/20090108 1518 EDT

Handling Code 4 Records

~~***LAW ENFORCEMENT SENSITIVE INFORMATION***~~

~~DO NOT ADVISE THIS INDIVIDUAL THAT THEY MAY BE CONSIDERED A PERSON WHO MAY BE OF NATIONAL SECURITY INTEREST.~~

~~CONTACT THE FEDERAL BUREAU OF INVESTIGATION (FBI) AT (866) XXX-XXXX DURING THIS ENCOUNTER. IF THIS WOULD EXTEND THE SCOPE OR DURATION OF THE ENCOUNTER, CONTACT THE FBI IMMEDIATELY THEREAFTER. IF YOU ARE A BORDER PATROL OFFICER IMMEDIATELY CALL THE NTC.~~

~~ATTEMPT TO OBTAIN SUFFICIENT IDENTIFYING INFORMATION DURING THE ENCOUNTER, WITHOUT OTHERWISE EXTENDING THE SCOPE OR DURATION OF THE ENCOUNTER, TO ASSIST THE FBI IN DETERMINING WHETHER OR NOT THE NAME OR IDENTIFIER(S) YOU QUERIED BELONGS TO AN INDIVIDUAL IDENTIFIED AS A FORMER MILITARY DETAINEE.~~

~~DO NOT DETAIN OR ARREST THIS INDIVIDUAL UNLESS THERE IS EVIDENCE OF A VIOLATION OF FEDERAL, STATE, OR LOCAL STATUTE(S).~~

~~UNAUTHORIZED DISCLOSURE IS PROHIBITED.~~

~~INFORMATION THAT THIS INDIVIDUAL MAY BE A PERSON WHO MAY BE OF NATIONAL SECURITY INTEREST IS THE PROPERTY OF THE FBI AND IS A FEDERAL RECORD PROVIDED TO YOUR AGENCY ONLY FOR INTELLIGENCE AND LEAD PURPOSES. THIS RECORD, AND ANY INFORMATION CONTAINED WITHIN IT, MAY NOT BE DISCLOSED OR~~

~~USED IN ANY PROCEEDING WITHOUT THE ADVANCE AUTHORIZATION OF THE FBI.
WARNING - APPROACH WITH CAUTION~~

~~***LAW ENFORCEMENT SENSITIVE INFORMATION***~~

~~***LAW ENFORCEMENT SENSITIVE INFORMATION***~~

~~DO NOT ADVISE THIS INDIVIDUAL THAT THEY MAY BE CONSIDERED
A PERSON WHO MAY BE OF NATIONAL SECURITY INTEREST.~~

~~CONTACT THE FEDERAL BUREAU OF INVESTIGATION (FBI) AT (866) 872-9001 DURING
THIS ENCOUNTER. IF THIS WOULD EXTEND THE SCOPE OR DURATION OF THE ENCOUNTER,
CONTACT THE TSC IMMEDIATELY THEREAFTER. IF YOU ARE A BORDER PATROL OFFICER,
IMMEDIATELY CALL THE NTC.~~

~~ATTEMPT TO OBTAIN SUFFICIENT IDENTIFYING INFORMATION DURING THE ENCOUNTER,
WITHOUT OTHERWISE EXTENDING THE SCOPE OR DURATION OF THE ENCOUNTER,
TO ASSIST THE FBI IN DETERMINING WHETHER OR NOT THE NAME OR IDENTIFIER(S)
YOU QUERIED BELONGS TO AN INDIVIDUAL IDENTIFIED AS A FORMER MILITARY
DETAINEE.~~

~~DO NOT DETAIN OR ARREST THIS INDIVIDUAL UNLESS THERE IS EVIDENCE OF A
VIOLATION OF FEDERAL, STATE, OR LOCAL STATUTE(S).~~

~~UNAUTHORIZED DISCLOSURE IS PROHIBITED~~

~~INFORMATION THAT THIS INDIVIDUAL MAY BE A PERSON WHO MAY BE OF NATIONAL
SECURITY INTEREST IS THE PROPERTY OF THE FBI AND IS A FEDERAL RECORD
PROVIDED TO YOUR AGENCY ONLY FOR INTELLIGENCE AND LEAD PURPOSES. THIS RECORD,
AND ANY INFORMATION CONTAINED WITHIN IT, MAY NOT BE DISCLOSED OR USED IN
ANY PROCEEDING WITHOUT THE ADVANCE AUTHORIZATION OF THE FBI.~~

~~WARNING - APPROACH WITH CAUTION~~

~~***LAW ENFORCEMENT SENSITIVE INFORMATION***~~

MKE/POSSIBLE TERRORIST ORGANIZATION MEMBER - CAUTION
CONTACT THE TERRORIST SCREENING CENTER 1-866-XXX-XXXX
CMC/70 - SUICIDAL
ORI/DCTSC0100 NAM/SMITH, JOHN SEX/M RAC/B ETN/N POB/JO
DOB/19510101 HGT/604 WGT/202 EYE/BRO HAI/BLK CTZ/US
MNU/AR-123456 SOC/123456789
GNG/INTRNTL XTMST*IFBI SGP/HANDLING CODE 4*IFBI
ECR/H DOP/NONEXP OCA/0000123456789 SID/MD9999999
MIS/USPER; NC-123456
DNA/N
ORI IS FBI TERRORIST SCREENING CENTER (866) XXX-XXXX
IMN/I321654987 IMT/M
NIC/T123456789 DTE/20120214 0819 EDT DLU/20120214 1518 EDT

SECTION 5.4 -- ADDITIONAL GUIDELINES FOR INQUIRY

4. A KST response can contain supplemental data fields of AKA, DOB, SMT, MNU, SOC, CMC, CTZ, SID, operator's license data, license plate data, vehicle identification data, and image data. All supplemental fields will be sorted by special character, alphabetically, then numerically. Within supplemental data sets, the fields will be sorted as follows:

operator's license data by OLS, license plate data by LIS, vehicle data by VIN, and image data by IMN. Complete details can be found in the Gang File chapter of this manual.

MISSING PERSON FILE

SECTION 1.9 -- MESSAGE FIELD CODES AND EDITS

Code	Field	Edits
SID	State Identification Number	First two characters must be a valid state code, territory code, or the code US. Embedded spaces are prohibited. The third and fourth characters may contain an asterisk. The tenth character may contain a hyphen.

SECTION 2.1 -- EXAMPLE OF AN UNEMANCIPATED MISSING PERSON ENTRY

```
1N01HEADER.EMJ.MD1012600.SMITH, JOHN J.M.W.MD.19851012.20000312.
510.165.GRN.BRO..FAR.SC R LEG...216343737....MP.19991201.56789...
LAST SEEN WEARING BLUE AND RED SHIRT.Y.R.....OPOS.C.N.P..
PK,NE.GOLD CROSS ON CHAIN.Y.FBI LAB, QUANTICO, VA 703-632-4000,
VA1234567, MTDNA, CODIS NUMBER - ABC-RMP-123456789.US.H.MD99999999
```

Acknowledgment:

```
1L01HEADER
MD1012600
NAM/SMITH, JOHN J NIC/M000069216
OCA/56789
```

SECTION 2.2 -- MESSAGE FIELD CODES FOR ENTRY

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	3-4	ALPHABETIC
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC
NAME	MANDATORY	NAM	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

SECTION 2 -- SYSTEM CHANGES

SEX	MANDATORY	SEX	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
RACE	MANDATORY	RAC	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
PLACE OF BIRTH	OPTIONAL	POB	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
DATE OF BIRTH	CONDITIONAL	DOB	8-8	NUMERIC
DATE OF EMANCIPATION	MANDATORY ¹	DOE	8-8	NUMERIC
HEIGHT	MANDATORY	HGT	3-3	ALPHABETIC, NUMERIC
WEIGHT	MANDATORY	WGT	3-3	ALPHABETIC, NUMERIC
EYE COLOR	MANDATORY	EYE	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
HAIR COLOR	MANDATORY	HAI	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
FBI NUMBER/UCN	CONDITIONAL	FBI	1-9	ALPHABETIC, NUMERIC
SKIN TONE	OPTIONAL	SKN	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
SCARS, MARKS, TATTOOS, AND OTHER CHARACTERISTICS	OPTIONAL	SMT	3-10	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
FINGERPRINT CLASSIFICATION	OPTIONAL	FPC	20-20	ALPHABETIC, NUMERIC

SECTION 2 -- SYSTEM CHANGES

MISCELLANEOUS NUMBER	CONDITIONAL	MNU	4-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SOCIAL SECURITY NUMBER	CONDITIONAL	SOC	9-9	NUMERIC
OPERATOR'S LICENSE NUMBER	CONDITIONAL SET	OLN	1-20	ALPHABETIC, NUMERIC
OPERATOR'S LICENSE STATE	SET	OLS	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
OPERATOR'S LICENSE YEAR OF EXPIRATION	SET	OLY	2-2 4-4	ALPHABETIC (2) NUMERIC (4)
MISSING PERSON	MANDATORY	MNP	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
DATE OF LAST CONTACT	MANDATORY	DLC	8-8	NUMERIC
ORIGINATING AGENCY CASE NUMBER	MANDATORY	OCA	1-9 1-20*	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
LINKING AGENCY IDENTIFIER	OPTIONAL SET	LKI*	9-9	ALPHABETIC, NUMERIC
LINKING CASE NUMBER	SET	LKA*	1-20	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MISCELLANEOUS	OPTIONAL	MIS	1-250 1-500*	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
NOTIFY ORIGINATING AGENCY FLAG	OPTIONAL	NOA*	1-1	ALPHABETIC
MISSING PERSON CIRCUMSTANCES	OPTIONAL	MPC*	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>

SECTION 2 -- SYSTEM CHANGES

LICENSE PLATE NUMBER	CONDITIONAL SET	LIC	1-8 1-10*	ALPHABETIC, NUMERIC
LICENSE PLATE STATE	SET	LIS	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
LICENSE PLATE YEAR OF EXPIRATION	SET	LIY	2-2 4-4	ALPHABETIC (2) NUMERIC (4)
LICENSE PLATE TYPE	SET	LIT	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE IDENTIFICATION NUMBER	CONDITIONAL SET	VIN	1-20	ALPHABETIC, NUMERIC
VEHICLE YEAR	SET	VYR	4-4	NUMERIC
VEHICLE MAKE	SET	VMA	2-4 2-24*	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE MODEL	OPTIONAL	VMO	2-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE STYLE	SET	VST	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE COLOR	OPTIONAL	VCO	3-3 7-7	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
CAUTION AND MEDICAL CONDITIONS	OPTIONAL	CMC*	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>

SECTION 2 -- SYSTEM CHANGES

BLOOD TYPE	OPTIONAL	BLT	4-5	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
CIRCUMCISION	OPTIONAL	CRC	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
FOOTPRINT AVAILABLE	OPTIONAL	FPA	1-1	ALPHABETIC
BODY X-RAYS	OPTIONAL	BXR	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
CORRECTIVE VISION PRESCRIPTION	OPTIONAL	VRX	1-40	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
JEWELRY TYPE	OPTIONAL	JWT	1-50	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
JEWELRY DESCRIPTION	OPTIONAL	JWL	1-100	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
DNA PROFILE INDICATOR	OPTIONAL	DNA	1-1	ALPHABETIC
DNA LOCATION	CONDITIONAL	DLO	1-250	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
CITIZENSHIP	OPTIONAL	CTZ*	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
ETHNICITY	OPTIONAL	ETN*	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>

STATE IDENTIFICATION NUMBER	OPTIONAL	SID	3-10	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
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*NCIC 2000 format only

SECTION 2.6 -- MESSAGE FIELD CODE EDITS FOR ENTRY

10. STATE IDENTIFICATION NUMBER (SID)

Guidelines for the entry of additional SIDs as a supplemental record to a Missing Person record are located in Section 8 of this chapter.

SECTION 5.1 -- EXAMPLE OF A NONUNIQUE IDENTIFIER INQUIRY (QM) ACKNOWLEDGMENT

```
1N01HEADER.QM.CA1012600.AGE/35.SEX/M.RAC/W.EYE/BRO.HAI/BRO.
HGT/511.WGT/148
```

Acknowledgment:

```
1L01HEADER
MD1012600
QUERY MISSING PERSON RECEIVED
```

EXAMPLE OF A NONUNIQUE IDENTIFIER INQUIRY (QM) WITH NEGATIVE AND POSITIVE RESPONSES

```
1N01HEADER.QM.CA1012600.AGE/35.SEX/M.RAC/W.ETN/H.EYE/BRO.HAI/BRO.
HGT/511.WGT/148
```

Negative Response:

```
$.M.1N01HEADER
CA1012600
```

```
NO NCIC MISSING PERSON RECORD FOR YOUR INQUIRY ON:
AGE/35 SEX/M RAC/W EYE/BRO HAI/BRO HGT/511 WGT/148.
```

Positive Response:

```
1N01HEADER
CA1012600

MKE/MISSING PERSON DISABILITY
ORI/DCFBIWA00 NAM/JONES, JASON J SEX/M RAC/W ETN/H POB/PA
DOB/19640101 HGT/511 WGT/145 EYE/BRO HAI/BRO
SMT/SC UL ARM
```

SECTION 2 -- SYSTEM CHANGES

SOC/211440001
MNP/MP DLC/19790718 OCA/123 SID/MD9999999
MIS/LSW GRN SLACKS, WHI PULLOVER, BLK WINGTIPS SIZE 10D, SCAR IS 4
MIS/4 INCHES, CREWCUT HAIR, RIGHT HANDED, VRX FOR LEFT EYE IS
MIS/OS-12D00E-D25X120 D5 DEG BASE DOWN
BLT/APOS CRC/U FPA/N
BXR/F VRX/OD - 12D00E-D2XI40 D5 DEGREES BASE UP
JWT/AB BB KC CU
JWL/BELT BUCKLE IS IN THE SHAPE OF A GUN, 4 KEYS ON CHAIN
ORI IS FBI HEADQUARTERS WASHINGTON DC 202 555-1234
SMT/ART L ARM
SMT/BLIND
SMT/CL LIP
SMT/HEAR AID
SMT/SC FACE
SMT/SC L LEG
SMT/SC R ARM
SMT/SC R LEG

DENTAL CHARACTERISTICS
DXR/Y MPA/N DRE/PERSON HAS NUMEROUS CARIES
TOOTH

01X	32X
02MO	31M
03V	30V
04O	29V
05V	28V
06V	27V
07V	26X
08F	25V
09V	24V
10V	23V
11V	22V
12V	21V
13V	20V
14V	19V
15V	18V
16X	17V

NIC/M107649846 DTE/19790801 0000 EDT DLU/20080115 1600 EST
IMMED CONFIRM MISSING PERSON STATUS WITH ORI

MKE/MISSING PERSON INVOLUNTARY
ORI/MD10122699 NAM/THOMAS, TOM SEX/M RAC/W ETN/H POB/TX
DOB/19640606 HGT/509 WGT/153 EYE/BRO HAI/BRO
SKN/FAR SMT/TAT L LEG
FPC/PMPICII14151617181920 SOC/211440001
MNP/MP DLC/19980529 OCA/CSD567 SID/MD9999999
MIS/LAST SEEN WEARING BLUE JEANS AND BLACK PULLOVER SHIRT,
MIS/LEFT-HANDED, SMOKES WINSTONS
LIC/ABC123 LIS/MD LIY/2000 LIT/PC
VIN/1Q87H2N100001 VYR/1972
VMA/CHEV VMO/CAM VST/2T VCO/BLK
ORI IS ANY CITY PD MD 301 555-1212
NIC/M107650007 DTE/19980811 0000 EDT DLU/19990115 0000 EST
IMMED CONFIRM MISSING PERSON STATUS WITH ORI

M107649846 090 M107650007 090 M123456301 090 M123456401 090
M104545687 090 M123456202 090 M123456302 090 M123456402 090
M987654321 085 M123456203 085 M123456303 083 M123456403 080
M987654323 075 M123456204 075 M123456304 075 M123456404 075
M987654343 060 M123456205 057 M123456305 057 M123456405 057

The NICs are listed in descending order by score.

SECTION 5.4 -- ADDITIONAL GUIDELINES FOR NONUNIQUE IDENTIFIER INQUIRY

6. A Missing Person File response can contain supplemental data fields of AKA, DOB, SMT, MNU, SOC, CMC, CTZ, **SID**, operator's license data, license plate data, vehicle identification data, and image data. All supplemental fields will be sorted by special character, alphabetically, then numerically. Within supplemental data sets, the fields will be sorted as follows: operator's license data by OLS, license plate data by LIS, vehicle data by VIN, and image data by IMN.

