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## **LOCATES AND DETAINERS**

Agencies enter records into the LEADS & NCIC files for stolen or lost property or for a wanted or missing person.

If an agency other than the entering agency, recovers an item or person with a record in LEADS/NCIC, then *the recovering agency initiates the hit confirmation process and when appropriate, places a locate on the record of the item or person recovered.*

**Note:** If the recovering agency hits on multiple records, they are required to initiate the hit confirmation process on each record and when appropriate, places a locate on each record.

Per NCIC rules, removal of located record is as follows:

- Articles retire 10 days after locate transaction entered
- Boats retire 10 days after locate transaction entered
- Guns retire 10 days after locate transaction entered
- License Plate retire 10 days after locate transaction entered
- Missing Person retire immediately upon locate transaction entry
- Securities retire 10 days after locate transaction entered
- Vehicle retire 10 days after locate transaction entered
- Vehicle/Boat Part retire 10 days after locate transaction entered
- Wanted Person number of days until record is retired depends on information included in the locate transaction and additional action taken by the entering agency, see below.

## **WANTED PERSONS**

As part of the locate transaction (LW), the recovering agency must include what type of extradition (EXT) has been determined:

- EXTR is used when the entering agency advises the person will be extradited or the person is wanted by a federal agency.
- DETN is used when the apprehending agency intends to incarcerate the person on local charges.
- NOEX is used when the entering agency advises the subject will not be extradited due to circumstances at the time – or – the apprehending agency received no information on extradition after making an effort to do so – or – the subject is found in prison, a mental institution or deceased and the entering agency advises they will not be extradited.

If extradition (EXT) is DETN or EXTR, the record retires 5 days after the date the locate transaction is placed unless a detainer is placed by the entering agency within the 5 days.

A subsequent locate does not automatically purge the wanted persons record, the 5 day period starts over from the date the subsequent locate is placed. The exception to this is if the original and subsequent locate transaction both contained an extradition (EXT) code of NOEX, then the entry will be purged when the subsequent locate is placed on the record.

Records located with an extradition (EXT) code of NOEX do not show as "LOCATED" in the message key line of the response, the locate data however is in the lower portion of the record.

A locate transaction with an EXT/NOEX cannot be placed on a wanted record if it has been previously located with an extradition code of either EXTR or DETN.

A wanted record with a previous NOEX locate can have a second locate placed on it with an EXT/DETN or EXT/EXTR. The record will be retired five days from the date the new locate transaction was placed. A second locate cannot be placed on a wanted record which has a detainer placed on it.

Agencies are notified via a \$ message on the first Sunday of the month following the month the record has been retired.

### **LEADS REMINDER NOTICES**

The day after a record is located with an EXT/ EXTR or DETN, an automated message is sent to the agency reminding them the record will purge in four days unless other action is taken.

L.E.A.D.S. AUTOMATED MESSAGE WARRANT LOCATE NOTICE

THE FOLLOWING RECORD WAS LOCATED YESTERDAY BY OHCLP0098 AND WILL  
AUTO PURGE IN FOUR DAYS UNLESS A DETAINER IS PLACED ON IT

MKE/EW-C LID/04843810 IDX/WX04843810  
NAM/PUBLIC,JOHN Q DOB/19710506 SEX/M  
ORI/OH0186200 OCA/08TRD05887

### **LOCATES WITH EXT/NOEX**

NCIC reviews all locate transactions placed with an EXT/NOEX to ensure agencies are following the extradition limits (EXL) defined upon entry of the wanted person record. If the entering agency does not follow the extradition limits as set forth in the wanted record, NCIC will notify the agency and purge the record from the NCIC file if it was not updated to reflect the new extradition limits.

