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# The LEADing NEWS

## NATIONWIDE RESPONSE CONSOLIDATION: DQ, RQ, IQ

Nlets is pleased to announce the release of three new nationwide response consolidations for the following messages:

- Driver License Queries (DQ),
- Vehicle Registration Queries (RQ) and
- Criminal History Identity Queries (IQ).

Users receive hit responses from all states, Puerto Rico and Guam in a single response, when sending any of these queries to the destination code NL.

No-hit responses are filtered out, leaving only relevant responses. These federated responses improve the efficiency and visibility of Driver License, Vehicle Registration, and Criminal History Identity information between states and U.S. territories.

For more information, visit the NLETS Wiki at <http://wiki.nlets.org>.

LEADS Access Category	Fees	Comments
<b>Non-terminal LEADS Access</b> The agency has no means to run LEADS directly and gets information by requesting it through a terminal agency.	\$600 per year (\$50 per month)	Typically billed by the fiscal year July 1 to June 30. Agency must sign a <i>LEADS Non-terminal Participation Agreement</i> .
<b>MDT Only Access</b> The agency does not have an office terminal, but utilizes a vendor to provide LEADS service to Mobile Data Terminals (MDT) in patrol cars.	\$1,200 per year (\$100 per month)	Typically billed by the fiscal year July 1 to June 30. Agency must sign a <i>LEADS Terminal Agency Participation Agreement</i> .
<b>LEADS Mobile Service</b> Direct web-based access to LEADS for officers operating Mobile Data Terminals (MDT) in its patrol cars.	\$100 per month plus an additional \$5 per user, per month. <b>Terminal agencies:</b> Terminal fees plus \$5 per user, per month.	Agency must complete a <i>LEADS Terminal Agency Participation Agreement</i> .
<b>LEADS Terminal Access</b> The agency has a terminal or terminals in its office through which it can access LEADS information.	<b>LEADS Circuit based terminal access:</b> \$250 base fee plus circuit cost for telecommunications carrier service, customer premise equipment and annual maintenance. <b>PNT Circuit:</b> \$800 per month/\$550 each additional circuit, same agency. <b>DM-VPN:</b> \$600 per month/\$350 each additional router, same agency. <b>Interface:</b> \$250 per month <b>Internet:</b> \$250 plus \$5 each PC per month and \$5 each user per month.	Agency must sign a <i>LEADS Terminal Agency Participation Agreement</i> .

Please direct all calls regarding the fee structure to (614) 466-8781.

## NEW IMPOUND DATABASE VIA NIQ/NAQ TRANSACTIONS

Nlets is pleased to announce that a new data resource from *Locator Technologies* is now available via existing message keys

*Locator Technologies*, an NLETS Strategic Partner, maintains [eimpound.com](http://eimpound.com), an online database identifying the name and contact information of impound lots holding vehicles. This database is now available to NLETS users sending NIQ and NAQ messages to NICB (NA).

In addition to the existing NICB information accessible through NIQ and NAQ messages, this new locator resource will return the name and contact information of the impound lot holding the vehicle with the input VIN number.



No changes will be required on the end-user side. *Locator Technologies'* database, hosted within NLETS' Nova environment, will automatically be queried when an NIQ or NAQ are sent to NICB (NA).

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For more information, refer to [NLETS Wiki Section 27](#).

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## SUPERVISED RELEASE FILE

*Conditions of Bond* issued to a defendant by the court may be entered in the NCIC *Supervised Release File*. The entry serves to notify agencies that come into contact with the defendant that they may be in violation of the court order (e.g. no use of alcohol

or illegal drugs; or not to have contact with another party in the case).

Agencies that enter records in the *Supervised Release File* must be available 24 hours a day to confirm the entry or include a 24-hour contact phone number or ORI in the Miscellaneous Field.



## NEW LEADS QUERY AVAILABLE – QUERY LEADS DENIED (QLD)

The *Query LEADS Denied* (QLD) transaction was created to assist in pre-employment checks during the hiring process. This message key is only available to TACs and provides the ability to determine if a potential criminal justice employee has been denied access to LEADS.

The QLD transaction checks against user records and can be queried by:

- OLN, or
- First Name and Last Name

Expected results are:

- If any user matching the query is found in LEADSDENY status, then it will respond with caveat:
  - Found a valid user ID for the values given:  
*OLN or First and Last Names*
  - Match found in LEADS Deny File.  
Please contact LEADS Administration at 614-752-4382 before requesting access.
- If user(s) are found, but none are in LEADSDENY status, then it will respond with caveat:
  - Found a valid user ID for the values given:  
*OLN or First and Last Names*
  - No match found in LEADS Deny File.  
Agency may proceed with requesting access or contact LEADS Administration at 614-752-4382 with any questions.
- If no users are found, then it will respond with caveat:
  - Could not find a valid user ID for the values given:  
*OLN or First and Last Names*
  - No match found in LEADS Deny File.  
Agency may proceed with requesting access or contact LEADS Administration at 614-752-4382 with any questions.