SECTION 5.5 -- GUIDELINES FOR NCIC 2000 NONUNIQUE IDENTIFIER INQUIRY (QM)

2. EXPANDED NAME SEARCH (ENS)

Nonunique identifier inquiries (QM) may also contain the Expanded Name Search (ENS) Field to specify that if the NAM Field is used, the enhanced name search function should be performed. If the ENS is Y, primary hits will be determined using each input name part as the last name, interchanging the remaining name parts as given names. Additional information on the ENS can be found in the Introduction chapter of this manual.

```
1N01HEADER.QM.WA1230000.AGE/30.SEX/M.RAC/W.EYE/BRO.HAI/BRO.
HGT/510.WGT/160
NAM/FRANK,MILES.ENS/Y
```

The following \$.M. message will be returned based on the ENS:

```
$.M.1N01HEADER
WA1230000
```

```
NCIC HAS 1 POSSIBLE MATCHES FOR YOUR INQUIRY ON:
AGE/30 SEX/M RAC/W ETN/H EYE/BRO HAI/BRO HGT/510 WGT/160
NAM/FRANK,MILES.
```

```
THE TWO HIGHEST SCORING RECORDS ARE LISTED FOLLOWED BY THE NIC
NUMBERS OF UP TO 20 OF THE HIGH SCORE RECORDS.
MKE/MISSING PERSON INVOLUNTARY
ORI/DC1014300 NAM/MILES, FRANK SEX/M RAC/W ETN/H POB/FL
DOB/19700112 HGT/509 WGT/153 EYE/BRO HAI/BRO
SKN/FAR SMT/TAT L LEG
FPC/PMPIC114151617181920 SOC/211440001
MNP/MP DLC/19981001 OCA/CS12345 SID/DC99999999
MIS/LAST SEEN AT THE TYSONS CORNER MALL
ORI IS ANY CITY PD DC 202 555-1111
NIC/M107650007 DTE/19981003 0000 EDT DLU/20071215 1600 EST
IMMED CONFIRM MISSING PERSON STATUS WITH ORI
```

SECTION 5.6 -- EXAMPLES

1. The message keys QW, QWA, QWE, QWF, QWS, ZW, QWB, and QWI are used for Missing Person File inquiries in addition to Foreign Fugitive, Wanted Person, Gang, Known or Appropriately Suspected Terrorist, Protection Order, Immigration Violator, Identity Theft, Supervised Release, Violent Person, and Protective Interest Files and the National Sex Offender Registry will cause these files to be searched automatically. If vehicle identifiers (LIC, LIS, and/or VIN and VMA) are included in the inquiry, the Vehicle, Boat, Vehicle/Boat Part, and License Plate Files will also be searched. If MNU, SOC, or OLN is included in the inquiry, the Article File personal identifier records will also be searched.

1N01HEADER.QW.WA1230000.NAM/SMITH, JOHN J.SEX/M.RAC/W.DOB/19891012.RSH/Y

Negative Response:

1L01HEADER
WA1230000

NO NCIC WANT DOB/19891012 NAM/SMITH, JOHN J SEX/M RAC/W
***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF
EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE INTERSTATE

EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS
FILES ARE SEARCHED WITHOUT LIMITATIONS.

Positive Response (with supplemental records):

1L01HEADER
WA1230000

***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF
EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE INTERSTATE
EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS
FILES ARE SEARCHED WITHOUT LIMITATIONS.

MKE/MISSING PERSON JUVENILE
ORI/MD1012600 NAM/SMITH, JOHN J SEX/M RAC/W ETN/H POB/MD
DOB/19891012 DOE/20051012 HGT/410 WGT/105 EYE/GRN HAI/BRO CTZ/US
SKN/FAR SMT/SC R HND
SOC/123456789
MNP/MP DLC/19991201 OCA/99-1234 SID/MD99999999
MIS/LAST SEEN WEARING BLUE PANTS AND RED SHIRT
BLT/OPOS CRC/C FPA/N BXR/P
JWT/PK NE
JWL/GOLD CROSS ON CHAIN
ORI IS ANY CITY PD MD 301 555-1212
DOB/19881012
DOB/19891210
AKA/JONES, EDWARD
AKA/ROE, EDWARD
SMT/CAUL L EAR
SMT/TAT R ARM

DENTAL CHARACTERISTICS
DXR/Y MPA/N DRE/INDIVIDUAL HAS NO DECAY
ALL 32 PERMANENT TEETH ARE PRESENT; WITH NO RESTORATIONS
NIC/M000069216 DTE/19991201 1245 EST DLU/20080201 0830 EST
IMMED CONFIRM RECORD WITH ORI AND FOLLOW PROCEDURES IN
INTERSTATE COMPACT ON JUVENILES

2. EXAMPLE OF A UNIQUE IDENTIFIER INQUIRY FOR FOREIGN ABDUCTED CHILDREN AND MISSING PERSON RECORDS WITH NEGATIVE AND POSITIVE RESPONSES

1N01HEADER.QW.WA123000.NAM/DOE, JOHN.SEX/M.RAC/W.DOB/19770123

Negative Response:

1L01HEADER
WA123000

NO NCIC WANT DOB/19770123 NAM/DOE, JOHN SEX/M RAC/W
***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF
EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE INTERSTATE
EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS
FILES ARE SEARCHED WITHOUT LIMITATIONS.

Positive Response:

1L01HEADER
WA123000

***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF
EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE INTERSTATE
EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS
FILES ARE SEARCHED WITHOUT LIMITATIONS.

WARNING: DO NOT DETAIN BASED UPON THIS MISSING PERSON RECORD
MKE/FOREIGN MISSING PERSON - JUVENILE
ORI/DCINTER00 NAM/DOE, JOHN SEX/M RAC/W ETN/ POB/BD
DOB/19770123 DOE/19950123 HGT/410 WGT/105 EYE/GRN HAI/BRO CTZ/BD
SOC/77777777
MNP/MP DLC/19821201 SID/DC99999999
MIS/CHILD ABDUCTED IN FRANCE BY NON-CUSTODIAL PARENT
ORI IS INTERPOL US DOJ WASHINGTON (202) 616-9000
NIC/M000069216 DTE/19830104 0000 EST DLU/20080201 0930 EST
IMMED CONFIRM RECORD WITH ORI AND FOLLOW PROCEDURES
IN INTERSTATE COMPACT ON JUVENILES
REPEAT - DO NOT DETAIN BASED UPON NCIC RECORD WITH NIC/M000069216
FOREIGN MISSING OR ABDUCTED PERSON - IMMEDIATELY CONTACT INTERPOL,
US DOJ, NLETS ORI/DCINTER00, OR TEL. NO. (202) 616-9000.
IMMED CONFIRM RECORD WITH ORI AND FOLLOW PROCEDURES
IN INTERSTATE COMPACT ON JUVENILES

3. EXAMPLE OF A UNIQUE IDENTIFIER INQUIRY POSITIVE RESPONSE FOR A MISSING PERSON RECORD WITH PWI DATA

1N01HEADER.QW.WA1230000.NAM/ADAMS, RANDY.SEX/M.RAC/W.DOB/19440630.RSH/Y

Positive Response (with supplemental PWI records):1L01HEADER
WA1230000

*****PERSON WITH INFORMATION ASSOCIATED WITH NIC/M000069216*****
*****DO NOT ARREST OR DETAIN BASED ON PERSON WITH INFORMATION HIT*****
MKE/MISSING PERSON ENDANGERED
ORI/MD1012600 NAM/JONES, SARAH SEX/F RAC/W ETN/H POB/MD
DOB/20081012 DOE/20261012 HGT/402 WGT/065 EYE/BRO HAI/BRO
SKN/FAR SMT/SC R HND
SOC/123456789
MNP/CA DLC/20110810 OCA/EXAMPLE1 SID/MD99999999
MIS/LAST SEEN WEARING BLUE PANTS AND PINK SHIRT
MPC/ABDUCTED BY A NON-CUSTODIAL PARENT
LIC/555W555 LIS/VA LIY/2012 LIT/PC
VIN/1Q87H2N100001 VYR/2001
VMA/FORD VMO/TAU VST/4D VCO/BLK
BLT/OPOS FPA/N
BXR/P
DNA/N
ORI IS ANY CITY PD MD 301 555-1212

PIN/ADAMS, RANDY PIX/M PIR/W PIE/H PIB/19440630 PGH/511
PWG/195 PEY/BRO PHA/BRO PSK/LGT PSM/SLVR TOOTH PSS/123456789
PMI/PERSON WITH INFORMATION IS NON-CUSTODIAL PARENT OF MISSING CHILD, CHILD
PMI/MAY BE USING A TAN GRACO CAR SEAT, PLEASE CONTACT DET FRIDAY AT THE ORANGE
PMI/CO PD 555-555-5555 WHEN PERSON WITH INFORMATION IS ENCOUNTERED
PIB/19450630
PIB/19450531
PAK/MARKS, RANDY
PSM/SC L ANKL
PSM/TAT L WRS
PSS/333333333
PSS/222222222
PIN/HARDY, MARY PIX/F PIR/W PIE/H PIB/19700410 PGH/502
PWG/115 PEY/BRO PHA/BRO PSK/LGT PSM/MOLE FHD PSS/777777777
PMI/PERSON WITH INFORMATION IS GIRLFRIEND OF NON-CUSTODIAL PARENT OF MISSING
PMI/CHILD, CHILD MAY BE USING A TAN GRACO CAR SEAT, PLEASE CONTACT DET FRIDAY AT
PMI/THE ORANGE CO PD 555-555-5555 WHEN PERSON WITH INFORMATION IS ENCOUNTERED
PIB/19710503
PAK/ADAMS, MARY
PSM/TAT LW LIP
PSM/TAT L ANKL
PSS/888888888
NIC/M000069216 DTE/20110810 1600 EDT DLU/20110811 0425 EDT

REPEAT - DO NOT ARREST OR DETAIN BASED ON PERSON WITH INFORMATION HIT

SECTION 8.1 -- MESSAGE FIELD CODES FOR SUPPLEMENTAL RECORD ENTRY

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	3-3	ALPHABETIC
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC
NCIC NUMBER	CONDITIONAL	NIC	10-10	ALPHABETIC, NUMERIC
NAME	CONDITIONAL	NAM	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
ORIGINATING AGENCY CASE NUMBER	CONDITIONAL	OCA	1-9 1-20*	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
ALIAS	OPTIONAL	AKA	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
DATE OF BIRTH	OPTIONAL	DOB	8-8	NUMERIC
SCARS, MARKS, TATTOOS, AND OTHER CHARACTERISTICS	OPTIONAL	SMT	3-10	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
MISCELLANEOUS NUMBER	OPTIONAL	MNU	4-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SOCIAL SECURITY NUMBER	OPTIONAL	SOC	9-9	NUMERIC
OPERATOR'S LICENSE NUMBER SET	OPTIONAL SET	OLN ¹		

LICENSE PLATE NUMBER SET	OPTIONAL SET	LIC ²		
VEHICLE IDENTIFICATION NUMBER SET	OPTIONAL SET	VIN ³		
CAUTION AND MEDICAL CONDITIONS	OPTIONAL	CMC*	2-2	CODE AS DEFINED IN NCIC 2000 CODE MANUAL
IMAGE NCIC NUMBER SET	OPTIONAL SET	IMN ⁴		
CITIZENSHIP	OPTIONAL	CTZ*	2-2	CODE AS DEFINED IN NCIC 2000 CODE MANUAL
STATE IDENTIFICATION NUMBER	OPTIONAL	SID	3-10	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

*NCIC 2000 format only

¹ OLN/<OLN>.<OLS>.<OLY>

² LIC/<LIC>.<LIS>.<LIY>.<LIT>

³ VIN/<VIN>.<VYR>.<VMA>.<VMO>.<VST>.<VCO>

⁴ IMN/<IMN>.<IMT>

SECTION 8.5 -- NUMBER OF ADDITIONAL IDENTIFIERS IN A SUPPLEMENTAL RECORD

The AKA Field and all other identifying data fields which may be included in a supplemental record with their field codes and the maximum number of aliases and/or other identifiers that may be added to a missing person record are the following:

Field	Field Code	Maximum Number Permitted
Alias	AKA	99
Date of Birth	DOB	9
Scars, Marks, Tatoos, and Other Characteristics	SMT	19
Miscellaneous Number	MNU	9
Social Security Number	SOC	9

Operator's License Number, State, and Year of Expiration (entered as a set)	OLN	9
License Plate Number, State, Year of Expiration, and Type (entered as a set)	LIC	9
Vehicle Identification Number, Year, Make, Model, Style, and Color (entered as a set; model and color not required for entry, but should be entered if known)	VIN	9
Caution and Medical Conditions	CMC*	10
Image NCIC Number and Image Type (entered as a set)	IMN*	12
Citizenship	CTZ*	9
State Identification Number	SID	9

*NCIC 2000 format only

SECTION 8.6 -- MAXIMUM NUMBER OF ADDITIONAL IDENTIFIERS IN A SUPPLEMENTAL ENTRY

1. A maximum of nine additional identifiers of various kinds may be entered in one supplemental record entry message. Additional messages are required if more identifiers are to be entered. Each alias; date of birth; scar, mark, tattoo; miscellaneous number; Social Security number; citizenship; state identification numbers; or caution and medical condition is counted as one identifier. Each set of data relating to an operator's license, a license plate, vehicle, or image is likewise counted as one identifier.

SECTION 8.12 -- MAXIMUM NUMBER OF ADDITIONAL IDENTIFIERS IN A CANCELLATION MESSAGE

A maximum of nine identifiers of various kinds may be canceled in one cancellation message. Additional messages are required if more than nine identifiers are to be canceled. Each AKA, DOB, SMT, MNU, CTZ, SID, or SOC is counted as one identifier. Each set of OLN, LIC, VIN, or IMN (multiple data element fields) is counted as one identifier.

NATIONAL SEX OFFENDER REGISTRY FILE

SECTION 1.7 -- MESSAGE FIELD CODES AND EDITS

Code	Field	Edits
SID	State Identification Number	First two characters must be a valid state code, territory code, or the code US. Embedded spaces are prohibited. The third and fourth characters may contain an asterisk. The tenth character may contain a hyphen.

SECTION 8.1 -- MESSAGE FIELD CODES FOR SUPPLEMENTAL RECORD ENTRY

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
MESSAGE KEY	MANDATORY	MKE	4-4	ALPHABETIC
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC
NAME	CONDITIONAL	NAM	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
NCIC NUMBER	CONDITIONAL	NIC	10-10	ALPHABETIC, NUMERIC
ORIGINATING AGENCY CASE NUMBER	CONDITIONAL	OCA	1-20	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
ALIAS	OPTIONAL	AKA	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
DATE OF BIRTH	OPTIONAL	DOB	8-8	NUMERIC
SCARS, MARKS, TATTOOS, AND OTHER CHARACTERISTICS	OPTIONAL	SMT	3-10	CODE AS DEFINED IN NCIC 2000 CODE MANUAL
MISCELLANEOUS NUMBER	OPTIONAL	MNU	4-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SOCIAL SECURITY NUMBER	OPTIONAL	SOC	9-9	NUMERIC
OPERATOR'S	OPTIONAL SET	OLN ¹		

SECTION 2 -- SYSTEM CHANGES

LICENSE NUMBER SET				
LICENSE PLATE NUMBER SET	OPTIONAL SET	LIC ²		
VEHICLE IDENTIFICATION NUMBER SET	OPTIONAL SET	VIN ³		
CAUTION AND MEDICAL CONDITIONS	OPTIONAL	CMC	2-2	CODE AS DEFINED IN NCIC 2000 CODE MANUAL
CITIZENSHIP	OPTIONAL	CTZ	2-2	CODE AS DEFINED IN NCIC 2000 CODE MANUAL
OFFENDER STATUS FIELD	OPTIONAL	OFS	2-2	CODE AS DEFINED IN NCIC 2000 CODE MANUAL
STATE IDENTIFICATION NUMBER	OPTIONAL	SID	13-10	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
VICTIM DATASET	OPTIONAL SET	ROV ⁴		
ADDRESS DATASET	OPTIONAL SET	ADD ⁵		
TELEPHONE NUMBER SET	OPTIONAL SET	TNO ⁶		
EMAIL ADDRESS	OPTIONAL	EML	3-80	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
INTERNET IDENTIFIER	OPTIONAL	IID	1-80	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
EMPLOYER	OPTIONAL	EMP	1-80	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
OCCUPATION	OPTIONAL	OCP	3-80	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

PROTECTION ORDER FILE**SECTION 1.7 -- MESSAGE FIELD CODES AND EDITS**

Code	Field	Edits
SID	State Identification Number	First two characters must be a valid state code, territory code, or the code US. Embedded spaces are prohibited. The third and fourth characters may contain an asterisk. The tenth character may contain a hyphen.

SECTION 2.1 -- EXAMPLE OF PROTECTION ORDER FILE ENTRY

```

1N01HEADER.EPO.MD1012600.SMITH, JOHN J.M.W.MD.20180728.510.175.
BRO.BRO.416249J4.FAR.SC L EAR.121011CO141159TTCI13.AS-123456789.
123456789.N222333444.MD.1995.03.Y.20120728.14-017289.100 FEET OFF 110 MANOR
DRIVE EXCEPT WHEN PICKING UP CHILDREN FOR
VISITATION.Y.ABC123.MD.2000.PC.2G2PM37A2G2208042.1996.DODG.INT.
4T.RED.P012345.MD056013J.SMITH, JANE L.F.W.19700302..555225555.Y.FBI LAB,
QUANTICO, VA 703-632-4000, VA1234567, MTDNA, CODIS NUMBER - ABC-UHR-
123456789...1.20060403.20120903...MD99999999

```

Acknowledgment

```

1L01HEADER
MD1012600
NAM/SMITH, JOHN J NIC/H123456789
OCA/14-017289

```

Note: For records that do not include OCA data, PNO data will be used.