The following message is sent by NCIC to the agency:

\$.E.  
0H0310000  
NCIC SERIOUS ERROR CANCELLATION NOTIFICATION AT 1049 EST 20081203  
YOUR ENTRY NIC/W897683961, OCA/89CRA2181 WAS CANCELED BY NCIC  
QUALITY CONTROL. NCIC ERROR 19040

MKE/CANCELED WANTED PERSON  
1 - FULL EXTRADITION UNLESS OTHERWISE NOTED IN THE MIS FIELD  
ORI/0H0310000 NAM/PUBLIC, JOHN Q SEX/M RAC/W DOB/19660327  
HGT/510 WGT/160 EYE/GRN HAI/BR0 FBI/765084FA1  
FPC/090110PM09AATT011112 SOC/280648615  
OFF/LARCENY - LARCENY  
DOW/19890217 OCA/89CRA2181  
NOA/N  
MIS/WTD FOR THEFT BAJ  
DNA/N  
CANCELED/20081203 NOEX  
NIC/W897683961 DTE/20050615 1334 EDT  
THE ABOVE CANCELED WANTED PERSON RECORD CONTAINED A LOCATE  
MESSAGE PLACED BY ANOTHER LAW ENFORCEMENT AGENCY. THE LOCATE  
DATA DETERMINED THAT THE SUBJECT WAS NOT BEING EXTRADITED-NOEX.  
SEE NCIC SERIOUS ERROR SEVEN.

QC REVIEW OF THE NOEX LOCATE INDICATES THAT:  
THE MISCELLANEOUS FIELD DOES NOT IDENTIFY OR PROVIDE ACCEPTABLE  
LIMITS OF EXTRADITION.

YOU MAY REENTER RECORD PROVIDING VALID EXTRADITION LIMITS  
ARE IDENTIFIED IN THE MIS FIELD.

QUESTIONS CONCERNING THIS TRANSACTION IF NOT RESOLVED BY YOUR CTO  
MAY BE DIRECTED TO FBI/CJIS DATA INTEGRITY UNIT VIA NLETS,  
ORI/DCFBIWA03, OR TELEPHONE 304/625-3020, MON - FRI, 8 AM TO 4:30  
PM, EASTERN TIME.

FBI/CLARKSBURG, W.V.

This means when the entering agency receives the hit confirmation request, they should modify the record's extradition information if they are not willing or able to extradite the subject, prior to sending the hit confirmation response to the apprehending agency.

## **DETAINERS**

The purpose of a detainer transaction is to flag the record of a wanted person so it will not be removed from the system until the entering agency has had a chance to process the subject on their charges. If the apprehending agency is going to keep the subject on local charges and/or incarcerate them, the locate should be placed with EXT/DETN and the entering agency should place a DW in the transaction. This is designed to ensure that when the apprehending agency is done with the subject and they check the LEADS/NCIC files again, they will see the subject is still wanted.

If the detainer is removed from a record, the record will stay in LEADS/NCIC for five additional days. This gives the agency an opportunity to place a new detainer if necessary. It will auto purge after the five days have passed.

### **DATA FIELDS ASSOCIATED WITH LOCATES**

<b><u>Field Tag</u></b>	<b><u>Description</u></b>
BHN	boat hull number
DOR	date of RECOVERY
EXT	extradition
HIT	hit results
LIC	license plate number
LID	LEADS identification number (assigned by the system)
MIS	miscellaneous
NAM	person's name
NIC	NCIC identification number (assigned by the system)
NPA	number persons apprehended
NPF	number missing persons found
OAN	owner applied number
OCA	originating agency case number
ORI	originating agency identifier
PAR	person armed
RCA	recovering agency case number
REG	registration number
RPP	date of reason for record removal (property)
RPP	reason for record removal (property)
RPS	date of reason for record removal (wanted/missing persons)
RPS	reason for record removal (wanted/missing persons)
SER	serial number
VIN	vehicle identification number
VNP	value of recovered property
VOR	value of other recovered property
VRC	value of recovered contraband

### **DATA FIELDS ASSOCIATED WITH DETAINERS**

<b><u>Field Tag</u></b>	<b><u>Description</u></b>
DIS	date incarceration starts
DNO	detainer case number
DOD	date of detainer
DSE	date of sentence expiration
INC	place of incarceration
IRI	incarcerating agency identifier
NAM	person's name
NIC	NCIC identification number (assigned by the system)
OCA	originating agency case number
ORI	originating agency identifier