OLN



## U.S. IMMIGRATION AND CUSTOMS ENFORCEMENT'S LAW ENFORCEMENT NOTIFICATION SYSTEM (LENS)

LENS is U.S. Immigration and Customs Enforcement's (ICE) system for alerting state and local law enforcement agencies when an alien with a conviction for certain violent crimes is released from ICE custody and cannot currently be repatriated to their home country.

On occasions when ICE is not able to remove a criminal alien (for instance, when ICE is unable to secure travel documents), ICE may have to release the person from custody under an *Order of Supervision* or on a bond.

Subscribing agencies receive LENS notifications through the National Law Enforcement Telecommunications System (NLETS) when an alien has indicated that they intend to reside in the agency's jurisdiction. A notification is also sent to the agency when an alien is being released from an ICE facility located within that agency's jurisdiction.

LENS messages are for informational and public safety awareness only. When first launched in September 2015, LENS was accessible only to state identification bureaus. LENS subscriptions are now available to all law enforcement agencies upon request.

### What is found in a LENS Notification?

- Basic biographic information (Name, Alias, DOB)
- FBI Number, State ID, Alien Number
- Country of Citizenship
- Address of alien's residence

```

*****ICE CUSTODY RELEASE*****
FROM NLETS ON 01/13/15 AT 15:58:23
AM. VTCICE *****
13:58 04/21/2015
13:58 04/21/2015 VTCICE *****

THE INDIVIDUAL IDENTIFIED BELOW IS EXPECTED TO BE RELEASED FROM THE CUSTODY OF THE
U.S. DEPARTMENT OF HOMELAND SECURITY, U.S. IMMIGRATION AND CUSTOMS ENFORCEMENT
(ICE) DALLAS FIELD OFFICE TODAY 01/13/2015. FOR FURTHER INFORMATION PLEASE
CONTACT THE LESC ON (802) 872-6020 OR VIA NLETS ADMINISTRATIVE MESSAGE (AM) TO
VTINS ***** / VTCICE *****

SUBJECT INFORMATION:
LNAME: NGUYEN          FNAME: VAN          MNAME: XAVIER
CITZ: VIETNAM          DOB: 06/05/1971    A# 123456789
ALIAS: VIN LI          ADDRESS: 123 Main Street, Phoenix, AZ 20009
FBI# A1234567          SID# 123456789     FIN# 123456789

***For your situational awareness only. This is For Official Use Only. Please forward to need-
to-know entities as appropriate***

```

*LENS Notification Example – Simulated Data Only*

### To subscribe to LENS:

1. Email ICE at [LENS-subscriptions@ice.dhs.gov](mailto:LENS-subscriptions@ice.dhs.gov) to receive the ICE subscription ORI.
2. Submit the following information to ICE via NLETS:
  - Law Enforcement Agency Name
  - Law Enforcement Agency Address
  - Law Enforcement Agency ORI to receive LENS messages
  - Agency Point of Contact Information
  - List of zip codes in Agency Jurisdiction

Law enforcement agencies can submit questions about LENS by emailing: [LENS-subscriptions@ice.dhs.gov](mailto:LENS-subscriptions@ice.dhs.gov).

## MAKING OHIO DRIVER LICENSES & IDENTIFICATION CARDS MORE SECURE

In an effort to ensure greater security and identification protection for customers, and to comply with federal regulations, the Ohio Bureau of Motor Vehicles is introducing a single, central point of production for state driver licenses and identification cards, effective July 2, 2018. Licenses and identification cards will no longer be produced while you wait at each of the more than 180 Deputy Registrar offices statewide. While customers will still go to a Deputy Registrar for license and card renewals or other transactions, they will receive their driver licenses and identification cards by mail rather than over the counter. Only a temporary proof of transaction will be issued at a Deputy Registrar location.

The extra level of security provided through centralized card production provides greater protection against counterfeiting and complies with all state and federal security standards. Ohio will be joining 41 other states to provide driver licenses and identification cards through the mail.