SECTION 2.2 -- MESSAGE FIELD CODES FOR ENTRY

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	3-4	ALPHABETIC
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC

SECTION 2 -- SYSTEM CHANGES

NAME	MANDATORY	NAM	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SEX	MANDATORY	SEX	1-1	CODE AS DEFINED IN <i>NCIC 2000</i> <i>CODE MANUAL</i>
RACE	MANDATORY	RAC	1-1	CODE AS DEFINED IN <i>NCIC 2000</i> <i>CODE MANUAL</i>
PLACE OF BIRTH	OPTIONAL	POB	2-2	CODE AS DEFINED IN <i>NCIC 2000</i> <i>CODE MANUAL</i>
DATE OF BIRTH	CONDITIONAL	DOB	8-8	NUMERIC
DATE OF EXPIRATION	MANDATORY	EXP	6-6 8-8	ALPHABETIC, NUMERIC
HEIGHT	OPTIONAL	HGT	3-3	NUMERIC
WEIGHT	OPTIONAL	WGT	3-3	NUMERIC
EYE COLOR	OPTIONAL	EYE	3-3	CODE AS DEFINED IN <i>NCIC 2000</i> <i>CODE MANUAL</i>
HAIR COLOR	OPTIONAL	HAI	3-3	CODE AS DEFINED IN <i>NCIC 2000</i> <i>CODE MANUAL</i>
FBI NUMBER/UCN	CONDITIONAL	FBI	1-9	ALPHABETIC, NUMERIC
SKIN TONE	OPTIONAL	SKN	3-3	CODE AS DEFINED IN <i>NCIC 2000</i> <i>CODE MANUAL</i>
SCARS, MARKS, TATTOOS, AND OTHER CHARACTERISTICS	OPTIONAL	SMT	3-10	CODE AS DEFINED IN <i>NCIC 2000</i> <i>CODE MANUAL</i>

SECTION 2 -- SYSTEM CHANGES

FINGERPRINT CLASSIFICATION	OPTIONAL	FPC	20-20	ALPHABETIC, NUMERIC
MISCELLANEOUS NUMBER	CONDITIONAL	MNU	4-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SOCIAL SECURITY NUMBER	CONDITIONAL	SOC	9-9	NUMERIC
OPERATOR'S LICENSE NUMBER	CONDITIONAL SET	OLN	1-20	ALPHABETIC, NUMERIC
OPERATOR'S LICENSE STATE	SET	OLS	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
OPERATOR'S LICENSE YEAR OF EXPIRATION	SET	OLY	2-2 4-4	ALPHABETIC (2) NUMERIC (4)
PROTECTION ORDER CONDITIONS	MANDATORY	PCO	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
BRADY INDICATOR	OPTIONAL	BRD	1-1	ALPHABETIC
DATE OF ISSUE	MANDATORY	ISD	8-8	NUMERIC
ORIGINATING AGENCY CASE NUMBER	CONDITIONAL	OCA	1-9 1-20*	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MISCELLANEOUS	OPTIONAL	MIS	1-250 1-500*	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
NOTIFY ORIGINATING AGENCY	OPTIONAL (MUST BE ACCOUNTED FOR IN NCIC FORMAT)	NOA*	1-1	ALPHABETIC
LICENSE PLATE NUMBER	CONDITIONAL SET	LIC	1-8 1-10*	ALPHABETIC, NUMERIC

SECTION 2 -- SYSTEM CHANGES

LICENSE PLATE STATE	SET	LIS	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
LICENSE PLATE YEAR OF EXPIRATION	SET	LIY	2-2 4-4	ALPHABETIC (2), NUMERIC (4)
LICENSE PLATE TYPE	SET	LIT	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE IDENTIFICATION NUMBER	CONDITIONAL SET	VIN	1-20	ALPHABETIC, NUMERIC
VEHICLE YEAR	SET	VYR	4-4	NUMERIC
VEHICLE MAKE	SET	VMA	2-4 2-24*	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE MODEL	OPTIONAL	VMO	2-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE STYLE	SET	VST	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE COLOR	OPTIONAL	VCO	3-3 7-7	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
PROTECTION ORDER NUMBER	CONDITIONAL	PNO	3-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
COURT IDENTIFIER	OPTIONAL	CTI	9-9	ALPHABETIC, NUMERIC
PROTECTED PERSON'S NAME	CONDITIONAL SET	PPN	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

SECTION 2 -- SYSTEM CHANGES

PROTECTED PERSON'S SEX	OPTIONAL WITHIN SET	PSX	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
PROTECTED PERSON'S RACE	OPTIONAL WITHIN SET	PPR	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
PROTECTED PERSON'S DATE OF BIRTH	CONDITIONAL WITHIN SET	PPB	8-8	NUMERIC
CAUTION AND MEDICAL CONDITION	OPTIONAL	CMC*	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
PROTECTED PERSON'S SOCIAL SECURITY NUMBER	CONDITIONAL WITHIN SET	PSN*	9-9	NUMERIC
DNA PROFILE INDICATOR	OPTIONAL	DNA	1-1	ALPHABETIC
DNA LOCATION	CONDITIONAL	DLO	1-250	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
CITIZENSHIP	OPTIONAL	CTZ*	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
ETHNICITY	OPTIONAL	ETN*	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
SERVICE INFORMATION	OPTIONAL	SVC*	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
SERVICE DATE	OPTIONAL	SVD*	8-8	NUMERIC
LINKING AGENCY IDENTIFIER	OPTIONAL SET	LKI*	9-9	ALPHABETIC, NUMERIC

LINKING CASE NUMBER	SET	LKA*	1-20	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
STATE IDENTIFICATION NUMBER	OPTIONAL	SID	3-10	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

*NCIC 2000 format only

SECTION 2.5 -- MESSAGE FIELD CODES FOR ENTRY

9. STATE IDENTIFICATION NUMBER (SID)

Guidelines for the entry of additional SIDs as a supplemental record to a Protection Order record are located in Section 8 of this chapter.

SECTION 5.1 -- EXAMPLE OF AN INQUIRY FOR RECORD SUBJECT

The message key QPO is used for Protection Order File (POF) inquiries. It will search the Protection Order File and will retrieve POF records which are active, expired, or cleared. If the QPO includes MNU, SOC, or OLN, the NCIC System will search them against the SER of the Article File personal identifier records.

```
1N01HEADER.QPO.MD0100010.NAM/SMITH, JOHN J.SEX/M.RAC/W.DOB/19701010
```

Negative Response:

```
1L01HEADER
MD0100010
```

```
NO NCIC PROTECTION ORDER DOB/19701010 NAM/SMITH, JOHN J SEX/M RAC/W
```

Positive Response: (Response will contain any active, cleared, or expired records that may be identical with the subject of the query.)

```
1L01HEADER
MD0100010
```

```
****WARNING - THE FOLLOWING IS AN NCIC PROTECTION ORDER RECORD. DO NOT
SEARCH, DETAIN, OR ARREST BASED SOLELY ON THIS RECORD. CONTACT ENTERING
AGENCY TO CONFIRM STATUS AND TERMS OF PROTECTION ORDER****
```

```
MKE/PROTECTION ORDER
ORI/MD1012600 NAM/SMITH, JOHN J SEX/M RAC/W ETN/H POB/MD
DOB/19701010 HGT/510 WGT/175 EYE/BRO HAI/BRO FBI/416249J4 CTZ/US
```

SKN/FAR SMT/SC L EAR
 FPC/121011CO141159TTCI13 MNU/AS-123456789 SOC/123456789
 OLN/N222333444 OLS/MD OLY/1995
 SVC/1 - SERVED SVD/20120903
 PNO/PO12345 BRD/N ISD/20120728 EXP/20180728 CTI/MD056013J
 PPN/SMITH, JANE L PSX/F PPR/W PPB/19710101 PSN/777665555
 PCO/01 - THE SUBJECT IS RESTRAINED FROM ASSAULTING, THREATENING, ABUSING,
 HARASSING, FOLLOWING, INTERFERING, OR STALKING THE PROTECTED PERSON
 AND/OR THE CHILD OF THE PROTECTED PERSON.
 OCA/14-017289 SID/MD9999999
 LKI/MD1240000 LKA/MD-2255
 MIS/100 FEET FROM RESIDENCE EXCEPT WHEN PICKING UP CHILDREN FOR
 MIS/VISITATION
 LIC/ABC123 LIS/MD LIY/2000 LIT/PC
 VIN/2G2PM37A2G2208042 VYR/1992
 VMA/DODG VMO/INT VST/4T VCO/BLK
 ORI IS ANNAPOLIS POLICE DEPARTMENT MD 301 555-5555
 NIC/H146203706 DTE 19980801 0000 EDT DLU/20120728 1600 EDT

***WARNING - THE FOLLOWING IS AN EXPIRED NCIC PROTECTION ORDER RECORD. DO NOT
 SEARCH, DETAIN, OR ARREST BASED SOLELY ON THIS RECORD. CONTACT ENTERING
 AGENCY TO CONFIRM STATUS AND TERMS OF PROTECTION ORDER****

MKE/EXPIRED PROTECTION ORDER
 ORI/MD1012600 NAM/SMITH, JOHN J SEX/M RAC/W ETN/H POB/MD
 DOB/19701010 HGT/510 WGT/175 EYE/BRO HAI/BRO FBI/123456A
 SKN/FAR SMT/SC L EAR
 FPC/121011CO141159TTCI13 MNU/AS-123456789 SOC/123456789
 PNO/PO33333 BRD/N ISD/19980517 EXP/19990517 CTI/MD010023D
 PPN/SMITH, RITA R PSX/F PPR/W PPB/19730319 PSN/111223333
 PCO/01 - THE SUBJECT IS RESTRAINED FROM ASSAULTING, THREATENING, ABUSING,
 HARASSING, FOLLOWING, INTERFERING, OR STALKING THE PROTECTED PERSON
 AND/OR THE CHILD OF THE PROTECTED PERSON
 OCA/14-556678 SID/MD9999999
 MIS/SUBJECT IS PROHIBITED FROM CONTACTING PROTECTED PERSON AND MUST
 MIS/VACATE RESIDENCE
 ORI IS ANNAPOLIS POLICE DEPARTMENT MD 301 555-5555
 NIC/H147359010 DTE 19980521 0000 EDT DLU/20080301 1600 EDT

SECTION 8.1 -- MESSAGE FIELD CODES FOR A SUPPLEMENTAL RECORD

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	4-4	ALPHABETIC
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC

SECTION 2 -- SYSTEM CHANGES

NAME	CONDITIONAL	NAM	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
NCIC NUMBER	CONDITIONAL	NIC	10-10	ALPHABETIC, NUMERIC
ORIGINATING AGENCY CASE NUMBER	CONDITIONAL	OCA	1-9 1-20*	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
PROTECTION ORDER NUMBER	CONDITIONAL	PNO	3-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
ALIAS	OPTIONAL	AKA	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
DATE OF BIRTH	OPTIONAL	DOB	8-8	NUMERIC
SCARS, MARKS, TATTOOS, AND OTHER CHARACTERISTICS	OPTIONAL	SMT	3-10	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
MISCELLANEOUS NUMBER	OPTIONAL	MNU	4-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SOCIAL SECURITY NUMBER	OPTIONAL	SOC	9-9	NUMERIC
OPERATOR'S LICENSE NUMBER SET	OPTIONAL SET	OLN ¹		
LICENSE PLATE NUMBER SET	OPTIONAL SET	LIC ²		
VEHICLE IDENTIFICATION NUMBER SET	OPTIONAL SET	VIN ³		
PROTECTED PERSON SET	OPTIONAL SET	PPN ⁴		

PROTECTION ORDER CONDITIONS	OPTIONAL	PCO	2-2	CODE AS DEFINED IN NCIC 2000 CODE MANUAL
IMAGE NCIC NUMBER	OPTIONAL SET	IMN ⁵		
CAUTION AND MEDICAL CONDITION	OPTIONAL	CMC	2-2	CODE AS DEFINED IN NCIC 2000 CODE MANUAL
CITIZENSHIP	OPTIONAL	CTZ*	9-9	CODE AS DEFINED IN NCIC 2000 CODE MANUAL
STATE IDENTIFICATION NUMBER	OPTIONAL	SID	3-10	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

*NCIC 2000 format only

³VIN/<VIN>.<VYR>.<VMA>.<VMO>.<VST>.<VCO>

¹OLN/<OLN>.<OLS>.<OLY>

⁴PPN/<PPN>.<PSX>.<PPR>.<PPB><PSN*>

²LIC/<LIC>.<LIS>.<LIY>.<LIT>

⁵IMN/<IMN>.<IMT>

SECTION 8.5 -- NUMBER OF ADDITIONAL IDENTIFIERS IN A SUPPLEMENTAL RECORD

1. The data fields which may be included in a supplemental record with their field codes and the maximum number allowable for a POF record are the following:

Field	Field Code	Maximum Number Permitted
Alias	AKA	99
Date of Birth	DOB	9
Scars, Marks, Tattoos, and Other Characteristics	SMT	9
Miscellaneous Number	MNU	9
Social Security Number	SOC	9
Operator's License Number, State, and Year of Expiration (entered as a set)	OLN	9
License Plate Number, State, Year of Expiration, and Type (entered as a set)	LIC	9

Vehicle Identification Number, Year, Make, Model, Style, and Color (entered as a set; model and color not required for entry, but should be entered if known)	VIN	9
Protected Person Name, Sex, Race, Date of Birth, and Social Security Number * (entered as a set; either date of birth or social security number are required; sex and race are not required but should be entered if known)	PPN	9
Protection Order Condition	PCO	8
Caution and Medical Conditions	CMC*	10
Image NCIC Number and Image Type (entered as a set)	IMN*	12
Citizenship	CTZ*	9
State Identification Number	SID	9

*NCIC 2000 format only

SECTION 8.6 -- MAXIMUM NUMBER OF ADDITIONAL IDENTIFIERS IN A SUPPLEMENTAL ENTRY

A maximum of nine additional identifiers of various kinds may be entered in one supplemental record entry message. Additional messages are required if more identifiers are to be entered. Each alias (or variation of name spelling); date of birth; scar, mark, tattoo, etc.; miscellaneous number; Social Security number; citizenship; state identification numbers; protection order condition; or caution and medical condition is counted as one identifier. Each set of data relating to an operator's license, a license plate, vehicle, protected person or image is likewise counted as one identifier.

SECTION 8.12 -- MAXIMUM NUMBER OF ADDITIONAL IDENTIFIERS IN A CANCELLATION MESSAGE

A maximum of nine identifiers of various kinds may be canceled in one cancellation message. Additional messages are required if more than nine identifiers are to be canceled. Each AKA (or name spelling variation), DOB, SMT, MNU, CMC, PCO, CTZ, SID, or SOC is counted as one identifier. Each set of OLN, OLS, VIN, IMN, or PPN is counted as one identifier.

SECTION 8.13 -- ADDITIONAL GUIDELINES FOR CANCELLATION OF SUPPLEMENTAL DATA

1. Aliases; dates of birth; scars, marks, tattoos, and other characteristics; miscellaneous numbers; protection order conditions; caution and medical conditions; citizenships, state identification numbers; and/or Social Security numbers to be canceled are to be set out in the cancel message in the same manner as in a supplemental record entry. That is, more than one identifier of the same type may follow the MFC without repetition of the MFC. However, character for character, each identifier to be canceled must be set out exactly as it appears in the supplemental record on file.

PROTECTIVE INTEREST FILE**SECTION 1.7 -- MESSAGE FIELD CODES AND EDITS**

Code	Field	Edits
SID	State Identification Number	First two characters must be a valid state code, territory code, or the code US. Embedded spaces are prohibited. The third and fourth characters may contain an asterisk. The tenth character may contain a hyphen.

SECTION 2.1 -- EXAMPLE OF AN ENTRY

1N01HEADER.EPIC.MDUSM0123.SMITH, JOHN J.M.W.TX.US.19511012.510.175.BRO.
 BRO..DRK.SC R HND.121011C0141159TTC113..204111111.C313456.MD.2002.
 123456789.20120103.VAUSM0100.987654321.N..00.ABC123.MD.2010.PC.
 2Y27H5L000009.1975.PONT.SUN.2D.BLU.KNOWN TO BE VERY AGGRESSIVE WITH LAW
 ENFORCEMENT OFFICERS.H.MD99999999

Acknowledgment:

1L01HEADER
 MDUSM0123
 NAM/SMITH, JOHN J NIC/K123456789
 OCA/123456789

Note: When vehicular data have been entered, all entries and modifications will cross-search all person files (except the NICS Denied Transactions and Unidentified Person Files), and Vehicle, Boat, Vehicle/Boat, Vehicle/Boat Part, and License Plate Files.

