



LEADS TERMINAL AGENCY AGREEMENT

I accept responsibility to comply with rules 4501:2-10-01 to 4501:2-10-12 and 4501:2-10-14 of the Ohio Administrative Code (O.A.C.) governing LEADS. Failure to abide by these rules may result in the termination of LEADS services and / or prosecution when appropriate, as set forth in O.A.C. 4501:2-10-11. By endorsing the agreement the administrator agrees to cooperate to:

- (1) Complete the new administrator indoctrination training.
- (2) Ensure the system is used in compliance with the LEADS Security Policy, LEADS Manual, NCIC Manual, and BCI Manual.
- (3) Investigate alleged violations of LEADS / NCIC / NLETS rules.
- (4) Take appropriate administrative or criminal action when applicable and notify the LEADS CSO in writing as soon as possible.
- (5) Resolve service fees as needed.



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TERMINAL AGENCY MDT ACCESS ONLY AGENCY

TERMINAL AGENCY NAME	TERMINAL AGENCY ORI
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PHONE 1	PHONE 2
AGENCY E-MAIL ADDRESS	AGENCY FAX NUMBER

PHYSICAL ADDRESS

STREET		
CITY	STATE	ZIP

MAILING ADDRESS

STREET		
CITY	STATE	ZIP

Is this agency a 24 hour operation? YES NO

If no, what are the hours of operation? _____

AGENCY ADMINISTRATOR'S NAME - PRINTED	TITLE
AGENCY ADMINISTRATOR'S SIGNATURE X	DATE

If you do not have authority to commit this agency to a financial agreement, this document shall also be signed by the person(s) having such authority:

NAME-PRINTED	TITLE
AGENCY FISCAL COMMITMENT'S SIGNATURE X	DATE

Please return this form by fax to: (614) 995-1230
or by mail to: LEADS Administrative Office, P.O. Box 182075, Columbus, OH 43218-2075