Centralizing the production of driver licenses and identification cards will reduce driver license fraud and identify theft by:

- Ensuring driver licenses and identification cards are issued to legitimate cardholders only;
- Preventing loss and theft of secure materials from Deputy Registrar agencies; and
- Providing a more secure printing environment, sparing the state the costs associated with security renovations at local Deputy Registrar agencies.

### What will change?

On July 2, 2018, customers will:

- Receive their state driver licenses and identification cards by mail in about 10 days after visiting a Deputy Registrar;
- Receive a temporary card/confirmation of driving privileges until the card arrives in the mail; and
- Have the option to have a driver license or identification card that is acceptable for federal identification purposes.

### A New Option for Meeting National Travel Security Requirements

New federal travel restrictions requiring secure identification becomes effective October 2020. Ohio is getting a jump-start on this process in July 2018.

- Customers interested in using their state-issued credential for access to federal facilities or services, such as Transportation Safety Administration airport security screening for boarding commercial airlines, may choose to obtain a credential that meets all federal requirements.
- Customers choosing this option when obtaining a new or renewed license or identification card will be required to provide documentation proving their name and date of birth (such as a birth certificate or passport), Social Security number (such as a Social Security card) and two additional documents proving residential address (such as utility bills).
- Customers not interested in or not needing to use their state-issued credential for federal identification purposes will have the option of obtaining a standard driver license or identification card without additional document requirements beyond those currently in place.



**What will NOT change?** Deputy Registrars will continue to be part of the driver license and identification card process. Customers will still initiate driver license and identification card transactions by visiting a Deputy Registrar agency, presenting documents (as needed) and being photographed. Driver licenses and identification cards will continue to be valid for four years and require a new photograph with every renewal. Customer costs will remain the same for both the standard and compliant cards.

For more information, visit [www.bmv.ohio.gov/NEWDL-ID](http://www.bmv.ohio.gov/NEWDL-ID).



## BEST PRACTICES

## NCIC ARTICLE FILE:

*Lost or stolen phone entries / queries*

To receive the best possible information, agencies are reminded to follow the best practices regarding entries and queries of the Article File of the National Crime Information Center (NCIC).

When an agency enters a record for a lost or stolen item into the NCIC Article File, the first letter of the ARTICLE TYPE field code indicates the category type of the item. These codes include:



OFFICE EQUIPMENT.



DATA PROCESSING  
EQUIPMENT.



PUBLIC SAFETY,  
HOMELAND SECURITY, OR  
CRITICAL INFRASTRUCTURE  
ITEMS OF IDENTIFICATION.



OTHER TYPES OF  
EQUIPMENT THAT  
DO NOT HAVE A  
SPECIFIC CATEGORY.



LOST OR STOLEN PUBLIC  
SAFETY, HOMELAND  
SECURITY, OR CRITICAL  
INFRASTRUCTURE ITEMS.

Previously, when agencies entered information on stolen telephones (both landline telephones and smartphones/cell phones) into the Article File, they used **OTELEPH** (O to indicate 'office equipment' and **TELEPH** to indicate 'telephone').

However, a review revealed that more than 8,500 records of stolen smartphones/cell phones in the Article File are entered incorrectly. This may result in the query not hitting on items that would have been hit upon had they been entered correctly into NCIC.

In addition, there are approximately 150,000 entries in the Article File marked as **OTELEPH**, but it is not possible to determine which of those entries are for landline telephones and which are for smartphones/cell phones without examining the MISCELLANEOUS FIELD of each entry.

In early 2017, the NCIC CJIS Division staff created the **DCELLPH** type code to separate the types of telephones and to designate smartphones/cell phones in a category that more accurately describes their use.

**Effective immediately**, agencies should enter stolen smartphones/cell phones in the Article File using the **DCELLPH** type code.

Agencies should continue to enter stolen landline telephones in the Article File using the **OTELEPH** type code.

Lost phones (whether landline telephones or smartphones/cell phones) *should not be entered* in the NCIC Article File *unless* their use relates to public safety, homeland security, or critical infrastructure.

In addition, when an agency queries the Article File, the agency should use the type field code of Y or Z and include a serial number of more than six characters. Doing so will search all the records in the Article File, thus increasing an agency's chances of receiving a hit. If the agency receives an excessive number of hits, the agency should rerun the query using a type code of something other than Y or Z.

The query format is:

**QA.OHnnnnnnn.TYP/Y.SER/ART1234.IND/N**



**DCELLPH**



**OTELEPH**

## FBI CJIS SPRING 2018 WORKING GROUP TOPICS

## WORKING GROUP TOPIC #15:

## State-level Processing of NICS/NCIC Gang File (VGTOF) Hits

## BACKGROUND

The *Brady Handgun Violence Prevention Act of 1993* (Brady Act) required the U.S. Attorney General to establish the NICS for the Federal Firearms Licensees (FFL) to contact for information to be supplied immediately as to whether the transfer of a firearm to an unlicensed person would violate Title 18, United States Code (U.S.C.), Section 922(g) or (n), or state law.