SECTION 2.2 -- MESSAGE FIELD CODES FOR ENTRY

The following is a list of the PIF data fields and the order of the fields for an entry transaction.

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	2-4	ALPHABETIC
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC

SECTION 2 -- SYSTEM CHANGES

NAME	MANDATORY	NAM	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SEX	MANDATORY	SEX	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
RACE	MANDATORY	RAC	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
PLACE OF BIRTH	OPTIONAL	POB	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
CITIZENSHIP	OPTIONAL	CTZ	2-2	MUST BE VALID NCIC ASSIGNED COUNTRY CODE AS LISTED IN STATE AND COUNTRY CODES, <i>NCIC 2000 CODE MANUAL</i>
DATE OF BIRTH	CONDITIONAL	DOB	8-8	NUMERIC
HEIGHT	MANDATORY	HGT	3-3	NUMERIC
WEIGHT	MANDATORY	WGT	3-3	NUMERIC
EYE COLOR	MANDATORY	EYE	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
HAIR COLOR	MANDATORY	HAI	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
FBI NUMBER/UCN	CONDITIONAL	FBI	1-9	ALPHABETIC, NUMERIC
SKIN TONE	OPTIONAL	SKN	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>

SECTION 2 -- SYSTEM CHANGES

SCARS, MARKS, TATTOOS, AND OTHER CHARACTERISTICS	OPTIONAL	SMT	3-10	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
FINGERPRINT CLASSIFICATION	OPTIONAL	FPC	20-20	ALPHABETIC, NUMERIC
MISCELLANEOUS NUMBER	CONDITIONAL	MNU	4-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SOCIAL SECURITY NUMBER	CONDITIONAL	SOC	9-9	NUMERIC
OPERATOR'S LICENSE NUMBER	CONDITIONAL SET	OLN	1-20	ALPHABETIC, NUMERIC
OPERATOR'S LICENSE STATE	SET	OLS	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
OPERATOR'S LICENSE YEAR OF EXPIRATION	SET	OLY	2-2	ALPHABETIC (2) OR NUMERIC (4)
ORIGINATING AGENCY CASE NUMBER	MANDATORY	OCA	1-20	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
DATE OF THREAT	MANDATORY	DTT	8-8	NUMERIC
LINKAGE AGENCY IDENTIFIER	OPTIONAL SET	LKI	9-9	ALPHABETIC, NUMERIC
LINKAGE CASE NUMBER	OPTIONAL	LKA	1-20	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
DNA PROFILE INDICATOR	OPTIONAL	DNA	1-1	ALPHABETIC
DNA LOCATION	CONDITIONAL	DLO	1-250	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

SECTION 2 -- SYSTEM CHANGES

CAUTION AND MEDICAL CONDITIONS	OPTIONAL	CMC	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
LICENSE PLATE NUMBER	CONDITIONAL SET	LIC	1-10	ALPHABETIC, NUMERIC
LICENSE PLATE STATE	SET	LIS	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
LICENSE PLATE YEAR OF EXPIRATION	SET	LIY	2-4	ALPHABETIC (2), NUMERIC (4)
LICENSE PLATE TYPE	SET	LIT	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE IDENTIFICATION NUMBER	CONDITIONAL SET	VIN	1-20	ALPHABETIC, NUMERIC
VEHICLE YEAR	SET	VYR	4-4	NUMERIC
VEHICLE MAKE	SET	VMA	2-24	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE MODEL	OPTIONAL	VMO	2-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE STYLE	SET	VST	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE COLOR	OPTIONAL	VCO	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
MISCELLANEOUS	OPTIONAL	MIS	1-500	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
NAME	OPTIONAL	NAM*	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

DATE OF BIRTH	OPTIONAL	DOB*	8-8	NUMERIC
SOCIAL SECURITY NUMBER	OPTIONAL	SOC*	9-9	NUMERIC
MISCELLANEOUS NUMBER	OPTIONAL	MNU*	4-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
OPERATOR'S LICENSE NUMBER	CONDITIONAL SET	OLN*	1-20	ALPHABETIC, NUMERIC
OPERATOR'S LICENSE STATE	SET	OLS*	2-2	ALPHABETIC
OPERATOR'S LICENSE YEAR OF EXPIRATION	SET	OLY*	2-2 4-4	ALPHABETIC (2) NUMERIC (4)
ETHNICITY	OPTIONAL	ETN	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
STATE IDENTIFICATION NUMBER	OPTIONAL	SID	3-10	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

*Fraudulent data

SECTION 2.5 -- MESSAGE FIELD CODE EDITS FOR ENTRY

8. STATE IDENTIFICATION NUMBER (SID)

Guidelines for the entry of additional SIDs as a supplemental record to a Protective Interest record are located in Section 8 of this chapter.

SECTION 5.2 -- EXAMPLE OF INQUIRY WITH NEGATIVE AND POSITIVE RESPONSES

Wanted Person File Inquiry (QW/ZW)

1N01HEADER.QW.WA1230000.NAM/SMITH JOHN J.SEX/M.RAC/W.DOB/19511012.
VIN/ABC123DEF45678901

Negative QW/ZW Response:

1L01HEADER
WA1230000

NO NCIC WANT DOB/19511012 NAM/SMITH, JOHN J SEX/M RAC/W
NO RECORD VIN/ABC123DEF45678901
***VERIFY VIN/ABC123DEF45678901; IT DOES NOT CONFORM TO
VIN STANDARDS FOR 1981 AND LATER VEHICLES.
***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF
EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE INTERSTATE
EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS
FILES ARE SEARCHED WITHOUT LIMITATIONS.

Positive QW Response:

If the record contains ORI/DCSS802Q1, the following response will be returned:

1L01HEADER
WA1230000

WARNING-DO NOT ARREST OR DETAIN BASED SOLELY UPON THIS INFORMATION.
MKE/POTENTIALLY DANGEROUS THREAT TO U.S. SECRET SERVICE PROTECTEE
CMC/05 - VIOLENT TENDENCIES
ORI/DCSS802Q1 NAM/SMITH, JOHN J SEX/M RAC/W ETN/H POB/TX
DOB/19511012 HGT/510 WGT/175 EYE/BRO HAI/BRO FBI/123456789 CTZ/US
FPC/121011CO141159TTCI13 MNU/AS-123456789 SOC/123456789
OLN/11111111 OLS/MD OLY/1999
DTT/20110803 OCA/12345627 SID/DC99999999
MIS/KNOWN TO THREATEN PRESIDENT
LIC/ABC123 LIS/MD LIY/2000 LIT/PC
VIN/2Y27H5LI00009 VYR/1975
VMA/PONT VMO/VEN VST/2D VCO/BLU
ORI IS U.S. SECRET SERVICE INTELLIGENCE DIV WASHINGTON 202-406-5731
NIC/K146203706 DTE/20110804 DLU/20110804
*****REPEAT-DO NOT ARREST OR DETAIN BASED SOLELY UPON THIS INFORMATION
***CALL COLLECT U.S. SECRET SERVICE HEADQUARTERS, TEL NO.202-406-5000
WHICH HAS BEEN NOTIFIED OF THIS TRANSACTION. THIS RECORD IS FOR CRIMINAL JUSTICE
AGENCIES FOR CRIMINAL JUSTICE PURPOSES.

DO NOT DISSEMINATE OR USE FOR LICENSING AND EMPLOYMENT PURPOSES**

If the record contains ORI/ ++USM++++, the following response will be returned:

1L01HEADER
WA1230000

~~WARNING-DO NOT ARREST OR DETAIN BASED SOLELY UPON THIS INFORMATION. OBTAIN
IDENTIFYING INFORMATION. SUBJECT IDENTIFIED AS A CREDIBLE THREATENER
AND POTENTIAL DANGER TO U.S. MARSHALS SERVICE PROTECTEE. IMMEDIATELY
CONTACT USMS COMMUNICATIONS CENTER AT 202-307-9100 FOR FURTHER
INFORMATION.~~

WARNING-DO NOT ARREST OR DETAIN BASED SOLELY UPON THIS INFORMATION. OBTAIN
IDENTIFYING INFORMATION. SUBJECT IDENTIFIED AS A CREDIBLE THREATENER AND
POTENTIAL DANGER TO U.S. MARSHALS SERVICE PROTECTEE. IMMEDIATELY CONTACT
USMS COMMUNICATIONS CENTER AT 202-307-9100 FOR FURTHER INFORMATION.
MKE/POTENTIALLY DANGEROUS TO USMS PROTECTEE
CMC/05 - VIOLENT TENDENCIES
ORI/MDUSM0123 NAM/SMITH, JOHN J SEX/M RAC/W ETN/H POB/TX
DOB/19511012 HGT/510 WGT/175 EYE/BRO HAI/BRO FBI/123456789 CTZ/US
SKN/DRK SMT/SC R HND
FPC/121011CO141159TTCI13 MNU/AS-123456789 SOC/123456789
OLN/11111111 OLS/MD OLY/199
DTT/20110803 OCA/123456273 SID/MD99999999

MIS/KNOWN TO THREATEN FEDERAL COURT JUDGE
LIC/ABC123 LIS/MD LIY/2000 LIT/PC
VIN/2Y27H5LI00009 VYR/1975
VMA/PONT VMO/VEN VST/2D VCO/BLU
ORI IS US MARSHALS SERVICE BALTIMORE FIELD OFFICE 301-307-6100
NIC/K146203706 DTE/20110804 DLU/20110804
*****CONTACT USMS COMMUNICATIONS CENTER AT 202-307-9100 WHICH HAS BEEN
NOTIFIED OF THIS TRANSACTION. THIS RECORD IS FOR CRIMINAL JUSTICE AGENCIES
FOR CRIMINAL JUSTICE PURPOSES.

DO NOT DISSEMINATE OR USE FOR LICENSING AND EMPLOYMENT PURPOSES**

If the record contains any other ORI, the following response will be returned:

1L01HEADER
WA1230000

~~WARNING-DO NOT ARREST OR DETAIN BASED SOLELY UPON THIS INFORMATION.
OBTAIN IDENTIFYING INFORMATION. IMMEDIATELY CONTACT AGENCY FOR FURTHER
INFORMATION.~~

WARNING-DO NOT ARREST OR DETAIN BASED SOLELY UPON THIS INFORMATION. OBTAIN
IDENTIFYING INFORMATION. IMMEDIATELY CONTACT AGENCY FOR FURTHER INFORMATION.
MKE/POTENTIALLY DANGEROUS TO PROTECTEE
CMC/05 - VIOLENT TENDENCIES
ORI/VASP01000 NAM/SMITH, JOHN J SEX/M RAC/W ETN/H POB/TX
DOB/19511012 HGT/510 WGT/175 EYE/BRO HAI/BRO FBI/123456789 CTZ/US SKN/DRK SMT/SC
R HND
FPC/121011CO141159TTCI13 MNU/AS-123456789 SOC/123456789
OLN/11111111 OLS/MD OLY/1999
DTT/20110803 OCA/123456273 SID/VA99999999
MIS/KNOWN TO THREATEN GOVERNOR
LIC/ABC123 LIS/MD LIY/2000 LIT/PC
VIN/2Y27H5LI00009 VYR/1975
VMA/PONT VMO/VEN VST/2D VCO/BLU
ORI IS VA STATE POLICE ROANOKE OFFICE 703-555-1212
NIC/K146203706 DTE/20110804 DLU/20110804
*****CONTACT LAW ENFORCEMENT AGENCY THAT ENTERED RECORD WHICH HAS BEEN
NOTIFIED OF THIS TRANSACTION. THIS RECORD IS FOR CRIMINAL JUSTICE AGENCIES
FOR CRIMINAL JUSTICE PURPOSES.

DO NOT DISSEMINATE OR USE FOR LICENSING AND EMPLOYMENT PURPOSES**

SECTION 5.3 -- REQUIREMENTS FOR INQUIRY

4. A Protective Interest File response can contain supplemental data fields of AKA, DOB, SMT, MNU, SOC, CMC, CTZ, SID, operator's license data, license plate data, vehicle identification data, address data, and image data. All supplemental fields will be sorted by special character, alphabetically, then numerically. Within supplemental data sets, the fields will be sorted as follows: operator's license data by OLS, license plate data by LIS, vehicle data by VIN, address data set by STA, and image data by IMN.

SECTION 8.1 -- MESSAGE FIELD CODES FOR SUPPLEMENTAL RECORD ENTRY

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	4-4	ALPHABETIC
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC
NAME	CONDITIONAL*	NAM	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
NCIC NUMBER	CONDITIONAL*	NIC	10-10	ALPHABETIC, NUMERIC
ORIGINATING AGENCY CASE NUMBER	CONDITIONAL*	OCA	1-20	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
ALIAS	OPTIONAL	AKA	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
DATE OF BIRTH	OPTIONAL	DOB	8-8	NUMERIC
SCARS, MARKS, TATTOOS, AND OTHER CHARACTERISTICS	OPTIONAL	SMT	3-10	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
MISCELLANEOUS NUMBER	OPTIONAL	MNU	4-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SOCIAL SECURITY NUMBER	OPTIONAL	SOC	9-9	NUMERIC
OPERATOR'S LICENSE NUMBER SET	OPTIONAL SET	OLN ¹		

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
LICENSE PLATE NUMBER SET	OPTIONAL SET	LIC ²		
VEHICLE IDENTIFICATION NUMBER SET	OPTIONAL SET	VIN ³		
CAUTION AND MEDICAL CONDITIONS	OPTIONAL	CMC	2-2	CODE AS DEFINED IN NCIC 2000 CODE MANUAL
CITIZENSHIP	OPTIONAL	CTZ	2-2	CODE AS DEFINED IN NCIC 2000 CODE MANUAL
IMAGE NCIC NUMBER SET	OPTIONAL SET	IMN ⁴		
STATE IDENTIFICATION NUMBER	OPTIONAL	SID	3-10	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

¹OLN/<OLN>.<OLS>.<OLY>

²LIC/<LIC>.<LIS>.<LIY>.<LIT>

³VIN/<VIN>.<VYR>.<VMA>.<VMO>.<VST>.<VCO>

⁴IMN/<IMN>.<IMT>

*Base record identifier

SECTION 8.5 -- NUMBER OF ADDITIONAL IDENTIFIERS IN A SUPPLEMENTAL RECORD

The AKA Field and all other identifying data fields which may be included in a supplemental record with their field codes and the maximum number of aliases and/or other identifiers that may be added to a protective interest record are the following:

Field	Field Code	Maximum Number Permitted
Alias	AKA	99
Date of Birth	DOB	9
Scars, Marks, Tattoos, and Other Characteristics	SMT	9

Miscellaneous Identifying Number	MNU	9
Social Security Number	SOC	9
Operator's License Number State, and Year of Expiration (entered as a set)	OLN	9
License Plate Number, State, Year of Expiration, and Type (entered as a set)	LIC	9
Vehicle Identification Number, Year, Make, Model, Style, and Color (entered as a set; model and color not required for entry, but should be entered if known)	VIN	9
Caution and Medical Conditions	CMC	10
Image NCIC Number and Image Type (entered as a set)	IMN	11
Citizenship	CTZ	9
State Identification Number	SID	9

SECTION 8.6 -- MAXIMUM NUMBER OF ADDITIONAL IDENTIFIERS IN A SUPPLEMENTAL ENTRY

1. A maximum of nine additional identifiers of various kinds may be entered in one supplemental record entry message. Additional messages are required if more identifiers are to be entered. Each alias; date of birth; scar, mark, tattoo, etc.; miscellaneous number; Social Security number; citizenship; state identification numbers; or caution and medical condition is counted as one identifier. Each set of data relating to an operator's license, license plate, vehicle, address, or image is likewise counted as one identifier.

SECTION 8.12 -- NUMBER OF ADDITIONAL IDENTIFIERS IN A CANCELLATION MESSAGE

A maximum of nine identifiers of various kinds may be canceled in one message. Additional messages are required if more than nine identifiers are to be canceled. Each AKA, DOB, SMT, MNU, CTZ, SID, or SOC is counted as one identifier. Each set of OLN, LIC, VIN, or IMN (multiple data element fields) is counted as one identifier.

**SECTION 8.13 -- ADDITIONAL GUIDELINES FOR SUPPLEMENTAL DATA
CANCELLATION**

1. Aliases; dates of birth; scars, marks, tattoos, and other characteristics; miscellaneous numbers; Social Security numbers; citizenships; state identification numbers; and caution and medical conditions to be canceled should be set out in the cancellation message in the same manner as in a supplemental record entry. That is, more than one identifier of the same type may follow the MFC without repetition of the MFC. However, character for character, each identifier to be canceled must be set out exactly as it appears in the supplemental record on file.

SUPERVISED RELEASE FILE**SECTION 1.6 -- MESSAGE FIELD CODES AND EDITS**

Code	Field	Edits
SID	State Identification Number	First two characters must be a valid state code, territory code, or the code US. Embedded spaces are prohibited. The third and fourth characters may contain an asterisk. The tenth character may contain a hyphen.