## NOVEMBER 2003

Acting Deputy Attorney General (DAG) Robert D. McCallum, Jr., issued a memorandum titled "Revising NICS Procedures to Ensure that Suspected Members of Terrorist Organizations or Violent Gangs Do Not Receive Firearms in Violation of the Law".

This memorandum directed the FBI to consider the records in the Violent Gang and Terrorist Organization File (VGTOF) in performing background checks for FFLs, reiterating that a match in VGTOF alone is not prohibiting. The Acting DAG further directed the FBI to "delay NICS transactions with VGTOF hits so the FBI can promptly check to determine whether the field has information showing that the prospective purchase is prohibited from possessing or receiving a firearm."

## FEBRUARY 2004

The block on the VGTOF was lifted which allowed the Point-of-Contact (POC), Partial POC, and Alternative Permit States' staff to research any matches to the VGTOF records. The block was removed for all NICS transactions regardless of how the NICS transaction was initiated.

## DECEMBER 2007

A proposal to split the NCIC VGTOF into two separate files was presented at the CJIS Division's Fall 2007 APB Working Group and was approved by the CJIS APB Full Board.

## AUGUST 2009

The VGTOF was divided into two separate files: the Known or Suspected Terrorist File (KST) and the Gang File. The splitting of the file necessitated a legal review of the 2003 Office of the Deputy Attorney General (ODAG) Memorandum to determine if the memorandum extended to one or both files.

## OCTOBER 2011

DAG James M. Cole issued a memorandum to the FBI Director titled "Updating NICS Procedures to Ensure that Suspected Members of Terrorist Organizations or Violent Gangs Do Not Receive Firearms in Violation of the Law" stating the intent of the 2003 ODAG "remains the same regardless of how many files compile the relevant data."

## FBI CJIS SPRING 2018 WORKING GROUP TOPICS

### WORKING GROUP TOPIC #15:

#### State-level Processing of NICS/NCIC Gang File (VGTOF) Hits ATTENTION NICS AGENCIES

DAG Cole opined “The FBI should delay the transfer of firearms from FFLs to known or suspected members of terrorist organizations and violent gangs in order to provide law enforcement officials the opportunity to determine whether there is any basis upon which to designate the purchaser a prohibited person under 18 U.S.C. § 922.”

Cole further stated “Point-of-Contact (POC) states have expressed an interest in handling the follow-up inquiry when the NICS Section delays a firearm transfer to a known or suspected member of a violent gang. This task may be delegated, provided the FBI is confident that the POC states that elect to undertake this responsibility fully understand their duties, and the FBI monitors and ensures that the POC states are timely in fulfilling their obligations. Please note, however, that any such delegation must be limited to delays attributable to known or suspected gang membership. The FBI remains responsible for following up on any delay attributable to known or suspected associate with a terrorist organization, in accordance with the protocol developed in June 2010, and updated annually thereafter.”

Based on the ODAG memorandum, the NICS Section made an executive decision to delegate the responsibility of hit confirmation to our state partners to conduct their own follow-up inquiry of a known or suspected member of a violent gang and proposed all NICS Users commence this no later than January 2019. However, KST hits will still be processed through the NICS Section per the ODAG’s memorandum.

As of January 2019, there will no longer be a banner stating

**“DO NOT “PROCEED” WITH THIS TRANSACTION UNTIL CONTACTED BY FBI/NICS.”**

The NICS User will receive the **“CRIMINAL GANG MEMBER – CAUTION”** Message Key (MKE) in an NCIC hit and will process by contacting the Originating Agency Identifier (ORI) of the entry directly.

In instances where the subject does not match the NCIC Gang File hit and there is no additional disqualifying information, the transaction can be proceeded by the NICS User, without having to wait on a response from the NICS Section.

When the subject does match the NCIC Gang File Hit, the NICS User can directly contact the ORI of the Gang File submission to ask if they are aware of any information that would prohibit the transfer of a firearm or issuance of a firearm-related permit.

If the NICS User receives documentation provided by the ORI that disqualifies the subject and is not housed in any other database, the NICS User is requested to submit the information to the NICS Indices.

The NICS Section is confident that state-designated agencies conducting NICS background checks fully understand the responsibilities and duties required when a valid hit on the NCIC Gang File occurs. During the next year, the NICS Section will be transitioning state users over to the new process.

Please direct any questions to NICS Liaison Specialists:

Tracy A. Hicks [tahicks@fbi.gov](mailto:tahicks@fbi.gov) 304-625-7541 or Stacy L. Freeman [slfreeman@fbi.gov](mailto:slfreeman@fbi.gov) 304-625-7262.

REMINDERS **ORIGINATING AGENCY IDENTIFICATION  
(ORI) NUMBERS**

- Each workstation inside of a building should have its own ORI. No two workstations should be using the same ORI.
- Workstations inside of a building should not be using an MDT ORI. MDT ORIs normally end in 98 or 99.
- Workstations should utilize the individual agency's assigned ORIs, not the provider's ORI. For example, OHABC0000 uses OHXYZ0000's interface software. When OHABC0000 runs traffic, it should be using OHABC0000's assigned ORIs, not OHXYZ0000's assigned ORIs.
- MDTs should utilize the individual agency's assigned ORIs, not the provider's ORI. For example, OHABC0000's MDT goes through OHXYZ0000. When OHABC0000 runs MDT traffic, it should be using OHABC0000's assigned MDT ORI, not any of OHXYZ0000's assigned ORIs.
- Each ORI should be in use prior to requesting a new ORI. An ORI is deemed as "not in use," if no traffic has been run through it since January of the previous year. Disabled ORIs can be reactivated at any time through the Agency Service Request (ASR) process.
- If an ORI is no longer needed, it should be disabled or retired. This prevents other agencies from sending messages to the ORI. (If the ORI is never used, then the message is never delivered.)
- Stations that are-used as backups should be tested periodically to ensure that they are still in working order. Simply run a query or send an AM message from it. This method will also register traffic on the ORI and keep it in "used" status.

Submit an ASR to change the main ORI workstation designation to a different workstation. Failure to do so could have unintended consequences, such as no longer receiving time sensitive or unsolicited messages.

## REMINDERS

## SOURCE DOCUMENTATION

An important part of your agency's LEADS audit is the review of the documentation maintained to substantiate a record entry. This review includes making sure the complete source documents are retained in the packet or file used to confirm the entry.

For example, the complete *Computerized Criminal History* (CCH) and full DS must be retained, including the portion in support of a *Caution Indicator*. Please review your files to ensure all the paperwork is retained.

Along with ensuring all the documents and reports are kept, please make sure they are complete. The auditors find some source documentation used for entries is lacking pertinent information. For example, missing person reports were found lacking information such as the DOB, physical description, or SOC although this critical information is entered in the LEADS *Missing Person Record*. On some stolen vehicle entries the VIN, VYR VCO, VMO etc., are entered yet they don't appear on the *Stolen Vehicle Report*. This information should appear in the report to support the information entered in the system.

## USE OF GENERIC TERMS IN THE CCH REASON FIELDS

Some agency operators are using generic terms in the CCH REASON FIELD, such as INVESTIGATION, ARREST, CRIMINAL, or COURT CASE.

It is important to keep in mind III inquiries are only for criminal justice purposes and when using Purpose Code C it is understood that it is for the administration of a criminal justice investigation, thus terms such as INVESTIGATION, ARREST, CRIMINAL, etc., are not considered a specific reason for the request.

Operators are to list the case number or the type of investigation.

Example: DRUG INVESTIGATION, TRAFFIC VIOLATION, CHILD ENDANGERMENT CASE, etc.

## REMINDERS

## ADDING VEHICLE/LICENSE PLATE DATA ON WANTED PERSON ENTRIES

A vehicle and/or license plate may be entered as part of a *Wanted Person Record* (EW, EWJ, or ET) provided the location of the vehicle and/or license plate is unknown, and the entering agency has reasonable grounds to believe that the wanted person may be operating the vehicle or a vehicle bearing the license plate.

Mere knowledge or verification with the appropriate Department of Motor Vehicles that a vehicle and/or license plate is registered to the wanted person does not meet the criteria for entry of either or both as part of his/her wanted record. (*NCIC Manual Wanted Persons*)

Also, if the agency chooses to enter the vehicle, the RP must be retained in the case file and during the validation of the warrant the vehicle information must be verified to ensure the vehicle has not been transferred to another individual (if so, it must be removed from the record).

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For more information, refer to the [NCIC Manual Wanted Persons 2.7 MESSAGE FIELD CODE EDITS FOR ENTRY, 4. MISCELLANEOUS \(MIS\) DATA](#).

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## NEW TAC CLASS / TAC APPOINTMENT FORM

Prior to *New TAC* class enrollment, TACs are required to submit a new *TAC Appointment Form* to LEADS.