SECTION 2.1 -- EXAMPLE OF AN ENTRY

1N01000005.EC.MD101260G.SMITH, JOHN J.M.B.AL.19620623.509.168.BRO.BLK.
494999W5.DRK.PRCR EAR.121011CO141159TTCI13.AS-123456789.123456789.
34862561.MD.2003. 0907.612767853456.ON PAROLE, SUBJECT SHOULD REMAIN WITHIN
TOWN LIMITS OF BALTIMORE, NOT ALLOWED IN
BARS.ABC123.MD.1996.PC.2Y27H5L100009.1975.PONT.VEN.2D.BLU..MD123456J.
BALTIMORE PENITENTIARY. 19900615.20101009.20051009.FITZPATRICK, JOHN.301
555-3013..MD1012600... WORK FARM MD.....Y.FBI LAB, QUANTICO, VA 703-
632-4000, VA1234567, MTDNA.JFITZPATRICK@DPS (DOT)MD (DOT)US.US.H...MD99999999

Acknowledgment:

1L01000005
MD101260G
NAM/SMITH, JOHN J NIC/C146203706
OCA/612767853456

SECTION 2.2 -- MESSAGE FIELD CODES FOR ENTRY

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	2-4	ALPHABETIC, SPECIAL CHARACTERS
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC

SECTION 2 -- SYSTEM CHANGES

NAME	MANDATORY	NAM	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SEX	MANDATORY	SEX	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
RACE	MANDATORY	RAC	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
PLACE OF BIRTH	OPTIONAL	POB	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
DATE OF BIRTH	CONDITIONAL	DOB	8-8	NUMERIC
HEIGHT	MANDATORY	HGT	3-3	NUMERIC
WEIGHT	MANDATORY	WGT	3-3	NUMERIC
EYE COLOR	OPTIONAL	EYE	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
HAIR COLOR	MANDATORY	HAI	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
FBI NUMBER/UCN	CONDITIONAL	FBI	1-9	ALPHABETIC, NUMERIC
SKIN TONE	OPTIONAL	SKN	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
SCARS, MARKS, TATTOOS, AND OTHER CHARACTERISTICS	OPTIONAL	SMT	3-10	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
FINGERPRINT CLASSIFICATION	OPTIONAL	FPC	20-20	ALPHABETIC, NUMERIC
MISCELLANEOUS NUMBER	CONDITIONAL	MNU	4-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SOCIAL SECURITY NUMBER	CONDITIONAL	SOC	9-9	NUMERIC
OPERATOR'S LICENSE NUMBER	CONDITIONAL SET	OLN	1-20	ALPHABETIC, NUMERIC
OPERATOR'S LICENSE STATE	SET	OLS	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>

SECTION 2 -- SYSTEM CHANGES

OPERATOR'S LICENSE YEAR OF EXPIRATION	SET	OLY	2-2 4-4	ALPHABETIC (2) NUMERIC (4)
ORIGINAL OFFENSE CODE	OPTIONAL	OOC	4-4	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
ORIGINATING AGENCY CASE NUMBER	MANDATORY	OCA	1-20	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MISCELLANEOUS	OPTIONAL	MIS	1-500	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
LICENSE PLATE NUMBER	CONDITIONAL SET	LIC	1-10	ALPHABETIC, NUMERIC
LICENSE PLATE STATE	SET	LIS	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
LICENSE PLATE YEAR OF EXPIRATION	SET	LIY	2-2 4-4	ALPHABETIC (2), NUMERIC (4)
LICENSE PLATE TYPE	SET	LIT	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE IDENTIFICATION NUMBER	CONDITIONAL SET	VIN	1-20	ALPHABETIC, NUMERIC
VEHICLE YEAR	SET	VYR	4-4	NUMERIC
VEHICLE MAKE	SET	VMA	2-24	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE MODEL	SET	VMO	2-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE STYLE	SET	VST	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE COLOR	SET	VCO	3-3 7-7	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
CAUTION AND MEDICAL CONDITIONS	CONDITIONAL	CMC	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
SENTENCING COURT IDENTIFIER	OPTIONAL	SCI	9-9	ALPHABETIC, NUMERIC

SECTION 2 -- SYSTEM CHANGES

PLACE OF INCARCERATION	OPTIONAL	INC	1-50	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
DATE OF ARREST	OPTIONAL	DOA	8-8	NUMERIC
DATE OF PROBATION/PAROLE EXPIRATION	MANDATORY	DPE	6-6 8-8	ALPHABETIC NUMERIC
DATE OF START OF SUPERVISION	MANDATORY	DSS	8-8	NUMERIC
NAME OF SUPERVISING OFFICER	MANDATORY	SON	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
BUSINESS TELEPHONE NUMBER OF SUPERVISING OFFICER	MANDATORY	SOT	12-12	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
DATE OF RELEASE FROM SUPERVISION	OPTIONAL	EDS	8-8	NUMERIC
ARRESTING AGENCY IDENTIFIER	OPTIONAL	ARI	9-9	ALPHABETIC, NUMERIC
DATE PROBATION OR RELEASE REVOKED		DPR	0	BLANK
REASON PROBATION OR RELEASE REVOKED		RPR	0	BLANK
RELEASE LOCATION	OPTIONAL	LOC	1-50	ALPHABETIC, NUMERIC
WARRANT NUMBER	OPTIONAL	WNO	1-15	ALPHABETIC, NUMERIC
ORI OF COURT ISSUING WARRANT	OPTIONAL	CRI	9-9	ALPHABETIC, NUMERIC
NAME	OPTIONAL	NAM*	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
DATE OF BIRTH	OPTIONAL	DOB*	8-8	NUMERIC
SOCIAL SECURITY NUMBER	OPTIONAL	SOC*	9-9	NUMERIC
MISCELLANEOUS NUMBER	OPTIONAL	MNU*	4-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

OPERATOR'S LICENSE NUMBER	CONDITIONAL SET	OLN*	1-20	ALPHABETIC, NUMERIC
OPERATOR'S LICENSE STATE	SET	OLS*	2-2	ALPHABETIC
OPERATOR'S LICENSE YEAR OF EXPIRATION	SET	OLY*	2-2 4-4	ALPHABETIC (2), NUMERIC (4)
DNA PROFILE INDICATOR	OPTIONAL SET	DNA	1-1	ALPHABETIC
DNA LOCATION	SET	DLO	1-250	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
E-MAIL ADDRESS	OPTIONAL	EML	3-80	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS [EXCEPT PERIOD (.)]
CITIZENSHIP	OPTIONAL	CTZ	2-2	CODE AS DEFINED IN THE <i>NCIC 2000 CODE MANUAL</i>
ETHNICITY	OPTIONAL	ETN	1-1	CODE AS DEFINED IN THE <i>NCIC 2000 CODE MANUAL</i>
LINKING AGENCY IDENTIFIER	OPTIONAL SET	LKI	9-9	ALPHABETIC, NUMERIC
LINKING CASE IDENTIFIER	SET	LKA	1-20	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
STATE IDENTIFICATION NUMBER	OPTIONAL	SID	3-10	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

*Fraudulent data

SECTION 2.5 -- MESSAGE FIELD CODE EDITS FOR ENTRY

11. STATE IDENTIFICATION NUMBER (SID)

Guidelines for the entry of additional SIDs as a supplemental record to a Supervised Release record are located in Section 8 of this chapter.

SECTION 5.2 -- EXAMPLE OF AN INQUIRY WITH NEGATIVE AND POSITIVE RESPONSES

The message keys QW, QWA, QWE, QWF, QWS, ZW, QWB, and QWI are used for Wanted Person File inquiries. A Wanted Person File inquiry will also cause an automatic cross-search of the Foreign Fugitive, Missing Person, Gang, Known or Appropriately Suspected Terrorist, Protection Order, Immigration Violator, Identity Theft, Supervised Release, Violent Person, and Protective Interest Files and the National Sex Offender Registry. If vehicle identifiers are included in the inquiry, the Vehicle, Boat, Vehicle/Boat Part, and License Plate Files will also be searched. If MNU, SOC, or OLN is included in the inquiry, the Article File personal identifier records will also be searched.

1N01HEADER.QW.WA1230000.NAM/SMITH, JOHN J.SEX/M.RAC/W.DOB/19511012.
VIN/ABC123DEF45678901

Negative Response:

1L01HEADER
WA1230000

NO NCIC WANT DOB/19511012 NAM/SMITH, JOHN J SEX/M RAC/W
NO NCIC WANT VIN/ABC123DEF45678901
***VERIFY VIN/ABC123DEF45678901; IT DOES NOT CONFORM TO
VIN STANDARDS FOR 1981 AND LATER VEHICLES.
***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF
EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE INTERSTATE
EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS
FILES ARE SEARCHED WITHOUT LIMITATIONS.

Positive Response:

1L01000005
WA1230000

***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF
EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE INTERSTATE EXTRADITION FROM
THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS FILES ARE SEARCHED WITHOUT
LIMITATIONS.
WARNING - DO NOT ARREST BASED ON THIS INFORMATION
MKE/PROBATION OR SUPERVISED RELEASE STATUS
ORI/VA013123G NAM/SMITH, JOHN J SEX/M RAC/W ETN/H POB/TX
DOB/19511012 HGT/510 WGT/175 EYE/BRO HAI/BRO FBI/123456A CTZ/US
SKN/DRK SMT/SC R HD
FPC/121011CO141159TTCI13 MNU/AS-123456789 SOC/123456789
OLN/98765432 OLS/MD OLY/2000
OCA/611112131 SID/VA9999999
OOC/ROBBERY
LKI/MD1240000 LKA/MD-2255
MIS/SUBJECT ON PAROLE MAY NOT LEAVE THE AREA PROHIBITED TO
MIS/FREQUENT BARS
LIC/ABC123 LIS/VA LIY/1999 LIT/PC
VIN/2F37Z7P051519 VYR/1977
VMA/PONT VMO/LEM VST/2D VCO/WHI
DPE/20101009 SCI/VA123456J LOC/ANY COUNTY VA PAROLE OFFICE

DSS/20050509 SON/FITZPATRICK, JOHN SOT/703 555-3013
ARI/VA1012600 INC/VA STATE PENITENTIARY DOA/19900615
ORI IS ANY CITY PAROLE OFFICE VA 703 555-1234
IMN/I435461801 IMT/M
NIC/C146203706 DTE/19991020 0001 EDT DLU/19991215 0001 EST
REPEAT - PROBATION OR SUPERVISED RELEASE STATUS RECORD - DO NOT ARREST
BASED ON THIS INFORMATION - PLEASE CONTACT SUPERVISING AGENCY VIA NLETS,
TELEPHONE OR EMAIL TO ADVISE OF CONTACT WITH SUPERVISED INDIVIDUAL.
PLEASE BE ADVISED THAT SUPERVISING AGENCY MAY NOT BE
OPERATIONAL 24/7.
NO NCIC WANT VIN/ABC123DEF45678901
***VERIFY VIN/ABC123DEF45678901; IT DOES NOT CONFORM TO
VIN STANDARDS FOR 1981 AND LATER VEHICLES.

Example of Notification Sent to Parole or Probation Officer:

\$.O.
VA013123G
ORI/WA1230000 IS ANY CITY PD WA 555-555-1234

AS A RESPONSE TO THE FOLLOWING TRANSACTION:
1N01HEADER.QW.WA1230000.NAM/SMITH,
JOHN.DOB/19650220.SEX/M.RAC/W
A HIT OCCURRED ON A PROBATION OR SUPERVISED RELEASE
STATUS RECORD. PLEASE CONTACT REQUESTING ORI FOR DETAILS.

ORI/VA013123G NAM/SMITH, JOHN J SEX/M RAC/W ETN/H POB/TX
DOB/19650220 HGT/510 WGT/175 EYE/BRO HAI/BRO FBI/123456A
SKN/DRK SMT/SC R HD
FPC/121011CO141159TTCI13 MNU/AS-123456789 SOC/123456789
OLN/98765432 OLS/MD OLY/2000
OOC/ROBBERY OCA/611112131 SID/VA999999999
LKI/MD1240000 LKA/MD-2255
VLD/20000521
MIS/SUBJECT ON PAROLE MAY NOT LEAVE THE AREA PROHIBITED TO
MIS/FREQUENT BARS
LIC/ABC123 LIS/VA LIY/1999 LIT/PC
VIN/2F37Z7P051519 VYR/1977
VMA/PONT VMO/LEM VST/2D VCO/WHI
DPE/20031009 SCI/VA12346J LOC/ANY COUNTY VA PAROLE OFFICE
DSS/19930509 SON/FITZPATRICK, JOHN SOT/703 555-3013
ARI/VA1012600 INC/VA STATE PENITENTIARY DOA/19900615
ORI IS ANY CITY PAROLE OFFICE VA 703 555-1234
IMN/I435461801 IMT/M
NIC/C146203706 DTE/19991020 0001 EDT DLU/20000215 1600 EST

This notification is used to inform the parole or probation officer that an inquiry has been made on a subject this officer supervises. The first ORI in the notification is the ORI of the supervising agency. The second ORI is the ORI of the agency initiating the transaction which resulted in the hit response (enter, modify, inquiry). Following this is the transaction which resulted in the hit response and the record for the supervised subject

SECTION 5.3 -- ADDITIONAL GUIDELINES FOR INQUIRY

- 2. A Supervised Release File response can contain supplemental data fields of AKA, DOB, SMT, MNU, SOC, CMC, CTZ, SID, operator's license data, license plate data, vehicle

identification data, and image data. All supplemental fields will be sorted by special character, alphabetically, then numerically. Within supplemental data sets, the fields will be sorted as follows: operator's license data by OLS, license plate data by LIS, vehicle data by VIN, and image data by IMN.

SECTION 8.1 -- MESSAGE FIELD CODES FOR SUPPLEMENTAL RECORD TRANSACTION

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODES	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	3-3	ALPHABETIC
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC
NAME	CONDITIONAL	NAM	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
NCIC NUMBER	CONDITIONAL	NIC	10-10	ALPHABETIC, NUMERIC
ORIGINATING AGENCY CASE NUMBER	CONDITIONAL	OCA	1-20	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
ALIAS	OPTIONAL	AKA	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
DATE OF BIRTH	OPTIONAL	DOB	8-8	NUMERIC
SCARS, MARKS, TATTOOS, AND OTHER CHARACTERISTICS	OPTIONAL	SMT	3-10	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
MISCELLANEOUS NUMBER	OPTIONAL	MNU	4-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SOCIAL SECURITY NUMBER	OPTIONAL	SOC	9-9	NUMERIC
OPERATOR'S LICENSE NUMBER	OPTIONAL SET	OLN ¹		

LICENSE PLATE NUMBER	OPTIONAL SET	LIC ²		
VEHICLE IDENTIFICATION NUMBER	OPTIONAL SET	VIN ³		
IMAGE NCIC NUMBER	OPTIONAL SET	IMN ⁴		
CAUTION AND MEDICAL CONDITIONS	OPTIONAL	CMC	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
CITIZENSHIP	OPTIONAL	CTZ	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
STATE IDENTIFICATION NUMBER	OPTIONAL	SID	3-10	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

¹OLN/<OLN>.<OLS>.<OLY>

²LIC/<LIC>.<LIS>.<LIY>.<LIT>

³VIN/<VIN>.<VYR>.<VMA>.<VMO>.<VST>.<VCO>

⁴IMN/<IMN>.<IMT>

SECTION 8.4 -- IDENTIFICATION OF A RECORD FOR SUPPLEMENTAL ENTRY

3. A maximum of 99 AKAs, 10 CMCs, 9 DOBs, SMTs, MNUs, SOCs, OLNs, LICs, SIDs, CTZs, and VINs may be added to a Supervised Release File record.

For example, a record relating to JOHN HARRY DOE might have an appended supplemental record of aliases and other additional identifiers consisting of three other names (AKAs), nine DOBs, five SMTs, two MNUs (an Army serial number and a mariner's document number), two sets of data describing operator's licenses known to have been issued in two states, three sets of data describing license plates known to have come into his possession, and one set of data concerning an automobile known to be in his possession.

SECTION 8.5 -- NUMBER OF ADDITIONAL IDENTIFIERS IN A SUPPLEMENTAL RECORD

1. The AKA Field and all other additional identifying data fields which may be included in a supplemental record with their field codes and the maximum number of aliases and/or

additional identifiers that may be added to a Supervised Release File record are the following:

Field	Field Code	Maximum Number Permitted
Alias	AKA	99
Date of Birth	DOB	9
Scars, Marks, Tattoos, and Other Characteristics	SMT	9
Miscellaneous Identifying Number	MNU	9
Social Security Number	SOC	9
Operator's License Number, State, and Year of Expiration (entered as a set)	OLN	9
License Plate Number, State, Year of Expiration, and Type (entered as a set)	LIC	9
Vehicle Identification Number, Year, Make, Model, Style, and Color (entered as a set; model and color not required for entry, but should be entered if known)	VIN	9
Caution and Medical Conditions	CMC	10
Image NCIC Number and Image Type (entered as a set)	IMN	12
Citizenship	CTZ	9
State Identification Number	SID	9

SECTION 8.6 -- MAXIMUM NUMBER OF ADDITIONAL IDENTIFIERS IN A SUPPLEMENTAL ENTRY

A maximum of nine additional identifiers of various kinds may be entered in one supplemental record entry message. Additional messages are required if more identifiers are to be entered. Each AKA (or variation of name spelling), DOB, SMT, MNU, SOC, CTZ, **SID**, or CMC Field is counted as one identifier. Each set of data relating to an operator's license, a license plate, or a vehicle is likewise counted as one identifier.