The form must be completed in its entirety. The LEADS Administrative staff will process all new *TAC Appointment Forms* and ensure the proper permissions have been assigned. This will ensure the new TAC has access for class login and participation.

As a reminder, newly appointed TACs have up to six months from time of appointment to attend a *New TAC* class.

## REMINDERS

LEADS PARTICIPATION:  
LEADS FORMS AND AGREEMENTS

Per LEADS Administrative Rule 3 (Participation in LEADS), all agencies participating in LEADS are required to complete and submit the forms appropriate for your agency. These forms must be kept current, regularly reviewed and updated triennially as part of the agency audit, or more often as necessary due to changes in agency staff. The completed forms are to be submitted to LEADS and kept in the agency's files.

New agency administrators (including interim) are required to update and submit LEADS forms and agreements, which includes new administrator training documentation, to LEADS Administration. Forms may be submitted by fax to 614-995-1230.



**Terminal / MDT Agencies** are required to have the following forms and agreements on file with LEADS:

- LEADS Terminal Agency Agreement
- TAC Appointment Form
- LASO Form
- Holder of the Record Agreement - For agencies who enter records for other agencies as well as non-entering agencies (not courts). Forms must contain the signature of both agency administrators.
- LEADS Administrator Training

**Non-terminal agencies** are required to have the following forms and agreements on file with LEADS:

- LEADS Non-terminal Agency Agreement
- NTAC Appointment form
- Holder of the Record Agreement (not courts)
- LEADS Administrator Training

All LEADS forms and agreements can be found online at [www.leads.ohio.gov/forms](http://www.leads.ohio.gov/forms) or the CJIS Launchpad/CJIS Documents.



The National Crime Prevention and Privacy Compact Council  
Compact Council Web site: [www.fbi.gov/services/cjis/compact-council](http://www.fbi.gov/services/cjis/compact-council)



# Purpose Code X

2:00 AM . . .

**A child needs to be placed in temporary child care due to the unavailability of the parents.**

**Are you legally authorized to obtain criminal history record information on the prospective temporary custodians and adult members of the household?**

## What is Purpose Code X?

- In May 2001, the Council published the Fingerprint Submission Requirements Rule (Title 28, Code of Federal Regulations, Part 901). The Rule allows “authorized governmental agencies” direct access to the Interstate Identification Index (III) System to conduct preliminary name-based checks using Purpose Code X prior to the delayed submission of fingerprints in exigent circumstances.

## When is Purpose Code X Used?

- Access is permitted in limited situations when exigent circumstances exist that do not reasonably lend themselves to immediate fingerprinting.

**Emergency Placement of Children**



**Existing or Impending Emergency or Disaster**



- For authorized governmental agencies to conduct preliminary federal name-based checks followed by fingerprint submissions within 15-calendar days when children are placed with temporary custodians in emergency situations.

- Instances of a natural disaster where workers, volunteers, or evacuees have direct access to children, the elderly, or the disabled (vulnerable populations).
- President or authorized state executive officer(s) must have declared a state of emergency or major disaster in the jurisdiction from which individuals are being displaced, or to which individuals are being relocated.

## What are the Benefits of Purpose Code X?

- Immediate criminal history record results on the preliminary federal name check. Positive identification is based on follow-up fingerprints which must be submitted to the FBI within 15-calendar days.
- Structured to minimize trauma to the child and their family.
- Protects the nation’s most vulnerable populations.

11/29/2017



# Purpose Code X

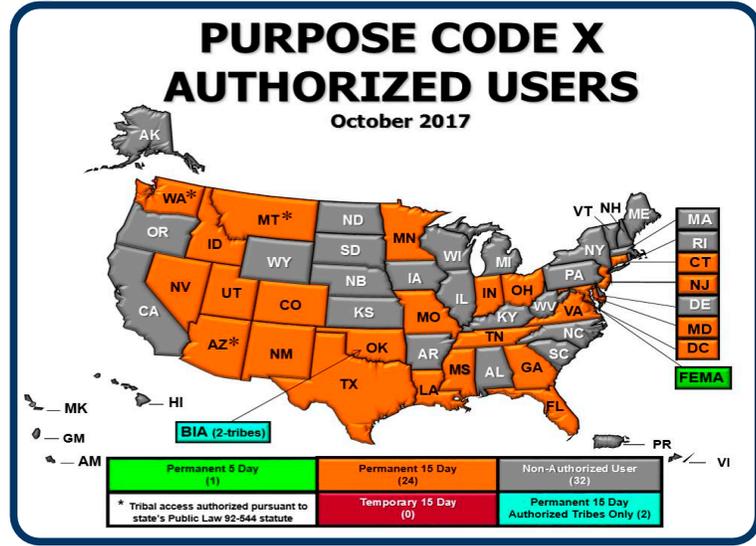


## How Do Agencies Obtain Approval to Utilize Purpose Code X?

### Emergency Placement of Children

#### Federal and State Agencies

- A Public Law (Pub. L.) 92-544 state statute or a federal authority allowing background checks in emergency situations is necessary for permanent Purpose Code X access.
- For permission to utilize Purpose Code X, a written request must be sent to the FBI Compact Officer by the appropriate state or federal official. The request must include a copy of the appropriate Pub. L. 92-544 state statute or federal authority.
- Approval will be determined by the FBI Office of the General Counsel, Criminal Justice Information Law Unit.
- If an authorized statute concerning placement of children exists, a state or federal agency may be granted temporary Purpose Code X access until such time that the state legislature or Congress can make the necessary changes to be granted permanent access.



#### Tribal Agencies

- For federally-recognized Tribes unable to access Purpose Code X through existing state laws, a written request must be sent to the Bureau of Indian Affairs, Office of Justice Services Director.
- Tribes able to use Purpose Code X through the state should contact the state's Criminal Justice Information Services (CJIS) Systems Officer.
- Approval will be determined by the FBI Compact Officer.

### Existing/Impending Emergency or Disaster

- The appropriate federal or state official may submit the request to the FBI Compact Officer who will determine whether to approve the request, consulting with the Compact Council if necessary.
- Upon approval, the FBI Compact Officer will coordinate with the FBI CJIS Division regarding operational procedures and any additional guidance.

The process a state or federal agency may utilize to request Compact Council approval to conduct checks during a natural disaster was published as a Notice in the Federal Register on March 17, 2010, (75 FR 12803-12804).

Past Emergencies in which Purpose Code "X" was Approved	
Year	Event
2005	Hurricanes Katrina and Rita
2008	Hurricanes Gustav and Ike
2009	Red River Flood
2010	Hurricane Alex
2012	Hurricane Isaac
2017	Hurricanes Harvey and Irma

For additional information, contact the FBI CJIS Division's Purpose Code X point of contact, Marissa Barron, at (304) 625-5347 or via e-mail at [mnbarron@fbi.gov](mailto:mnbarron@fbi.gov), or the Compact Team at [compactoffice@leo.gov](mailto:compactoffice@leo.gov).

# AMBER Alert Training Courses

## AMBER Alert 101

The course is specifically geared toward public safety employees who have never been involved with AMBER Alerts or who need a refresher. The course includes training for AMBER Alerts, Missing Child Alerts, Missing Adult Alerts, and the Child Abduction Response Team (CART). It also includes statistics and dynamic audience feedback scenarios.

## Advanced AMBER Alert

The course is for public safety employees familiar with the AMBER Alert program. It includes a refresher of the basic information, updates, and dynamic audience feedback scenarios.

## AMBER Alert – A Dispatcher’s Perspective

The course is for public safety dispatchers and is specifically geared toward the processing of AMBER Alerts, Missing Child Alerts, Missing Adult Alerts, and the Child Abduction Response Team (CART).

## AMBER Alert for the Media

The course is AMBER 101 and is specifically geared toward the media with emphasis on what to expect during an AMBER Alert, Missing Child Alert, and Missing Adult Alert and how our media partners assist in the efforts.

## AMBER Alert for School Employees

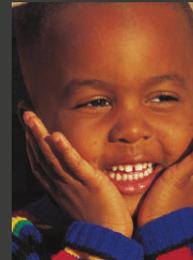
The course is AMBER 101 and is specifically geared toward school teachers and administrators with emphasis on what to expect during an AMBER Alert or Missing Child Alert.

## AMBER Alert for Community Groups

The course is AMBER 101 and is specifically geared toward the general public with emphasis on what to expect during an AMBER Alert, Missing Child Alert, and Missing Adult Alert.

## Customized AMBER Alert Training

The course uses the programs in existence for AMBER Alert, Missing Child Alert, and Missing Adult Alert and customizes the training to meet your local needs.



If you would like to schedule FREE training for your agency or organization, please contact us at 614-799-5971 or [ccvetan@dps.ohio.gov](mailto:ccvetan@dps.ohio.gov)

## 2018 SPRING TAC IN-SERVICE

The 2018 Spring TAC In-Service Training will be held in seven locations throughout Ohio.