SECTION 8.8 -- MESSAGE FIELD CODE EDITS FOR SUPPLEMENTAL RECORD ENTRY

5. ADDITIONAL IDENTIFYING DATA

Additional dates of birth; scars, marks, and tattoos, etc.; miscellaneous numbers; Social Security numbers; and caution and medical conditions follow the field codes DOB/, SMT/, MNU/, and SOC/, CTZ/, **SID/**, and CMC/, respectively, without repeating the MFC and separated only by periods. For example:

DOB/19570102.19550823.SMT/SC L CHK.POCKMARKS.
MNU/AF-123456789.SOC/123456789

SECTION 8.12 -- MAXIMUM NUMBER OF ADDITIONAL IDENTIFIERS IN A CANCELLATION MESSAGE

A maximum of nine identifiers of various kinds may be canceled in one cancel message. Additional messages are required if more than nine identifiers are to be canceled. Each AKA (or name spelling variation), DOB, SMT, MNU, SOC, CTZ, **SID**, or CMC is counted as one identifier. Each set of operator's license, license plate, or vehicle data is counted as one identifier.

SECTION 8.13 -- ADDITIONAL GUIDELINES FOR SUPPLEMENTAL DATA CANCELLATION

1. Aliases; dates of birth; scars, marks, tattoos, and other characteristics; miscellaneous numbers; Social Security numbers, citizenships, **state identification numbers**, and/or caution and medical conditions to be canceled are to be set out in the cancel message in the same manner as in a supplemental record entry. That is, more than one identifier of the same type may follow the MFC without repetition of the MFC. However, character for character, each identifier to be canceled must be set out exactly as it appears in the supplemental record on file.

VIOLENT PERSON FILE**SECTION 1.7 -- MESSAGE FIELD CODES AND EDITS**

Code	Field	Edits
SID	State Identification Number	First two characters must be a valid state code, territory code, or the code US. Embedded spaces are prohibited. The third and fourth characters may contain an asterisk. The tenth character may contain a hyphen.

SECTION 2.1 -- EXAMPLE OF AN ENTRY

```
1N01HEADER.EVPC.MDUSM0123.SMITH, JOHN J.M.W.TX.US.19511012.510.175.
BRO.BRO..DRK.SC R HND.121011C0141159TTC113..204111111.
C313456.MD.NX.123456789.VAUSM0100.987654321.N..00.ABC123.MD.2014.PC.
2Y27H5L000009.1975.PONT.SUN.2D.BLU.KNOWN TO BE VERY AGGRESSIVE WITH LAW
ENFORCEMENT OFFICERS.N.1.MD99999999
```

Acknowledgment:

```
1L01HEADER
MDUSM0123
NAM/SMITH, JOHN J NIC/L123456789
OCA/123456789
```

Note: When vehicular data have been entered, all entries and modifications will cross-search all persons file (except the NICS Denied Transaction and Unidentified Person File), and Vehicle, Boat, Vehicle/Boat, Vehicle/Boat Part, and License Plate Files.

SECTION 2.2 -- MESSAGE FIELD CODES FOR ENTRY

The following is a list of the VPF data fields and the order of the fields for an entry transaction.

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	2-4	ALPHABETIC

SECTION 2 -- SYSTEM CHANGES

ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC
NAME	MANDATORY	NAM	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SEX	MANDATORY	SEX	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
RACE	MANDATORY	RAC	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
PLACE OF BIRTH	OPTIONAL	POB	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
CITIZENSHIP	OPTIONAL	CTZ	2-2	MUST BE VALID NCIC ASSIGNED COUNTRY CODE AS LISTED IN STATE AND COUNTRY CODES, <i>NCIC 2000 CODE MANUAL</i>
DATE OF BIRTH	CONDITIONAL	DOB	8-8	NUMERIC
HEIGHT	MANDATORY	HGT	3-3	NUMERIC
WEIGHT	MANDATORY	WGT	3-3	NUMERIC
EYE COLOR	MANDATORY	EYE	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
HAIR COLOR	MANDATORY	HAI	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
FBI NUMBER/UCN	CONDITIONAL	FBI	1-9	ALPHABETIC, NUMERIC

SECTION 2 -- SYSTEM CHANGES

SKIN TONE	OPTIONAL	SKN	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
SCARS, MARKS, TATTOOS, AND OTHER CHARACTERISTICS	OPTIONAL	SMT	3-10	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
FINGERPRINT CLASSIFICATION	OPTIONAL	FPC	20-20	ALPHABETIC, NUMERIC
MISCELLANEOUS NUMBER	CONDITIONAL	MNU	4-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SOCIAL SECURITY NUMBER	CONDITIONAL	SOC	9-9	NUMERIC
OPERATOR'S LICENSE NUMBER	CONDITIONAL SET	OLN	1-20	ALPHABETIC, NUMERIC
OPERATOR'S LICENSE STATE	SET	OLS	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
OPERATOR'S LICENSE YEAR OF EXPIRATION	SET	OLY	2-2	ALPHABETIC (2) OR NUMERIC (4)
ORIGINATING AGENCY CASE NUMBER	MANDATORY	OCA	1-20	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
LINKAGE AGENCY IDENTIFIER	OPTIONAL SET	LKI	9-9	ALPHABETIC, NUMERIC
LINKAGE CASE NUMBER	OPTIONAL	LKA	1-20	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

DNA PROFILE INDICATOR	OPTIONAL	DNA	1-1	ALPHABETIC
DNA LOCATION	CONDITIONAL	DLO	1-250	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
CAUTION AND MEDICAL CONDITIONS	OPTIONAL	CMC	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
LICENSE PLATE NUMBER	CONDITIONAL SET	LIC	1-10	ALPHABETIC, NUMERIC
LICENSE PLATE STATE	SET	LIS	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
LICENSE PLATE YEAR OF EXPIRATION	SET	LIY	2-4	ALPHABETIC (2), NUMERIC (4)
LICENSE PLATE TYPE	SET	LIT	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE IDENTIFICATION NUMBER	CONDITIONAL SET	VIN	1-20	ALPHABETIC, NUMERIC
VEHICLE YEAR	SET	VYR	4-4	NUMERIC
VEHICLE MAKE	SET	VMA	2-24	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE MODEL	OPTIONAL	VMO	2-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE STYLE	SET	VST	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>

VEHICLE COLOR	OPTIONAL	VCO	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
MISCELLANEOUS	OPTIONAL	MIS	1-500	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
ETHNICITY	OPTIONAL	ETN	1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VIOLENT PERSON CODE	MANDATORY	VPC	1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
STATE IDENTIFICATION NUMBER	OPTIONAL	SID	3-10	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

SECTION 2.5 -- MESSAGE FIELD CODES FOR ENTRY

9. STATE IDENTIFICATION NUMBER (SID)

Guidelines for the entry of additional SIDs as a supplemental record to a Violent Person record are located in Section 8 of this chapter.

SECTION 5.2 -- EXAMPLE OF INQUIRY WITH NEGATIVE AND POSITIVE RESPONSES

3. Wanted Person File Inquiry (QW/ZW)

1N01HEADER.QW.WA1230000.NAM/SMITH JOHN J.SEX/M.RAC/W.DOB/19511012.
VIN/ABC123DEF45678901

Negative QW/ZW Response:

1L01HEADER
WA1230000

NO NCIC WANT NAM/SMITH, JOHN J DOB/19511012 SEX/M RAC/W
NO RECORD VIN/ABC123DEF45678901
***VERIFY VIN/ABC123DEF45678901; IT DOES NOT CONFORM TO
VIN STANDARDS FOR 1981 AND LATER VEHICLES.
***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF

EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE INTERSTATE EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS FILES ARE SEARCHED WITHOUT LIMITATIONS.

Positive QW Response:

1L01HEADER
WA1230000

WARNING-A SUBJECT IN THIS RESPONSE HAS BEEN IDENTIFIED AS A VIOLENT OFFENDER OR A SERIOUS THREAT TO LAW ENFORCEMENT OFFICERS. REVIEW THIS RESPONSE IN ITS ENTIRETY TO OBTAIN ADDITIONAL INFORMATION ON THIS SUBJECT. USE EXTREME CAUTION IN APPROACHING THIS INDIVIDUAL.

***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE INTERSTATE EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS FILES ARE SEARCHED WITHOUT LIMITATIONS.

WARNING-THE SUBJECT IN THIS RECORD HAS BEEN IDENTIFIED AS A VIOLENT OFFENDER. THE SUBJECT HAS A CRIMINAL HISTORY OF ASSAULTING LAW ENFORCEMENT OFFICERS. USE CAUTION IN APPROACHING THIS INDIVIDUAL. DO NOT ARREST OR DETAIN BASED SOLELY UPON THIS INFORMATION.

MKE/VIOLENT PERSON - CAUTION
CMC/05 - VIOLENT TENDENCIES
ORI/VASP01000 NAM/SMITH, JOHN J SEX/M RAC/W POB/TX
DOB/19511012 HGT/510 WGT/175 EYE/BRO HAI/BRO FBI/123456789 CTZ/US
SKN/DRK SMT/SC R HND
FPC/121011CO141159TTCI13 MNU/AS-123456789 SOC/123456789
OLN/11111111 OLS/MD OLY/1999
VPC/1 - ASSAULT ON LAW ENFORCEMENT
OCA/123456273 SID/VA9999999
MIS/KNOWN TO THREATEN POLICE OFFICERS
LIC/ABC123 LIS/MD LIY/2000 LIT/PC
VIN/2Y27H5LI00009 VYR/1975
VMA/PONT VMO/VEN VST/2D VCO/BLU
ORI IS VA STATE POLICE ROANOKE OFFICE 703-555-1212
NIC/L146203706 DTE/20121204 DLU/20121204

SECTION 5.3 -- REQUIREMENTS FOR INQUIRY

4. A Violent Person File response can contain supplemental data fields of AKA, DOB, SMT, MNU, SOC, CMC, CTZ, SID, operator's license data, license plate data, vehicle identification data, address data, and image data. All supplemental fields will be sorted by special character, alphabetically, then numerically. Within supplemental data sets, the fields will be sorted as follows: operator's license data by OLS, license plate data by LIS, vehicle data by VIN, address data set by STA, and image data by IMN.

SECTION 8.1 -- MESSAGE FIELD CODES FOR SUPPLEMENTAL RECORD ENTRY

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	4-4	ALPHABETIC
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC
NAME	CONDITIONAL *	NAM	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
NCIC NUMBER	CONDITIONAL *	NIC	10-10	ALPHABETIC, NUMERIC
ORIGINATING AGENCY CASE NUMBER	CONDITIONAL *	OCA	1-20	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
ALIAS	OPTIONAL	AKA	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
DATE OF BIRTH	OPTIONAL	DOB	8-8	NUMERIC
SCARS, MARKS, TATTOOS, AND OTHER CHARACTERISTICS	OPTIONAL	SMT	3-10	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
MISCELLANEOUS NUMBER	OPTIONAL	MNU	4-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SOCIAL SECURITY NUMBER	OPTIONAL	SOC	9-9	NUMERIC

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
OPERATOR'S LICENSE NUMBER SET	OPTIONAL SET	OLN ¹		
LICENSE PLATE NUMBER SET	OPTIONAL SET	LIC ²		
VEHICLE IDENTIFICATION NUMBER SET	OPTIONAL SET	VIN ³		
CAUTION AND MEDICAL CONDITIONS	OPTIONAL	CMC	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
CITIZENSHIP	OPTIONAL	CTZ	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
IMAGE NCIC NUMBER SET	OPTIONAL SET	IMN ⁴		
STATE IDENTIFICATION NUMBER	OPTIONAL	SID	3-10	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

¹OLN/<OLN>.<OLS>.<OLY>

²LIC/<LIC>.<LIS>.<LIY>.<LIT>

³VIN/<VIN>.<VYR>.<VMA>.<VMO>.<VST>.<VCO>

⁴IMN/<IMN>.<IMT>

*Base record identifier

SECTION 8.5 -- NUMBER OF ADDITIONAL IDENTIFIERS IN A SUPPLEMENTAL RECORD

The AKA Field and all other identifying data fields which may be included in a supplemental record with their field codes and the maximum number of aliases and/or other identifiers that may be added to a violent person record are the following:

Field	Field Code	Maximum Number Permitted
Alias	AKA	99
Date of Birth	DOB	9
Scars, Marks, Tattoos, and Other Characteristics	SMT	9
Miscellaneous Identifying Number	MNU	9
Social Security Number	SOC	9
Operator's License Number State, and Year of Expiration (entered as a set)	OLN	9
License Plate Number, State, Year of Expiration, and Type (entered as a set)	LIC	9
Vehicle Identification Number, Year, Make, Model, Style, and Color (entered as a set; model and color not required for entry, but should be entered if known)	VIN	9
Caution and Medical Conditions	CMC	10
Image NCIC Number and Image Type (entered as a set)	IMN	1
Citizenship	CTZ	9
State Identification Number	SID	9

SECTION 8.6 -- MAXIMUM NUMBER OF ADDITIONAL IDENTIFIERS IN A SUPPLEMENTAL ENTRY

1. A maximum of nine additional identifiers of various kinds may be entered in one supplemental record entry message. Additional messages are required if more identifiers are to be entered. Each alias; date of birth; scar, mark, tattoo, etc.; miscellaneous number; Social Security number; citizenship; state identification number; or caution and medical condition is counted as one identifier. Each set of data relating to an operator's license, license plate, vehicle, address, or image is likewise counted as one identifier.

SECTION 8.12 -- NUMBER OF ADDITIONAL IDENTIFIERS IN A CANCELLATION MESSAGE

A maximum of nine identifiers of various kinds may be canceled in one message. Additional messages are required if more than nine identifiers are to be canceled. Each AKA, DOB, SMT, MNU, CTZ, **SID**, or SOC is counted as one identifier. Each set of OLN, LIC, VIN, or IMN (multiple data element fields) is counted as one identifier.

SECTION 8.13 -- ADDITIONAL GUIDELINES FOR SUPPLEMENTAL DATA CANCELLATION

1. Aliases; dates of birth; scars, marks, tattoos, and other characteristics; miscellaneous numbers; Social Security numbers; citizenships; **state identification numbers**; and caution and medical conditions to be canceled should be set out in the cancellation message in the same manner as in a supplemental record entry. That is, more than one identifier of the same type may follow the MFC without repetition of the MFC. However, character for character, each identifier to be canceled must be set out exactly as it appears in the supplemental record on file.

WANTED PERSON FILE

SECTION 1.8 -- MESSAGE FIELD CODES AND EDITS

Code	Field	Edits
SID	State Identification- HH Number	First two characters must be a valid state code, territory code, or the code US. Embedded spaces are prohibited. The third and fourth characters may contain an asterisk. The tenth character may contain a hyphen.

SECTION 2.1 -- EXAMPLE OF AN ENTRY

```
1N01HEADER.EW-C.MD101783J.SMITH, JOHN J.M.W.TX.19311012..510.175.BRO.
BRO..DRK.SC R HND.121011CO141159TTCI13.AS-123456789.123456789.98765432.
MD.2002.0907..19981201.123456789...98-0003457.MD101783J.KNOWN TO BE
VERY AGGRESSIVE WITH LAW ENFORCEMENT OFFICERS.Y.ABC123.MD.2000.PC.
2Y27H5L000009.1975.PONT.SUN.2D.BLU.00.....1.Y.FBI LAB, QUANTICO, VA
703-632-4000, VA1234567, MTDNA, CODIS NUMBER - ABC-UHR-
123456789.US.....N.Y.MD99999999
```

Acknowledgment:

```
1L01HEADER
MD101783J
NAM/SMITH, JOHN J NIC/W146203706
OCA/123456789
```

Note: When vehicular data have been entered, all entries and modifications will cross-search all person files (except the NICS Denied Transaction and Unidentified Person Files), and Vehicle, Boat, Vehicle/Boat Part, and License Plate Files.

SECTION 2.2 -- MESSAGE FIELD CODES FOR ENTRY

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	2-4	ALPHABETIC, SPECIAL CHARACTERS

SECTION 2 -- SYSTEM CHANGES

ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC
NAME	MANDATORY	NAM	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SEX	MANDATORY	SEX	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
RACE	MANDATORY	RAC	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
PLACE OF BIRTH	OPTIONAL	POB	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
DATE OF BIRTH	CONDITIONAL	DOB	8-8	NUMERIC
DATE OF EMANCIPATION	MANDATORY**	DOE	8-8	NUMERIC
HEIGHT	MANDATORY ¹	HGT	3-3	NUMERIC
WEIGHT	MANDATORY ¹	WGT	3-3	NUMERIC
EYE COLOR	OPTIONAL	EYE	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
HAIR COLOR	MANDATORY ¹	HAI	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
FBI NUMBER/UCN	CONDITIONAL	FBI	1-9	ALPHABETIC, NUMERIC
SKIN TONE	OPTIONAL	SKN	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>

SCARS, MARKS, TATTOOS, AND OTHER CHARACTERISTICS	OPTIONAL	SMT	3-10	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
FINGERPRINT CLASSIFICATION	OPTIONAL	FPC	20-20	ALPHABETIC, NUMERIC
MISCELLANEOUS NUMBER	CONDITIONAL	MNU	4-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SOCIAL SECURITY NUMBER	CONDITIONAL	SOC	9-9	NUMERIC
OPERATOR'S LICENSE NUMBER	CONDITIONAL SET	OLN	1-20	ALPHABETIC, NUMERIC
OPERATOR'S LICENSE STATE	SET	OLS	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
OPERATOR'S LICENSE YEAR OF EXPIRATION	SET	OLY	2-2 4-4	ALPHABETIC (2) OR NUMERIC (4)
OFFENSE CODE	MANDATORY	OFF	4-4 4-24*	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
ORIGINAL OFFENSE CODE	CONDITIONAL	OOC*	4-4	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
DATE OF WARRANT OR DATE OF VIOLATION ²	MANDATORY	DOW DOV	8-8	NUMERIC
ORIGINATING AGENCY CASE NUMBER	MANDATORY	OCA	1-9 1-20*	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
LINKING AGENCY IDENTIFIER	OPTIONAL SET	LKI*	9-9	ALPHABETIC, NUMERIC

SECTION 2 -- SYSTEM CHANGES

LINKING CASE NUMBER	SET	LKA*	1-20	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
WARRANT NUMBER	OPTIONAL	WNO*	1-15	ALPHABETIC, NUMERIC
COURT IDENTIFIER	OPTIONAL	CTI*	9-9	ALPHABETIC, NUMERIC
MISCELLANEOUS	OPTIONAL	MIS	1-121 1-500*	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
NOTIFY ORIGINATING AGENCY	OPTIONAL	NOA*	1-1	ALPHABETIC
LICENSE PLATE NUMBER	CONDITIONAL SET	LIC	1-8 1-10*	ALPHABETIC, NUMERIC
LICENSE PLATE STATE	SET	LIS	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
LICENSE PLATE YEAR OF EXPIRATION	SET	LIY	2-2 4-4	ALPHABETIC (2), NUMERIC (4)
LICENSE PLATE TYPE	SET	LIT	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE IDENTIFICATION NUMBER	CONDITIONAL SET	VIN	1-20	ALPHABETIC, NUMERIC
VEHICLE YEAR	SET	VYR	4-4	NUMERIC
VEHICLE MAKE	SET	VMA	2-4 2-24*	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE MODEL	OPTIONAL	VMO	2-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>

SECTION 2 -- SYSTEM CHANGES

VEHICLE STYLE	SET	VST	2-2	CODE AS DEFINED IN NCIC 2000 CODE MANUAL
VEHICLE COLOR	OPTIONAL	VCO	3-3 7-7	CODE AS DEFINED IN NCIC 2000 CODE MANUAL
CAUTION AND MEDICAL CONDITIONS	OPTIONAL	CMC*	2-2*	CODE AS DEFINED IN NCIC 2000 CODE MANUAL
NAME	OPTIONAL	NAM***	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
DATE OF BIRTH	OPTIONAL	DOB***	8-8	NUMERIC
SOCIAL SECURITY NUMBER	OPTIONAL	SOC***	9-9	NUMERIC
MISCELLANEOUS NUMBER	OPTIONAL	MNU***	4-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
OPERATOR'S LICENSE NUMBER	CONDITIONAL SET	OLN***	1-20	ALPHABETIC, NUMERIC
OPERATOR'S LICENSE STATE	SET	OLS***	2-2	ALPHABETIC
OPERATOR'S LICENSE OF YEAR EXPIRATION	SET	OLY***	2-2 4-4	ALPHABETIC (2) NUMERIC (4)
EXTRADITION LIMITATION	MANDATORY	EXL*	1-2	ALPHABETIC, NUMERIC
DNA PROFILE INDICATOR	OPTIONAL	DNA	1-1	ALPHABETIC
DNA LOCATION	CONDITIONAL	DLO	1-250	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

SECTION 2 -- SYSTEM CHANGES

CITIZENSHIP	OPTIONAL	CTZ*	2-2	CODE AS DEFINED IN NCIC 2000 CODE MANUAL
STREET NUMBER	OPTIONAL WITHIN SET	SNU*	1-7	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
STREET NAME	OPTIONAL WITHIN SET	SNA*	1-25	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
CITY NAME	OPTIONAL WITHIN SET	CTY*	1-20	ALPHABETIC
COUNTY	OPTIONAL WITHIN SET	COU*	1-20	ALPHABETIC
STATE	OPTIONAL WITHIN SET	STA*	2-2	CODE AS DEFINED IN NCIC 2000 CODE MANUAL
ZIP CODE	OPTIONAL WITHIN SET	ZIP*	5-5 10-10	NUMERIC, SPECIAL CHARACTERS
ADDRESS TYPE	OPTIONAL WITHIN SET	ADD*	2-2	CODE AS DEFINED IN NCIC 2000 CODE MANUAL
DATE OF DOCUMENTED ADDRESS	OPTIONAL WITHIN SET	DDA*	8-8	NUMERIC
ETHNICITY	OPTIONAL	ETN*	1-1	CODE AS DEFINED IN NCIC 2000 CODE MANUAL
ADDITIONAL OFFENSE	OPTIONAL WITH DEFAULT	ADO*	1-1	ALPHABETIC

STATE IDENTIFICATION NUMBER	OPTIONAL	SID	3-10	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
-----------------------------	----------	-----	------	---

¹Optional for foreign fugitive

² Date of Violation (DOV) Field is used when the MKE is EWJ.

*NCIC 2000 format only

**Mandatory blank for MKE EW/EW-C/ET/ET-C

***Fraudulent data

SECTION 2.7 -- MESSAGE FIELD CODE EDITS FOR ENTRY

9. STATE IDENTIFICATION NUMBER (SID)

Guidelines for the entry of additional SIDs as a supplemental record to a Wanted Person record are located in Section 8 of this chapter.

SECTION 5.1 -- EXAMPLES OF INQUIRIES WITH NEGATIVE AND POSITIVE RESPONSES

The MKEs QW, QWA, QWE, QWF, QWS, and ZW are used for Wanted Person File inquiries. Record responses will be filtered based on each individual MKE used at the time of inquiry. The design of each MKE is as follows:

The Wanted Person File Inquiry (QW/ZW) is designed to limit responses to possible extraditable misdemeanor records and felony records regardless of extradition. The QW/ZW inquiry returns records with EXL Field codes 1-6, A, B, E, F, and code C if the entering agency is from an adjacent state.

The Wanted Person File Inquiry - All (QWA) is designed to return all felony and misdemeanor records regardless of extradition. Not all records included in a QWA response may be actionable by the inquiring agency; however, the information returned may provide investigative leads.

The Wanted Person File Inquiry - Extraditable (QWE) is designed to limit responses to felony and misdemeanor records that are possibly extraditable from the inquiring agency's location. The QWE returns records with EXL Field codes 1, 2, 5, 6, A, B, E, and F and codes 3 and C if the entering agency is from an adjacent state.

The Wanted Person File Inquiry - Felony (QWF) is designed to limit responses to only felony records regardless of extradition and will return records with EXL Field codes 1-6.

The Wanted Person File Inquiry - State (QWS) is designed to serve states that use NCIC in lieu of a state warrant database. The QWS returns all felony records with an EXL Field code of 1-6, and possible extraditable misdemeanors with an EXL Field code of A, B, E, F and C if the entering agency is from an adjacent state. The QWS also returns nonextraditable misdemeanors with an EXL Field code of D and the entering agency's ORI matches the first two characters of the inquiring agency's ORI.

In a positive response, Wanted Person File records will be returned first in the order of seriousness based on the EXL Field code at the time of entry (i.e., felonies 1-6 followed by misdemeanors A-F). Other records will be returned in the following order: Foreign Fugitive, Missing Person, Gang, Known or Appropriately Suspected Terrorist, Violent Person, Supervised Release, Immigration Violator, Protection Order, Identity Theft, Protective Interest, License Plate, Vehicle, Boat, Vehicle/Boat Part, and Article Files and National Sexual Offender Registry.

If a Violent Person File record is returned, the following caveat will precede all file hits, including the Wanted Person File record:

WARNING-A SUBJECT IN THIS RESPONSE HAS BEEN IDENTIFIED AS A VIOLENT OFFENDER OR A SERIOUS THREAT TO LAW ENFORCEMENT OFFICERS. REVIEW THIS RESPONSE IN ITS ENTIRETY TO OBTAIN ADDITIONAL INFORMATION ON THIS SUBJECT. USE EXTREME CAUTION IN APPROACHING THIS INDIVIDUAL.

Wanted Person File inquiries will also cause an automatic cross-search of the Foreign Fugitive, Missing Person, Gang, Known or Appropriately Suspected Terrorist, Violent Person, Protection Order, Immigration Violator, Supervised Release, Identity Theft, and Protective Interest Files and the National Sex Offender Registry. If vehicle identifiers are included in the inquiry, the Vehicle, Boat, Vehicle/Boat Part, and License Plate Files will also be searched. If MNU, SOC, or OLN is included in the inquiry, the Article File personal identifier records will also be searched.

Note: Wanted Person File inquiries do not search the NICS Denied Transaction File.

Examples:

1. Wanted Person File Inquiry (QW/ZW)

1N01HEADER.QW.WA1230000.NAM/SMITH, JOHN J.SEX/M.RAC/W.DOB/19511012.
VIN/ABC123DEF45678901

Negative QW/ZW Response:

1L01HEADER
WA1230000

NO NCIC WANT DOB/19511012 NAM/SMITH, JOHN J SEX/M RAC/W
NO RECORD VIN/ABC123DEF45678901

***VERIFY VIN/ABC123DEF45678901; IT DOES NOT CONFORM TO
VIN STANDARDS FOR 1981 AND LATER VEHICLES.
***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF
EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE INTERSTATE
EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS
FILES ARE SEARCHED WITHOUT LIMITATIONS.

Positive QW Response (with supplemental record):

1L01HEADER
WA1230000

***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF
EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE INTERSTATE
EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS
FILES ARE SEARCHED WITHOUT LIMITATIONS.
MKE/WANTED PERSON - CAUTION
CMC/00 - ARMED AND DANGEROUS
2 -LIMITED EXTRADITION SEE MIS FIELD
ORI/MD1012600 NAM/SMITH,JOHN J SEX/M RAC/W ETN/H POB/TX
DOB/19511012 HGT/510 WGT/175 EYE/BRO HAI/BRO CTZ/US
SKN/DRK SMT/SC R HND
FPC/121011CO141159TTCI13 MNU/AS-123456789 SOC/123456789
OLN/11111111 OLS/MD OLY/1999
OFF/HOMICIDE - WILLFUL KILL POL OFF GUN
DOW/19981201 OCA/123456273 SID/MD99999999
WNO/635F1129 CTI/MD101261J
MIS/EXTR EAST OF MISSISSIPPI ONLY KNOWN TO COLLECT, DRIVE AND STEAL
MIS/CLASSIC CARS
LIC/ABC123 LIS/MD LIY/2000 LIT/PC
VIN/2Y27H5LI00009 VYR/1975
VMA/PONT VMO/VEN VST/2D VCO/BLU
ORI IS ANY CITY PD MD 301 555-1212
ADD/01 - RESIDENCE (LAST KNOWN) DDA/19991201
SNU/11 SNA/MAIN STREET
CTY/ANY STA/MD ZIP/00000
COU/ANY
DOB/19501012
DOB/19520912
AKA/BUCK,ROBERT J
AKA/DEER,JIM
SMT/CAUL L EAR
SMT/TAT R ARM
SID/VA11111111
LIC/ABC654 MD 2003 PC
LIC/DFE987 MD 2003 PC
VIN/3J57K5D012345 1975 OLDS CUT 2T BLU
NIC/W146203706 DTE/19991205 1400 EST DLU/20000106 1215 EST
IMMED CONFIRM WARRANT AND EXTRADITION WITH ORI
NO RECORD VIN/ABC123DEF45678901
***VERIFY VIN/ABC123DEF45678901; IT DOES NOT CONFORM TO
VIN STANDARDS FOR 1981 AND LATER VEHICLES.

In these examples, the check-digit edit was applied to the 17-character VIN in the inquiry message and resulted in the Verify VIN caveat.

When an inquiry contains one or more VINs, the System will compute the check digit for each 17-character VIN. Each VIN, up to a maximum of three in any inquiry, must be separated by a comma.

2. Wanted Person File Inquiry - All (QWA)

1N01HEADER.QWA.WA1230000.NAM/SMITH, JOHN J.SEX/M.RAC/W.DOB/19521012.

Negative QWA Response:

1L01HEADER
WA1230000

NO NCIC WANT DOB/19521012 NAM/SMITH, JOHN J SEX/M RAC/W
***MESSAGE KEY QWA SEARCHES ALL NCIC PERSONS FILES WITHOUT LIMITATIONS.

Positive QWA Response:

1L01HEADER
WA1230000

~~***MESSAGE KEY QWA SEARCHES ALL NCIC PERSONS FILES WITHOUT
LIMITATIONS.~~

***MESSAGE KEY QWA SEARCHES ALL NCIC PERSONS FILES WITHOUT LIMITATIONS.

MKE/WANTED PERSON
EXL/B - LIMITED EXTRADITION SEE MIS FIELD
ORI/MD1012600 NAM/SMITH,JOHN J SEX/M RAC/W ETN/H POB/TX
DOB/19521012 HGT/510 WGT/175 EYE/BRO HAI/BRO
SKN/DRK SMT/SC R HND
MNU/AS-123456789 SOC/123456789
OFF/RAPE - GUN
DOW/19981218 OCA/465978124 SID/MD99999999
MIS/EXTR EAST OF MISSISSIPPI ONLY
ORI IS ANY CITY PD MD 301 555-1212
NIC/W146203714 DTE/19990114 1400 EST DLU/19990315 1600 EST
IMMED CONFIRM WARRANT AND EXTRADITION WITH ORI

3. Wanted Person File Inquiry - Extraditable (QWE)

1N01HEADER.QWE.WA1230000.NAM/SMITH, JOHN J.SEX/M.RAC/W.DOB/19531012.

Negative QWE Response:

1L01HEADER
WA1230000

NO NCIC WANT DOB/19531012 NAM/SMITH, JOHN J SEX/M RAC/W
***MESSAGE KEY QWE SEARCHES WANTED PERSON FILE FELONY
AND MISDEMEANOR RECORDS INDICATING POSSIBLE INTERSTATE
EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION. ALL
OTHER NCIC PERSONS FILES ARE SEARCHED WITHOUT LIMITATIONS.

Positive QWE Response:

1L01HEADER
WA1230000

***MESSAGE KEY QWE SEARCHES WANTED PERSON FILE FELONY AND MISDEMEANOR RECORDS INDICATING POSSIBLE INTERSTATE EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS FILES ARE SEARCHED WITHOUT LIMITATIONS. MKE/WANTED PERSON
EXL/2 - LIMITED EXTRADITION SEE MIS FIELD
ORI/MD1012600 NAM/SMITH, JOHN J SEX/M RAC/W ETN/H POB/TX
DOB/19531012 HGT/510 WGT/175 EYE/BRO HAI/BRO CTZ/US
SKN/DRK SMT/SC R HND
MNU/AS-123456789 SOC/123456789
OFF/MARIJUANA - SELL
DOW/19981201 OCA/123987654 SID/MD99999999
MIS/EXTR EAST OF MISSISSIPPI ONLY
ORI IS ANY CITY PD MD 301-555-1212
NIC/W146482134 DTE/19990617 1600 EDT DLU/19990705 1300 EDT
IMMED CONFIRM WARRANT AND EXTRADITION WITH ORI

4. Wanted Person File Inquiry - Felony (QWF)

1N01HEADER.QWF.WA1230000.NAM/SMITH, JOHN J.SEX/M.RAC/W.DOB/19501012.

Negative QWF Response:

1L01HEADER
WA1230000

NO NCIC WANT DOB/19501012 NAM/SMITH, JOHN J SEX/M RAC/W
***MESSAGE KEY QWF SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF EXTRADITION. ALL OTHER NCIC PERSONS FILES ARE SEARCHED WITHOUT LIMITATIONS.