Agency TACs are required to attend one session. While Assistant TACs are invited to attend, they are not required.

Classes will be held from 9 am until noon. An additional session at the Richfield location will held from 1pm - 4pm. Registration is available in *nextTEST*.

**June 4, 2018**    **Ohio University/Zanesville & Zane State College**  
The Campus Center, Room 430  
1425 Newark Road  
Zanesville, OH 43701

**June 5, 2018**    **University of Toledo**  
Main Campus, Field House 2100  
2801 West Bancroft Street  
Toledo, OH 43606

**June 6, 2018**    **Ohio Peace Officer Training Academy (OPOTA)**  
4055 Highlander Parkway – Suite B  
Richfield, OH 44286  
**MORNING & AFTERNOON SESSIONS**

**June 12, 2018**    **Shawnee State University**  
940 Second Street  
Advanced Technology Building  
Portsmouth, OH 45662

**June 14, 2018**    **Miami County Communication Center**  
210 Marybill Drive  
Troy, OH 45373

**June 18, 2018**    **Centerville Police Department**  
155 West Spring Valley Road  
Centerville, OH 45458

**June 20, 2018**    **Ohio Dept. of Transportation (ODOT)**  
1980 W Broad Street  
Columbus, OH 43223



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## TRAINING OPPORTUNITIES

- All LEADS classes start promptly at 9 A.M.
- Registration is required.
- The classes are available for registration online through nexTEST or by contacting the LEADS Training Program Manager at [jbaylor@dps.ohio.gov](mailto:jbaylor@dps.ohio.gov).
- If you register for a class and cannot attend, withdraw in nexTEST or contact the Training Program Manager Jacqueline Baylor at [jbaylor@dps.ohio.gov](mailto:jbaylor@dps.ohio.gov) or (614) 466-7621.

### NEW TAC (ENTERING AGENCY) 9 A.M. – 3 P.M.

JUNE 21  
SEPTEMBER 25  
OCTOBER 10

### NEW TAC (NON-ENTERING AGENCY) 9 A.M. – 1 P.M.

JUNE 19  
SEPTEMBER 19  
OCTOBER 17

### BASIC OPERATOR 9 A.M. – NOON

MAY 22  
SEPTEMBER 26  
OCTOBER 24

### NICS TRAINING 8:30 A.M. – 5:30 P.M.

MAY 16 & 17, 2018

The FBI National Instant Criminal Background Check System (NICS) Section will be conducting NICS training for sheriff's offices that utilize the NICS to perform firearm-related checks.

- This 8-hour training will be held in the Atrium at the Ohio Department of Public Safety, 1970 W. Broad Street, Columbus, OH 43223.
- Attendees are provided a choice of either day and need to attend only a one-day session.
- All sheriff's office TACs or designees are welcome to attend.

## LEADS

### STEERING COMMITTEE MEMBERS

**Major Shawn Davis, Chair**  
Ohio State Highway Patrol

**Chief Timothy J. Malley**  
Lakewood Police Department

**Sheriff Russell Martin**  
Delaware County Sheriff's Office

**Peggy O'Neill, Manager**  
Hamilton County Regional Crime Information Center

**Cynthia Peterman, Director**  
Investigative Services  
Bureau of Criminal Investigation

**Sheriff Randy Thorp**  
Licking County Sheriff's Office

**Chief Heinz von Eckartsberg**  
Dublin Police Department

### CONTACT INFORMATION

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[gmveltheims@dps.ohio.gov](mailto:gmveltheims@dps.ohio.gov)

**LEADS Control Room:**  
(800) 589-2077

**Control Room Supervisors**

**Harry Staples (614) 995-3842**  
[hstaples@dps.ohio.gov](mailto:hstaples@dps.ohio.gov)

**Duncan Cuccaro (614) 466-3589**  
[dcuccaro@dps.ohio.gov](mailto:dcuccaro@dps.ohio.gov)

### LEADS FAX NUMBERS

**LEADS Control: (614) 644-2459**  
• LEADS Operator Update Form (LOU)  
• Helpdesk Correspondence

**Training Manager & Auditors:**  
(614) 995-0743

• Data Audit Correspondence  
• Training Information

**Administrative Staff: (614) 995-1230**

• General Correspondence  
• Agreements  
• Forms  
• Validations

**Programmers & Technical Security:**  
(614) 644-0566

### MAILING ADDRESS

LEADS  
P.O. BOX 182075  
COLUMBUS, OH 43218-2075

### PUBLIC WEB SITE

[WWW.LEADS.OHIO.GOV](http://WWW.LEADS.OHIO.GOV)