Positive QWF Response:

1L01HEADER
WA1230000

~~***MESSAGE KEY QWF SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF EXTRADITION. ALL OTHER NCIC PERSONS FILES ARE SEARCHED WITHOUT LIMITATIONS.~~
***MESSAGE KEY QWF SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF EXTRADITION. ALL OTHER NCIC PERSONS FILES ARE SEARCHED WITHOUT LIMITATIONS. MKE/WANTED PERSON
EXL/2 - LIMITED EXTRADITION SEE MIS FIELD
ORI/MD1012600 NAM/SMITH, JOHN J SEX/M RAC/W ETN/H POB/TX
DOB/19501012 HGT/510 WGT/175 EYE/BRO HAI/BRO CTZ/US
SKN/DRK SMT/SC R HND
MNU/AS-123456789 SOC/123456789
OFF/HIT AND RUN
DOW/19981201 OCA/127658132 SID/MD99999999
MIS/EXTR EAST OF MISSISSIPPI ONLY
ORI IS ANY CITY PD MD 301 555-1212
NIC/W148761321 DTE/19990705 1400 EDT DLU/19990715 1600 EDT
IMMED CONFIRM WARRANT AND EXTRADITION WITH ORI

5. Wanted Person File Inquiry - State (QWS)

1N01HEADER.QWS.MD1230000.NAM/SMITH, JOHN J.SEX/M.RAC/W.DOB/19511210.

Negative QWS Response:

1L01HEADER
MD1230000

NO NCIC WANT DOB/19511210 NAM/SMITH, JOHN J SEX/M RAC/W
***MESSAGE KEY QWS SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF
EXTRADITION, ALL MISDEMEANOR RECORDS INDICATING POSSIBLE EXTRADITION FROM
THE INQUIRING AGENCY'S LOCATION, AND ALL INTRASTATE MISDEMEANOR RECORDS.
ALL OTHER NCIC PERSONS FILES ARE SEARCHED WITHOUT LIMITATIONS.

Positive QWS Response:

1L01HEADER
MD1230000

~~***MESSAGE KEY QWS SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS
OF
EXTRADITION, ALL MISDEMEANOR RECORDS INDICATING POSSIBLE EXTRADITION FROM
THE INQUIRING AGENCY'S LOCATION, AND ALL INTRASTATE MISDEMEANOR RECORDS.
ALL OTHER NCIC PERSONS FILES ARE SEARCHED WITHOUT LIMITATIONS.~~
***MESSAGE KEY QWS SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF
EXTRADITION, ALL MISDEMEANOR RECORDS INDICATING POSSIBLE EXTRADITION FROM
THE INQUIRING AGENCY'S LOCATION, AND ALL INTRASTATE MISDEMEANOR RECORDS.
ALL OTHER NCIC PERSONS FILES ARE SEARCHED WITHOUT LIMITATIONS.
MKE/WANTED PERSON
EXL/4 - NO EXTRADITION - IN-STATE PICK UP ONLY. SEE MIS FIELD FOR LIMITS
ORI/MD1012600 NAM/SMITH,JOHN J SEX/M RAC/W ETN/H POB/TX
DOB/19511210 HGT/510 WGT/175 EYE/BRO HAI/BRO CTZ/US
SKN/DRK SMT/SC R HND
MNU/AS-123456789 SOC/123456789
OFF/SIMPLE ASSLT
DOW/19981201 OCA/234291315 SID/MD99999999
MIS/PICK UP IN SURROUNDING COUNTIES ONLY
ORI IS ANY CITY PD MD 301 555-1212
NIC/W194657812 DTE/19990917 1400 EDT DLU/19990925 1600 EDT
IMMED CONFIRM WARRANT AND EXTRADITION WITH ORI

6. An example of a positive response depicting multiple offenses is listed below:

1L01HEADER
WA1230000

***MESSAGE KEY QW SEARCHES WANTED PERSON FILE FELONY RECORDS REGARDLESS OF
EXTRADITION AND MISDEMEANOR RECORDS INDICATING POSSIBLE INTERSTATE
EXTRADITION FROM THE INQUIRING AGENCY'S LOCATION. ALL OTHER NCIC PERSONS
FILES ARE SEARCHED WITHOUT LIMITATIONS.
MKE/WANTED PERSON - CAUTION
CMC/00 - ARMED AND DANGEROUS
ADO/Y - THIS SUBJECT HAS MULTIPLE WARRANTS FROM THIS AGENCY
2-LIMITED EXTRADITION SEE MIS FIELD
ORI/MD1012600 NAM/SMITH,JOHN J SEX/M RAC/W ETN/H POB/TX

DOB/19511012 HGT/510 WGT/175 EYE/BRO HAI/BRO CTZ/US
SKN/DRK SMT/SC R HND
FPC/121011CO141159TTTCI13 MNU/AS-123456789 SOC/123456789
OLN/11111111 OLS/MD OLY/2009
OFF/HOMICIDE-WILLFUL KILL POL OFF GUN
DOW/20111001 OCA/123456273 SID/MD999999999
WNO/635F1129 CTI/MD101261J
MIS/EXTR EAST OF MISSISSIPPI ONLY KNOWN TO COLLECT, DRIVE AND STEAL
MIS/BURGLARY, DOW 20111002, WNO 123456
LIC/ABC123 LIS/MD LIY/2010 LIT/PC
VIN/2Y27H5LI00009 VYR/1975
VMA/PONT VMO/VEN VST/2D VCO/BLU
ORI IS ANY CITY PD MD 301 555-1212
NIC/W146203706 DTE/20111003 1400 EST DLU/20111212 0800 EST
IMMED CONFIRM WARRANT AND EXTRADITION WITH ORI

SECTION 5.3 -- ADDITIONAL GUIDELINES FOR INQUIRY

15. A Wanted Person File response can contain supplemental data fields of AKA, DOB, SMT, MNU, SOC, CMC, CTZ, SID, operator's license data, license plate data, vehicle identification data, address data, and image data. All supplemental fields will be sorted by special character, alphabetically, then numerically. Within supplemental data sets, the fields will be sorted as follows: operator's license data by OLS, license plate data by LIS, vehicle data by VIN, address data set by STA, and image data by IMN.

SECTION 5.5 -- ADDITIONAL GUIDELINES FOR NCIC 2000 INQUIRY

2. RELATED SEARCH HIT (RSH)

Inquiries may also contain a RSH Field. If the RSH is Y, secondary hit responses will be returned for all linked records. The NCIC System links records when: 1) ORI/OCA matches the primary hit response and the dates of entry for those records are within 30 days of each other and 2) the LKI/LKA are the same as ORI/OCA contained in the primary hit response. If RSH is not entered, the field will default to N. For example:

1N01HEADER.QW.WA1230000.NAM/SMITH, JOHN J.SEX/M.RAC/W.
DOB/19691012.IND/Y.RSH/Y

The following would be returned after the primary hit response based on the ORI/OCA of the two records being the same:

RELATED RECORDS

MKE/STOLEN GUN
ORI/MD1012600 SER/B512673 MAK/REM CAL/308 MOD/MOHAWK
TYP/RC DOT/19981005
OCA/99-1234
NIC/G000039842 DTE/19981215 0000 EST DLU/19981227 0000 EST
ORI IS ANY CITY PD MD 301 555-1111
IMMED CONFIRM RECORD WITH ORI

The following would be returned after the primary hit response if the primary hit response has an LKI/DC1014300 LKA/CS12345 that matches another record's ORI/OCA:

RELATED RECORDS

MKE/MISSING PERSON OTHER
 ORI/DC1014300 NAM/THOMAS, TOM SEX/M RAC/W ETN/H POB/FL
 DOB/19540327 HGT/509 WGT/153 EYE/BRO HAI/BRO
~~HGT/509 WGT/153 EYE/BRO HAI/BRO~~
 SKN/FAR SMT/TAT L LEG
 FPC/PMPICII14151617181920 SOC/123456789
 MNP/MP DLC/19981001 OCA/CS12345 SID/DC99999999
 MIS/LAST SEEN WEARING BLUEJEANS AND BLACK PULL OVER SHIRT
 ORI IS ANY CITY PD DC 202 555-1111
 NIC/M107650007 DTE/19991003 1400 EDT DLU/19991106 1600 EST
 IMMED CONFIRM MISSING PERSON STATUS WITH ORI

If the hit response contains more than ten secondary hit responses, the following will be included in the hit response to indicate a file is being created with up to an additional 100 hit responses.

ADDITIONAL HITS AVAILABLE, FILE NOTIFICATION TO FOLLOW

A \$.B. administrative message will be sent to the ORI to identify the file name to be requested to retrieve the hit responses. The File Transfer (FT) transaction in the Other Transactions chapter of this manual contains additional information on retrieving the file.

SECTION 5.6 -- BATCH INQUIRY (QWB)

- The results of the batch inquiry are transmitted via a file to be retrieved by the user. The maximum number of inquiry batched records is 2,000. If the maximum number is exceeded, the Introduction chapter of this manual provides the necessary message translation. The user is notified of the file by the \$.B. administrative message. The following is an example of the contents of the file:

The following is an example of the contents of the file:

1L01HEADER
 DC1014300

SEQUENCE NUMBER: 001
 NO NCIC WANT NAM/SMITH, JOHN DOB/19650430
 ***MESSAGE KEY QWB SEARCHES ALL NCIC PERSONS FILES WITHOUT LIMITATIONS.

SEQUENCE NUMBER: 002
 ***MESSAGE KEY QWB SEARCHES ALL NCIC PERSONS FILES WITHOUT LIMITATIONS.
 MKE/MISSING PERSON INVOLUNTARY
 ORI/DC1014300 NAM/SMITH, BARRY SEX/M RAC/W POB/FL ~~DOB/19540105~~
~~DOB/19540105~~ HGT/509 WGT/153 EYE/BRO HAI/BRO ~~SKN/FAR SMT/TAT L LEG~~
 SKN/FAR SMT/TAT L LEG
 FPC/PMPICII14151617181920 SOC/123456789
 MNP/MP DLC/19981001 OCA/CS12345 SID/DC99999999
 MIS/LAST SEEN AT THE TYSONS CORNER MALL

ORI IS ANY CITY PD DC 202 555-1111
 NIC/M107650007 DTE/19991003 1400 EDT DLU/19991015 1600 EDT
 IMMED CONFIRM MISSING PERSON STATUS WITH ORI

SEQUENCE NUMBER: 005
 NO NCIC WANT NIC/W123456789
 ***MESSAGE KEY QWB SEARCHES ALL NCIC PERSONS FILES WITHOUT LIMITATIONS.

SEQUENCE NUMBER: 010
 ***MESSAGE KEY QWB SEARCHES ALL NCIC PERSONS FILES WITHOUT LIMITATIONS.
 MKE/MISSING PERSON INVOLUNTARY
 ORI/DC1014300 NAM/BROWN, JOHN SEX/M RAC/W POB/FL
~~DOB/19540105~~
 DOB/19540105 HGT/509 WGT/153 EYE/BRO HAI/BRO ~~SKN/FAR SMT/TAT L LEG~~
 SKN/FAR SMT/TAT L LEG
 FPC/PMPIC114151617181920 SOC/123456789
 MNP/MP DLC/19981001 OCA/CS12345 SID/DC99999999
 MIS/LAST SEEN AT THE TYSONS CORNER MALL
 ORI IS ANY CITY PD DC 202 222-1111
 NIC/M123496537 DTE/19751011 0000 EDT DLU/19751016 0000 EDT
 IMMED CONFIRM MISSING PERSON STATUS WITH ORI

SECTION 7a.2 -- POSITIVE RESPONSE CONTAINING DETAINER INFORMATION

1L01HEADER
 WV1100010

WARNING- A DETAINER HAS BEEN FILED FOR THE SUBJECT OF THIS RECORD.
 PLEASE CONTACT ORI TO OBTAIN ADDITIONAL INFORMATION.
 MKE/DETAINED WANTED PERSON - CAUTION
 CMC/70 - SUICIDAL
 ORI/MD1012600 NAM/SMITH, JOHN J SEX/M RAC/W POB/OH ~~DOB/19701010~~
 DOB/19701010 HGT/510 WGT/175 EYE/BRO HAI/BRO FBI/416249J4 ~~SKN/FAR SMT/SC L EAR~~
 SKN/FAR SMT/SC L EAR
 FPC/121011CO141159TTCI13 MNU/AS-375145249 SOC/375145249
 OLN/N222333444 OLS/MD OLY/2002
 OFF/HOMICIDE - WILLFUL KILL - FAMILY - GUN
 DOW/19991227 OCA/99-4889 MD/MD99999999
 ORI IS ANY CITY CORRECTIONS AGENCY 301 555-1234
 LOCATED/20010224 PA2022300A 345234 DETN
 DOD/20010315 DNO/01-1234567890 IRI/PA202230C DIS/20010315 DSE/20010415
 INC/PENNSYLVANIA STATE PEN
 NIC/W123456789 DTE/1999 ~~1228~~ 0830 EST DLU/20000115 1600 EST
 IMMED CONFIRM WARRANT AND EXTRADITION WITH ORI

SECTION 8.1 -- MESSAGE FIELD CODES FOR SUPPLEMENTAL RECORD ENTRY

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	2-2	ALPHABETIC

SECTION 2 -- SYSTEM CHANGES

ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC
NCIC NUMBER	CONDITIONAL**	NIC	10-10	ALPHABETIC, NUMERIC
NAME	CONDITIONAL**	NAM	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
ORIGINATING AGENCY CASE NUMBER	CONDITIONAL**	OCA	1-9 1-20*	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
ALIAS	OPTIONAL	AKA	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
DATE OF BIRTH	OPTIONAL	DOB	8-8	NUMERIC
SCARS, MARKS, TATTOOS, AND OTHER CHARACTERISTICS	OPTIONAL	SMT	3-10	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
MISCELLANEOUS NUMBER	OPTIONAL	MNU	4-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SOCIAL SECURITY NUMBER	OPTIONAL	SOC	9-9	NUMERIC
OPERATOR'S LICENSE NUMBER SET	OPTIONAL SET	OLN ¹		
LICENSE PLATE NUMBER SET	OPTIONAL SET	LIC ²		
VEHICLE IDENTIFICATION NUMBER SET	OPTIONAL SET	VIN ³		
CAUTION AND MEDICAL CONDITIONS	OPTIONAL	CMC*	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
IMAGE NCIC NUMBER SET	OPTIONAL SET	IMN* ⁴		
CITIZENSHIP	OPTIONAL	CTZ*	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
ADDRESS SET	OPTIONAL SET	SNU*	1-7	

STATE IDENTIFICATION NUMBER	OPTIONAL	SID	3-10	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
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¹OLN/<OLN>.<OLS>.<OLY>⁵SNU/<SNU><SNA><CTY><COU><STA><ZIP>²LIC/<LIC>.<LIS>.<LIY>.<LIT>

<ADD> <DDA>

³VIN/<VIN>.<VYR>.<VMA>.<VMO>.<VST>.<VCO> *NCIC 2000 format only⁴IMN/<IMN>.<IMT>

**Base record identifier

SECTION 8.5 -- NUMBER OF ADDITIONAL IDENTIFIERS IN A SUPPLEMENTAL RECORD

The AKA Field and all other identifying data fields which may be included in a supplemental record with their field codes and the maximum number of aliases and/or other identifiers that may be added to a wanted person record are the following:

Field	Field Code	Maximum Number Permitted
Alias	AKA	99
Date of Birth	DOB	9
Scars, Marks, Tattoos, and Other Characteristics	SMT	9
Miscellaneous Identifying Number	MNU	9
Social Security Number	SOC	9
Operator's License Number, State, and Year of Expiration (entered as a set)	OLN	9
License Plate Number, State, Year of Expiration, and Type (entered as a set)	LIC	9
Vehicle Identification Number, Year, Make, Model, Style, and Color (entered as a set; model and color not required for entry, but should be entered if known)	VIN	9
Caution and Medical Conditions	CMC*	10
Image NCIC Number and Image Type (entered as a set)	IMN*	12
Citizenship	CTZ*	9
Street Number, Street Name, City, State, County, Zip Code, Address Type, and Date of Documented Address	SNU*	9
State Identification Number	SID	9

*NCIC 2000 format only

SECTION 8.6 -- MAXIMUM NUMBER OF ADDITIONAL IDENTIFIERS IN A SUPPLEMENTAL ENTRY

1. A maximum of nine additional identifiers of various kinds may be entered in one supplemental record entry message. Additional messages are required if more identifiers are to be entered. Each alias (or variation of name spelling); date of birth; scar, mark, tattoo, etc.; miscellaneous number; Social Security number; citizenship; **state identification numbers**; or caution and medical condition is counted as one identifier. Each set of data relating to an operator's license, license plate, vehicle, address, or image is likewise counted as one identifier.

SECTION 8.12 -- MAXIMUM NUMBER OF ADDITIONAL IDENTIFIERS IN A CANCELLATION MESSAGE

A maximum of nine identifiers of various kinds may be canceled in one message. Additional messages are required if more than nine identifiers are to be canceled. Each AKA, DOB, SMT, MNU, CTZ, **SID**, or SOC is counted as one identifier. Each set of OLN, LIC, VIN, or IMN (multiple data element fields) is counted as one identifier.

SECTION 8.13 -- ADDITIONAL GUIDELINES FOR SUPPLEMENTAL DATA CANCELLATION

1. Aliases; dates of birth; scars, marks, tattoos, and other characteristics; miscellaneous numbers; Social Security numbers; citizenships; **state identification numbers**; and caution and medical conditions to be canceled should be set out in the cancellation message in the same manner as in a supplemental record entry. That is, more than one identifier of the same type may follow the MFC without repetition of the MFC. However, character for character, each identifier to be canceled must be set out exactly as it appears in the supplemental record on file.